



BUFFALO  
GROVE  
PARK  
DISTRICT

# Schedule Change Form

Check Debit and Credit Card Authorizations  
Camps, Dance Programs and Preschool

This form must be received at the Buffalo Grove Park District no later than 5 days prior to the posting. Acceptable forms of payment include cash, check, money order or credit card.

**Changing your Auto Debit information will affect billing in your accounts under the descriptions listed below. Updating your Auto Debit will link/sync all of your billing (for Alcott Programs and Fitness Center Membership) to this one credit card.**

Child's Name: \_\_\_\_\_ Name of Parent/Guardian: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Program Name: \_\_\_\_\_ Code #: \_\_\_\_\_

Use check box to indicate the changes needed. The \$5 service fee is waived for these two items:

Lost, stolen/compromised cards  Expiration date changes.

Credit Card #: \_\_\_\_\_ CW #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

A \$5 service fee is required to process these changes below. Please indicate  Credit or  Debit card.

Please complete the following credit card information:

Cardholder Name: \_\_\_\_\_ Card #: \_\_\_\_\_ CW #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

1. \_\_\_\_\_ I wish to withdraw from the direct debit and/or credit card electronic payment agreement and have enclosed payment in full by an alternative credit card, check, cashier's check, cash or money order.

2. \_\_\_\_\_ I want to change my credit card authorization to a different credit card.

3. \_\_\_\_\_ I want to change my form of payment from check direct debit to credit card debit.

4. \_\_\_\_\_ I want to change my form of payment from credit card debit to check debit (please attach a voided blank check).

Please check the bank account you want your payment withdrawn from: Checking \_\_\_\_\_ Savings \_\_\_\_\_

Name(s) on Bank Account: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

Bank Transit ABA (routing number): \_\_\_\_\_

Signature authorizing all specified changes: \_\_\_\_\_ Date: \_\_\_\_\_