



Buffalo Grove Park District Board of Commissioners
REGULAR BOARD MEETING MINUTES
Alcott Center – Room 24
June 10, 2024

Commissioners Present: Steve Cummins, Scott Jacobson, Kim Page, Larry Reiner, and Hetal Wallace.

Staff Present: Executive Director Erika Strojinc, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Superintendent of Communications and Marketing Mike Terson, and Executive Assistant Beth Wanland.

Attorney Adrienne Arlan was present.

CALL TO ORDER

Roll Call

President Cummins called the Regular Board Meeting to order at 7:32 pm. The roll was called and Commissioners Cummins, Jacobson, Page, Reiner, and Wallace answered present.

PLEDGE OF ALLEGIANCE

Everyone stood and recited the Pledge of Allegiance.

INTRODUCTION OF GUESTS

There were no guests in attendance.

APPROVAL OF THE REGULAR BOARD MEETING AGENDA

Commissioner Wallace moved to approve the Board Meeting Agenda, seconded by Commissioner Page and the motion passed with a voice vote.

APPROVAL OF MINUTES

Approval of May 13, 2024 Workshop Meeting Minutes

Commissioner Page moved to approve the May 13, 2024 Workshop Meeting Minutes, seconded by Commissioner Wallace and the motion passed with a voice vote.

Approval of May 28, 2024 Workshop Meeting Minutes

Commissioner Page moved to approve the May 28, 2024 Workshop Meeting Minutes, seconded by Commissioner Wallace and the motion passed with a voice vote.

Approval of May 28, 2024 Annual Board Meeting Minutes

Commissioner Page moved to approve the May 28, 2024 Annual Board Meeting Minutes, seconded by Commissioner Wallace and the motion passed with a voice vote.

Approval of May 28, 2024 Executive Session Minutes

Commissioner Jacobson moved to approve the May 28, 2024 Executive Session Minutes, seconded by Commissioner Wallace and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Page, Reiner, Wallace
NAYS: 0
ABSTAIN: 0

TOPICS FROM THE FLOOR

There were no Topics from the Floor discussed.

CORRESPONDENCE

Written and Verbal Correspondence

Executive Director Strojinc said that included in the board packet is a *What's Happening?* Calendar of events for the months of June and July.

ATTORNEY'S REPORT

Attorney Arlan said they are working on a Version 2 agreement, a wall evaluation for the Alcott multi-purpose room, and a title issue with Kilmer School. President Cummins asked her to update the board as she learns more.

COMMITTEE ACTION ITEMS

Approval of Employee Recognition Resolutions

Resolution 24-6-1 Commending Lindsay Grandt on 20 Years of Service

Commissioner Reiner moved to approve Resolution 24-6-1 commending Lindsay Grandt on 20 Years of Service, seconded by Commissioner Page and the motion passed with a voice vote.

AYES: Cummins, Jacobson, Page, Reiner, Wallace
NAYS: 0
ABSTAIN: 0

Resolution 24-6-2 Commending Scott Spitz on 10 Years of Service

Commissioner Page moved to approve Resolution 24-6-2 commending Scott Spitz on 10 Years of Service, seconded by Commissioner Jacobson and the motion passed with a voice vote.

AYES: Cummins, Jacobson, Page, Reiner, Wallace
NAYS: 0
ABSTAIN: 0

Recognition of Out-Going Board President

Commissioner Reiner applauded the service of Commissioner Jacobson for his service as Board President from 2021-2024.

Finance

Approval of June Warrant 2024

Commissioner Page moved to approve the June 2024 Warrant in the amount of \$1,729,550.84, seconded by Commissioner Jacobson and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Page, Reiner, Wallace
NAYS: 0
ABSTAIN: 0

Approval of the May 2024 Year-to-Date Statement

Commissioner Page moved to approve the May 2024 Year-to-Date Statement, seconded by Commissioner Wallace and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Page, Reiner, Wallace
NAYS: 0
ABSTAIN: 0

Approval of the Board Travel and Conference Expense

Commissioner Page moved to approve the Board Travel and Conference Expense in the amount of \$520.18, seconded by Commissioner Jacobson and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Page, Reiner, Wallace
NAYS: 0
ABSTAIN: 0

Policy and Legislation

Approval of Business Manual Updates

Commissioner Reiner moved to postpone the Business Manual updates approval to the board meeting in July, seconded by Commissioner Page and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Page, Reiner, Wallace
NAYS: 0
ABSTAIN: 0

Approval of Non-Discrimination and Anti-Harassment Policy Updates

Commissioner Reiner moved to approve the Non-Discrimination and Anti-Harassment Policy subject to our attorney's language enhancement, seconded by Commissioner Jacobson and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Page, Reiner, Wallace
NAYS: 0
ABSTAIN: 0

Approval of 1.05 Animals Ordinance Update

Commissioner Reiner moved to approve the 1.05 Animals Ordinance update as proposed, seconded by Commissioner Page and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Page, Reiner, Wallace
NAYS: 0
ABSTAIN: 0

Approval of the Consent Agenda

President Cummins moved to approve the Consent Agenda as presented, seconded by Commissioner Reiner and the motion passed with a voice vote.

1. STEPS Project – Audience Engagement & Interpretation

EXECUTIVE DIRECTOR'S REPORT

Executive Director Strojinc said camps started today, 1,300 kids are registered for Session I, and things went well. She said Flag Day is on Friday and the board agreed to wear red, white, or blue logo polo shirts. She said International Day of Yoga is on Friday, June 21 at the Golf Dome. She said staff has a Spray 'N Play review meeting tomorrow. She said in the past, purchases over \$30,000 through cooperative purchasing, even though approved in the budget, were not brought to the board for approval. She said she would like practice and policy to match and will show those reflected in the business manual. She said she needs to request a Special Meeting on July 8 to approve the demo of the skate park due to the contractor's

updated timeline. She said the tennis and basketball courts are not finished at Didier Park. They are working with the contractor on a date with the hope that we could hold a ribbon-cutting with the Didier family and residents of that area on July 8 at 5 pm. The board said they would all be available to attend. Last, she said the Rylko Park amphitheater is really coming along and we are planning the ribbon-cutting event at 5:15 pm before the Bingo event of BG Days on Thursday, August 29. Commissioner Reiner suggested we make sure we invite and honor Senator Johnson, Representative Didech, and the Village Buffalo, all of whom provided funding for the project.

Director Short said he is looking forward to meeting with the auditors the week of June 24.

Superintendent Terson said Bob McNeely, former board commissioner and namesake of the Bob McNeely football field at Emmerich Park, passed away yesterday.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no New Business discussed.

EXECUTIVE SESSION

President Cummins moved to adjourn the Board Workshop and enter Executive Session for the purpose of Personnel at 8:02 pm, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Page, Reiner, Wallace

NAYS: 0

ABSTAIN: 0

RECONVENED BOARD MEETING

Commissioner Reiner moved to reconvene the Board Meeting at 9:57 pm, seconded by Commissioner Wallace and the motion passed with a voice vote.

POSSIBLE ACTION TO BE TAKEN FROM CLOSED MEETING SESSION

President Cummins said that the Board took no final action in Executive Session.

Commissioner Jacobson moved to approve the Fiscal Year 2024-25 pay increase for Executive Director Strojinc as discussed in Executive Session, seconded by Commissioner Page and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Page, Reiner, Wallace


NAYS: 0

ABSTAIN: 0

ADJOURNMENT

President Cummins moved to adjourn the Board Meeting at 9:58 pm, seconded by Commissioner Wallace and the motion passed with a voice vote.

Respectfully submitted,


Secretary