



Buffalo Grove Park District Board of Commissioners
WORKSHOP MINUTES
August 24, 2020
6 pm

Due to COVID-19 and the Governor's Phase 4 Executive Order encouraging people to work from home whenever possible, the President of the Board of Commissioners has declared that it is not practical or prudent to meet in-person and the Board meeting was held online.

Commissioners Present: Tracy Bragg, Stephen Cummins, Scott Jacobson and Adriane Johnson
Commissioner Absent: Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Superintendent of Development Mike Maloney, Superintendent of Communications and Marketing Mike Terson, Superintendents of Recreation Chuck Burgess, Chris Eckert and Erika Strojinc, Risk Manager Dani Hoefle, Facility Supervisor Brian O'Malley, Partnerships and Communications Specialist Wendy Friedman, Recreation Supervisors Amanda Busch and Allison Oberst, and Executive Assistant Beth Wanland

Attorney David Bloomberg was present

CALL TO ORDER

Roll Call

Vice President Jacobson called the Workshop to order at 6 pm. The roll was called and Commissioners Bragg, Cummins, Jacobson and Johnson answered present.

INTRODUCTION OF GUESTS

There were no guests in attendance.

APPROVAL OF THE WORKSHOP AGENDA

Commissioner Johnson moved to approve the August 24, 2020 Workshop Agenda, seconded by Commissioner Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson and Johnson

NAYS: 0

ABSENT: Reiner

FINANCE

August Warrant 2020

Commissioner Cummins asked about the M.I.S. charge on the Harris card under capital expense and Director Short said he thought it was for laptops purchased by Superintendent of Recreation Greg Ney for staff.

July Financial Statement

Director Short said staff is doing a good job at keeping expenses down. Staff has been asked to look at their cash flows and try to project expenses for the rest of the year by September 4. He said staff will review cash flows again in November.

July Year to Date Statement

There were no questions on the Year to Date Statement.

August Refunds

Director Short said the majority of the refunds were from preschool and he is hopeful we are at end of the big numbers of refunds.

PRESIDENT AND COMMISSIONERS REPORTS

Commissioner Johnson commended Fitness Center General Manager Mike Schulewitz for being part of the community Back to Business forum in the height of the pandemic and for his service to the Park District. She wished him well in his retirement. She thanked Director Howe and his staff for their work on the Veterans Park and Green Lake Park renovations. Commissioner Johnson said the Kite fly was a nice event and it was a great opportunity to talk to the sponsors. She attended Part III of the Diversity, Equity and Inclusion webinar series and hopes that the lessons learned stay at the forefront of everyone's mind and heart. She thanked Executive Director Risinger and staff for handling the booking at the CAC for an abbreviated IAPD board retreat on October 3. She said that the state conference decision will be made by the end of September. Lastly, Commissioner Johnson thanked staff for crafting the nominations for the IAPD Best of the Best Awards for Best Green Practices, Arts in the Parks, and The Power of the Parks.

Commissioner Cummins thanked staff for the great work done in getting us through the summer and is looking forward to continuing the momentum going into the fall.

Vice-President Jacobson said staff is keeping the community safe and healthy and doing a great job in these difficult times.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no new business discussed.

ADJOURNMENT

Commissioner Cummins moved to adjourn the Workshop at 6:10 pm, seconded by Commissioner Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson and Johnson

NAYS: 0

ABSENT: Reiner

Respectfully Submitted,

Secretary