



BUFFALO
GROVE
PARK
DISTRICT

Cycle & Turf 2021



Dear Camp Parent/Guardian,

Welcome to Camp 2021! We hope everyone is excited to begin another fun and safe summer with our fabulous day camps. There are a few things that need to be highlighted for you prior to camp starting. Megan Baird, Recreation Supervisors will be your direct contact for this program.

Contact Information:

Megan Baird, Recreation Supervisor

Work: 847.850.2119

Email: mbaird@bgparks.org

The following are important camp information and policies/procedures. Please carefully read and keep all the information for future reference.

Camp Supplies:

- Gym shoes and socks
- Backpack
- Water bottle
- Sunscreen
- Sunglasses and/or hat, if preferred
- Lunch and a snack
- Face Mask
- Hand Sanitizer

Biking Supplies:

- Helmet (level on head & straps tightened)
- Correct sized tire tube (size is printed on the tire)
- Bike Lock

Swimming Supplies:

- Plastic Bag (for wet clothes)
- Sandals

COVID Requirements:

- All campers and staff will be required to wear masks indoors at all times.
- Campers will maintain a social distance of 3ft-6ft at all times.
- When outdoors, campers and staff may remove masks as long as social distancing is being followed.
- Masks will be required at all times while playing on the playground.

Sunscreen & Insect Repellent:

- Camp will spend a great deal of time outside. It is the parents/guardians responsibility to apply and supply sunscreen and/or insect repellent for the camper prior to coming to camp.
- Camp staff will only assist in reapplying with sunscreen/repellent provided by the parent/guardian, to campers' face, neck, back, shoulders, and arms. It will be your camper's responsibility to reapply to other areas such as chest, abdomen and legs.

Behavior Policy:

- Part of the Mission of the Buffalo Grove Park District is to provide safe and wholesome programs, parks, and facilities for our residents and guests. The Behavior Policy has been established to help fulfill this mission. We ask all staff, participants, and guardians to help us in our effort to provide the best possible environment to enjoy our recreation activities.
- You will find the link to our behavior policy located under the camp page on our website: [Behavior Policy](#).

Pick-up:

- All camps will be following a contactless pick-up procedure. Campers must be picked up by an authorized adult at the end of each camp day.
- Authorized adults will include the parents/guardians found on the original camp registration form and any persons who are added to the pick-up permission form.
- A downloadable form is available online: [Pick-up permission](#).
- Camp staff will ask to see picture identification of anyone picking-up a camper, including parents. This is for the safety of your child; so, please be patient with the camp staff
- If you would like your camper to be able to walk/bike home from camp without an authorized person at pick-up, you will need to authorize it by filling out the self-arrival & release permission form, found on the bottom of the pick-up permission form.
- Specific pick-up and drop off maps will be emailed to participants prior to camp starting.

- The pick-up permission form is due no later than Wednesday, June 9, 2021. Please email forms to Megan at mbaird@bgparks.org.

Absences:

- On days your child will be absent from camp, please call your site supervisors direct line.

Arrival & Departure:

- C&T will run from 8:45am-2:45pm each day. Children should arrive at camp no earlier than 5 minutes prior to the camp start time, as staff will be busy prior to that preparing for the day's activities.
- Children must be picked up promptly at the end of the camp day. If additional care is needed, camp connection is offered.

Swimming:

- All campers will be swim tested on their first assigned swim day.
- Campers will start and end their camp day at the Golf Dome and will bike to and from the pool.

Lunch:

- All campers are required to bring a lunch and beverage daily.
- Lunches are kept in the camper's backpacks until lunch. Refrigeration is not available.

Medication Dispensing:

- If your child needs to take medication during camp, a medication dispensing form needs to be filled out and returned to the Buffalo Grove Park District.
- Medicine must be in the original bottle.
- A downloadable form is available online: [Medical Authorization Form](#).

We are looking forward to another fun and successful summer!

Sincerely,
Megan Baird
Recreation Supervisor