



Buffalo Grove Park District Board of Commissioners
WORKSHOP MINUTES
Alcott Center – Rooms 10/11
June 21, 2021
6 pm

Commissioners Present: Tracy Bragg, Steve Cummins, Scott Jacobson and Ariane Johnson

Staff Present: Executive Director Ryan Risinger, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Superintendent of Communications and Marketing Mike Terson, Risk Manager Dani Hoefle and Executive Assistant Beth Wanland

Attorney David Bloomberg was present
Commissioner Larry Reiner arrived at 6:16 pm

CALL TO ORDER

Roll Call

President Jacobson called the Workshop to order at 6 pm. The roll was called and Commissioners Bragg, Cummins, Jacobson, and Johnson answered present.

INTRODUCTION OF GUESTS

Trevor Hilt, our summer intern, introduced himself to the Board of Commissioners.

APPROVAL OF THE WORKSHOP AGENDA

Commissioner Johnson moved to approve the Workshop Agenda, seconded by Vice President Bragg and passed with voice vote.

FINANCE

June Warrant 2021

There were no questions or comments on the June 2021 Warrant.

May Year to Date Statement

President Jacobson commented that we may be turning the corner at the Fitness Center.

June Refunds

Director of Business Services and Human Resources John Short said most of the refunds are for camps from residents who changed their minds.

2021-2022 Executive Director Work Plan

Executive Director Risinger said he added a column titled "Source" to identify where goals in his Work Plan originated. His goals are either annual goals, goals coming from his evaluation, or goals resulting from the Strategic Plan.

2021-2022 Department Goals and Objectives

Executive Director Risinger said that departmental goals and objectives for the new fiscal year are for the entire year but the Recreation department chose to do primarily quarters AB and will update their quarterly goals and objectives as this rebound year unfolds.

Commissioner Reiner commented that he very much likes that Diversity, Equity and Inclusion is in the several department's goals and objectives. Executive Director Risinger said it may be included in the overall strategic plan in the near future. President Jacobson said that DEI is so much more than how people look. He said that he can supply us with valuable information that he has learned from his employer, Bank of America.

Part Time Staff Appreciation Program

Executive Director Risinger said that Human Resources Manager Scott Spitz and Superintendent of Recreation Chris Eckert came up with a program to recognize long-serving Part Time Staff. If approved, the program will be added to the Part Time Staff Manual.

PARKS

Alcott Electrical Panel Replacement Project Bid

Director of Parks and Planning Tim Howe said that this project is in the capital budget and the bid came in under budget. Integrity Builders, Inc. was the lowest bidder and he said we did our due diligence checking their references and feel comfortable awarding them the job.

New Vehicle Bid

Director Howe said that the new vehicle is also in the capital budget and the price bid came in under budget. Commissioner Reiner asked who the vehicle was for, what it will be used for, and why a Volkswagen Tiguan. Director Howe said that it is an admin vehicle for Director of Recreation and Facilities Erika Strojinc, and the Tiguan is the vehicle she chose.

RECREATION

Clubhouse Bus Bid Extension

Executive Director Risinger said that we went out to bid in 2019 and First Student agreed to pricing for three years. Because we did not use service last year, this year will count as year two of the agreement and pricing will be honored at the 2019 rate.

Village and Park District BG Days Memorandum of Understanding

Executive Director Risinger said that after the last Board meeting we went back into discussions with the Village and they agreed to move the concerts from Willow Stream Park to Mike Rylko Community Park. He said the goal this year is for the Park District to take care of beverage sales and sponsorships. Commissioner Johnson said that it is good that the sponsorship part of our responsibilities is incentivized. Executive Director Risinger said that the Memorandum of Understanding

is for this year only and we will evaluate our future partnership moving forward later this year. The Board of Commissioners voiced they are very interested in helping out with the BG Days event.

PRESIDENT AND COMMISSIONERS REPORTS

President Jacobson said he attended the BG Days meeting with the Village and he said the key for this year is securing \$30,000 in sponsorships. He said the second important part of the understanding is making it a long term partnership. He also attended the memorial plaque presentation for Rich Skloot, our former part time employee who tragically passed away in a car accident on New Year's Day 2020.

Commissioner Cummins also attended the memorial plaque dedication for our formal part time employee. He attended Flag Day for the first time and said it was truly a great event and it far exceeded his expectations. He also attended an IAPD new board member virtual meeting and said it was done well. He thanked past President Larry Reiner for his service as president of the Board last year.

Commissioner Johnson said that she attended the memorial dedication and said it was a beautiful event. She said she thought the family was very appreciative. She attended Flag Day and said it is always an amazing event and it was great to see the large community turnout. She said the state legislature was able to keep the OSLAD funding in the budget. She said Commissioner Reiner knows the system in Springfield and thanked him for showing her the way. She also thanked Commissioner Reiner for his service last year as Board president.

Commissioner Reiner said Flag Day didn't miss a beat with our new event planner. He said it was a first class event and was very well done. He said he thoroughly enjoyed his time in Springfield working to keep OSLAD funded in the state budget.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

ADJOURNMENT

Commissioner Cummins moved to adjourn the Board Workshop at 6:34 pm, seconded by Commissioner Johnson and passed with a voice vote.

Respectfully Submitted,



Secretary