



Buffalo Grove Park District Board of Commissioners
REGULAR BOARD MEETING MINUTES
April 24, 2024
Alcott Center – Room 24

Commissioners Present: Steve Cummins, Scott Jacobson, Kim Page, Larry Reiner, and Hetal Wallace.

Staff Present: Executive Director Erika Strojinc, Director of Business Services and Human Resources John Short, Director of Recreation and Facilities Joe Zimmermann, Director of Parks and Planning Tim Howe, Superintendent of Communications and Marketing Mike Terson, and Executive Assistant Beth Wanland.

Attorney David Bloomberg was present.

CALL TO ORDER

Roll Call

President Jacobson called the Regular Board Meeting to order at 6:26 pm. The roll was called and Commissioners Cummins, Jacobson, Page, Reiner and Wallace answered present.

PLEDGE OF ALLEGIANCE

Everyone stood and recited the Pledge of Allegiance.

INTRODUCTION OF GUESTS

There were no guests in attendance.

APPROVAL OF THE BOARD MEETING AGENDA

Vice President Cummins moved to approve the Board Meeting Agenda, seconded by Commissioner Page and the motion passed with a voice vote.

APPROVAL OF MINUTES

Approval of March 4, 2024 Special Board Meeting Minutes

Vice President Cummins moved to approve the March 4, 2024 Special Board Meeting minutes, seconded by Commissioner Page and the motion passed with a voice vote.

Approval of March 11, 2024 Workshop Minutes

Vice President Cummins moved to approve the March 11, 2024 Workshop Minutes, seconded by Commissioner Wallace and the motion passed with a voice vote.

Approval of March 25, 2024 Workshop Minutes

Commissioner Wallace moved to approve the March 25, 2024 Workshop Minutes, seconded by Commissioner Reiner and the motion passed with a voice vote. Commissioner Page abstained.

Approval of March 25, 2024 Regular Board Meeting Minutes

Commissioner Wallace moved to approve the March 25, 2024 Regular Board Meeting Minutes, seconded by Commissioner Reiner and the motion passed with a voice vote. Commissioner Page abstained.

TOPICS FROM THE FLOOR

There were no Topics from the Floor.

CORRESPONDENCE

Executive Director Strojinc noted that correspondence in the packet included an IPRA magazine picture of Museum Curator Debbie Fandrei receiving the Community Impact Award at the Soaring to New Heights Conference luncheon last January.

ATTORNEY’S REPORT

Attorney Bloomberg had no report.

COMMITTEE ACTION ITEMS

Finance

Approval of April Warrant 2024

Commissioner Wallace moved to approve the April 2024 Warrant in the amount of \$2,339,189.78, seconded by Vice President Cummins and the motion passed with a roll call vote.

- AYES: Cummins, Jacobson, Page, Reiner and Wallace
- NAYS: 0
- ABSTAIN: 0

Approval of the March 2024 Financial Statement and the March 2024 Year to Date Statement

Commissioner Wallace moved to approve the March 2024 Financial Statement and the March 2024 Year to Date Statement, seconded by Commissioner Page and the motion passed with a roll call vote.

- AYES: Cummins, Jacobson, Page, Reiner and Wallace
- NAYS: 0
- ABSTAIN: 0

Approval of the Combined Budget and Appropriations Ordinance 24-4-1 for Fiscal Year 2024-25

Commissioner Wallace moved to approve the Combined Budget and Appropriations Ordinance 24-4-1 for Fiscal Year 2024-25, seconded by Commissioner Page and the motion passed with a roll call vote.

- AYES: Cummins, Jacobson, Page, Reiner and Wallace
- NAYS: 0
- ABSTAIN: 0

Commissioner Reiner complimented Director Short and staff on the exemplary job they did preparing this comprehensive budget.

Approval of the Eco Clean Janitorial Services Contract Extension

Commissioner Wallace moved to approve the Eco Clean Janitorial Services Contract Extension for FY 2024-25, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Page, Reiner and Wallace
NAYS: 0
ABSTAIN: 0

Approval of Board Travel and Conference Expense

Commissioner Wallace moved to approve the Board Travel and Conference Expense in the amount of \$76.95, seconded by Commissioner Page and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Page, Reiner and Wallace
NAYS: 0
ABSTAIN: 0

Policy and Legislation

Approval of the OSHA Manual

Commissioner Reiner moved to approve the OSHA Manual as presented, seconded by Commissioner Page and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Page, Reiner and Wallace
NAYS: 0
ABSTAIN: 0

Commissioner Reiner gave kudos to staff who worked on the extensive manual. Commissioner Wallace commended staff on being proactive versus reactive in creating this comprehensive manual.

Parks

Approval of Ordinance 24-4-2 Surplus Property

Commissioner Reiner moved to approve Ordinance 24-4-2 Surplus Property, seconded by Vice President Cummins, and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Page, Reiner and Wallace
NAYS: 0
ABSTAIN: 0

CONSENT AGENDA

Commissioner Jacobson moved to approve the Consent Agenda as proposed:

1. 2024-25 Proposed Organizational Chart
2. Emmerich (South) Playground Removal
3. Dan's Prairie Naming
4. Rotary BG Days Sponsorship

The motion was seconded by Vice President Cummins and passed with a voice vote.

EXECUTIVE DIRECTOR'S REPORT AND DEPARTMENT OPERATIONAL REPORTS

Executive Director Strojinc reminded the board that a Mental Health training session is at the CAC tomorrow at 11 am. She said construction on Parkchester Park has started. She said the Request for Qualifications for assessing Alcott received 11 submissions from firms. The group will be narrowed down to three which will be interviewed by a team of staff. She said the Flock license plate reader agreement is being worked on by legal counsel and will be presented to the board soon. She said Dan's memorial is next Friday and asked if any board member wants to speak. She said the 4C STEM Club invited her to celebrate the club's accomplishments at Indian Trails Public Library District on

Friday, May 10. Executive Director Strojinc said she is going to nominate Adhya Garlapati for Senator Johnson's 30 Wonders of the 30th District: People Edition. She said D21 reached out about placing classroom modules on the basketball courts at Kilmer School which are on our property. The Village said the Park District needs to provide D21 authorization before the Village agrees to grant them permitting to place the modules on our land for three years. Commissioner Reiner asked about maintenance of the basketball courts and Executive Director Strojinc said we will need to give them a temporary easement and enter into an IGA addressing maintenance. She asked the board what they thought about a Rylko Park Grand Re-Opening for the Amphitheater on the Thursday of BG Days before Bingo. The board expressed their support of the idea.

Director Short thanked the board for their support in passing the budget. He said he will now turn toward the audit and is meeting on Monday with the auditors from Lauterbach and Amen, LLP.

Director Zimmermann said the Fitness Center is doing very well. He said he is working with cricket organizations about the possibility of offering a future in-house league.

Director Howe said his team is busy preparing for spring/summer. He said the Village will be coming to a board meeting in the near future to discuss stormwater maintenance partnerships around the Village. Vice President Cummins complimented Director Howe on how Superintendent of Parks Dani Hoefle is coaching and training parks staff.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no New Business discussed.

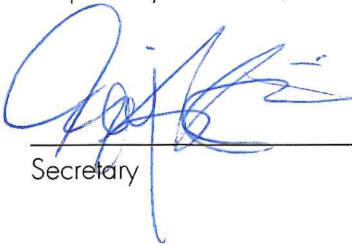
EXECUTIVE SESSION

The Board did not enter Executive Session.

ADJOURNMENT

Commissioner Wallace moved to adjourn the Regular Board Meeting at 6:59 pm, seconded by Commissioner Page and the motion passed with a voice vote.

Respectfully submitted,



Secretary