



**Buffalo Grove Park District Board of Commissioners
Regular Board Meeting Minutes
August 23, 2021
Alcott Center – Rooms 10/11
6 pm**

Commissioners Present: Tracy Bragg, Steve Cummins, Scott Jacobson, Adriane Johnson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Erika Strojinc, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Superintendent of Communications and Marketing Mike Terson, Risk Manager Dani Hoefle and Executive Assistant Beth Wanland

Attorney David Bloomberg was present

CALL TO ORDER

Roll Call

President Jacobson called the Regular Board Meeting to order at 6:48 pm. The roll was called and Commissioners Bragg, Cummins, Jacobson, Johnson and Reiner answered present.

PLEDGE OF ALLEGIANCE

Everyone stood and recited the Pledge of Allegiance.

APPROVAL OF THE BOARD MEETING AGENDA

Vice President Bragg moved to approve the August 23, 2021 Board Meeting Agenda, seconded by Commissioner Reiner and passed with a voice vote.

INTRODUCTION OF GUESTS

There were no guests in attendance.

APPROVAL OF MINUTES

Approval of July 12, 2021 Workshop Minutes

Vice President Bragg moved to approve the July 12, 2021 Workshop Minutes, seconded by Commissioner Cummins and passed with a voice vote. Vice President Bragg and Commissioner Cummins abstained.

Approval of July 12, 2021 Executive Session Minutes

Commissioner Johnson moved to approve the July 12, 2021 Executive Session Minutes, seconded by Vice President Bragg and passed with a voice vote. Vice President Bragg and Commissioner Cummins abstained.

Approval of July 26, 2021 Workshop Minutes

Commissioner Cummins moved to approve the July 26, 2021 Workshop Minutes, seconded by Vice President Bragg and passed with a voice vote. Commissioners Johnson and Reiner abstained.

Approval of July 26, 2021 Regular Board Meeting Minutes

Vice President Bragg moved to approve the July 26, 2021 Regular Board Meeting Minutes, seconded by Commissioner Cummins and passed with a voice vote. Commissioner Johnson abstained.

Approval of July 26, 2021 Executive Session Minutes

Vice President Bragg moved to approve the July 26, 2021 Executive Session Minutes, seconded by Commissioner Cummins and passed with a voice vote. Commissioner Johnson abstained.

TOPICS FROM THE FLOOR

There were no Topics from the Floor.

CORRESPONDENCE

Written and Verbal Correspondence

There was no written or Verbal Correspondence in the Board packet.

ATTORNEY'S REPORT

Attorney Bloomberg did not have a report.

COMMITTEE ACTION ITEMS

Finance

Approval of August 2021 Warrant

Commissioner Cummins moved to approve the August 2021 Warrant in the amount of \$1,037,698.39 seconded by Vice President Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSTAIN: 0

Approval of the July 2021 Financial Statement and July 2021 Year-to-Date Statement

Commissioner Cummins moved to approve the July 2021 Financial Statement and July 2021 Year-to-Date Statement, seconded by Vice President Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSTAIN: 0

Approval of Resolution 21-8-1 NWSRA 2022 Funding Assessment

Commissioner Cummins moved to approve Resolution 21-8-1 Northwest Special Recreation Association Funding Assessment in the amount of \$317,288.41 for calendar year 2022, Fiscal Year 2022-23, seconded by Commissioner Reiner and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSTAIN: 0

Approval of Resolution 21-8-2 OSRAD Grant Program Authorization

Commissioner Cummins moved to approve Resolution 21-8-2 OSRAD Grant Program Resolution of Authorization for the Prairie Grove Park project, seconded by Commissioner Reiner and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSTAIN: 0

Approval of the Consent Agenda

Vice President Bragg moved to approve the Consent Agenda as presented, seconded by Commissioner Johnson and passed with a voice vote.

1. 2021-22 Quarter A Administrative Work Plan Update
2. 2021-22 Quarter A Goals and Objectives Update
3. Full Time Staff Policy Manual - Rentals
4. Program Participation Statistics

EXECUTIVE DIRECTOR'S REPORT AND DEPARTMENT OPERATIONAL REPORTS

Executive Director Risinger said the shutting down of the cricket pitch blew up on social media. He and Superintendent Terson came up with a response post and spoke with the person who was the most vocal. He said the individual understood and he thinks the quick response settled the issue. Commissioner Johnson thanked them for their quick response as legislators were aware of the social media discussion and were trying to intervene on behalf of the Park District. President Jacobson suggested that her fellow legislators call Executive Director Risinger first in the future before trying to respond.

Executive Director Risinger said he had a good meeting with Village Manager Dane Bragg and showed him the proposed plan for Rylko Park. He is moving forward looking for additional funding. He is hopeful and optimistic we can get moving on this in the next couple of years. He said one of the Fitness Center members passed away from COVID and he spoke with his wife. It's obviously not clear where he contracted it but his wife wanted us to know. Commissioner Reiner suggested letting her know about our scholarship program for her 7-year old son.

Guest from the Board Workshop came back to the meeting and wanted to mention the positioning of the backstop and its safety. Executive Director Risinger said he discussed this in detail with residents at the Public Input Meeting but they will take another look and will have a conversation with the park designer to make certain it is safe for residents.

Director of Parks and Planning Tim Howe said parks staff is working with the Village Public Works department on BG Days setup.

Director of Recreation and Facilities Erika Strojinc said everything is ready to go for BG days. There will be a band/DJ/headliner band each day/night. She said Clubhouse started last week and had to consolidate a couple of the sites due to bussing issues. There are 556 participants which is 60% of where we were in 2019. We are aligning our COVID policies and procedures with the schools. With the Cook County mask mandate we are anticipating it coming to Lake County which will affect the Fitness Center. Currently there are 1,516 members. Our breakeven point is 2,091 members with our current debt service. We are pausing the fall Fitness Center promotion due to members potentially going back on freeze.

Risk Manger Dani Hoefle said the school districts have three different sets of COVID policies and she is working with them trying to figure out our best plan of action. She said we are sending a survey to full time and part time staff this week asking who is unvaccinated so that we are prepared in case of an exposure. President Jacobson asked if the Park District is considering mandating vaccinations. Executive Director Risinger said we participated in a survey that was sent to 35 park districts and only one was mandating vaccine. He said we are not ready to recommend mandatory vaccination for staff at this time.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no New Business discussed.

ADIJOURNMENT

Vice President Bragg moved to adjourn the Regular Board Meeting at 7:25 pm, seconded by Commissioner Johnson and passed with a voice vote.

Respectfully submitted,

A handwritten signature in blue ink, consisting of stylized initials and a horizontal line, positioned above the word "Secretary".

Secretary