



Buffalo Grove Park District Board of Commissioners
REGULAR BOARD MEETING MINUTES
Alcott Center – Rooms 10/11
June 21, 2021

Commissioners Present: Tracy Bragg, Steve Cummins, Scott Jacobson, Adriane Johnson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Superintendent of Communications and Marketing Mike Terson, Risk Manager Dani Hoefle and Executive Assistant Beth Wanland

Attorney David Bloomberg was present

CALL TO ORDER

Roll Call

President Reiner called the Regular Board Meeting to order at 6:34 pm. The roll was called and Commissioners Bragg, Cummins, Jacobson, Johnson and Reiner answered present.

PLEDGE OF ALLEGIANCE

Everyone stood and recited the Pledge of Allegiance.

INTRODUCTION OF GUESTS

Trevor Hilt, the Park District summer intern, was in attendance.

APPROVAL OF THE REVISED REGULAR BOARD MEETING AGENDA

Vice President Bragg moved to approve the Revised Board Meeting Agenda, seconded by Commissioner Cummins and passed with a voice vote.

OATH OF OFFICE

Commissioner Cummins was unable to attend the Annual Meeting on Monday, May 24, 2021 where Commissioners who were newly elected in the April 6, 2021 Consolidated Election took the Oath of Office. He was elected for to fill a two-year unexpired term and stood and recited the Oath of Office before the Board.

APPROVAL OF MINUTES

Approval of May 10, 2021 Workshop Minutes

Vice President Bragg moved to approve the May 10, 2021 Workshop Minutes, seconded by Commissioner Cummins and passed with a voice vote. Commissioner Johnson abstained.

Approval of May 24, 2021 Workshop Minutes

Vice President Bragg moved to approve the May 24, 2021 Workshop Minutes, seconded by Commissioner Reiner and passed with a voice vote. Commissioners Cummins and Johnson abstained.

Approval of May 24, 2021 Annual Board Meeting Minutes

Vice President Bragg moved to approve the May 24, 2021 Annual Board Meeting Minutes, seconded by Commissioner Reiner and passed with a voice vote. Commissioner Cummins and Johnson abstained.

TOPICS FROM THE FLOOR

There were no Topics from the Floor discussed.

CORRESPONDENCE

Written and Verbal Correspondence

Executive Director Risinger reviewed correspondence in the Board packet including an invitation to attend the summer Full Time Staff Party on Thursday, July 22, 2021 at Buffalo Creek Brewing. He also said there are FOP Best Friend nomination forms in the packet in case any Board member would like to nominate an individual or business for the awards being given out on National Night Out. He also mentioned a letter in correspondence from Senator/Commissioner Johnson, expressing her endorsement of OSLAD funding in the state budget. He said there was a thank you note from Risk Manager Dani Hoefle for the baby gift the Board and staff sent for her newborn son. Last, he said there was a blurb in the paper about the Uniquely Us drive-by event on Sunday, June 6 at the CAC.

ATTORNEY'S REPORT

Attorney David Bloomberg said that he had no report.

COMMITTEE ACTION ITEMS

Finance

Approval of June Warrant 2021

Commissioner Cummins moved to approve the June 2021 Warrant in the amount of \$919,860.05, seconded by Vice President Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner
NAYS: 0
ABSTAIN: 0

Approval of the May Year-to-Date Statement

Commissioner Cummins moved to approve the May Year-to-Date Statement, seconded by Vice President Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner
NAYS: 0
ABSTAIN: 0

Approval of the Alcott Electrical Panel Replacement Bid

Commissioner Cummins moved to approve the Alcott Electrical Panel Replacement Bid to Integrity Builders, Inc., 546 W. Campus, Arlington Heights, IL 60004, for the base proposal of \$33,909.00 and Alternate #2 proposal of \$3,750.00 for a total contract of \$37,659.00, seconded by Vice President Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner
NAYS: 0
ABSTAIN: 0

Approval of New Vehicle Bid

Commissioner Cummins moved to approve the New Vehicle bid to Volkswagen of Mt. Prospect, 33 West Rand Road, Mt. Prospect, IL 60056 in the amount of \$30,628.60, seconded by Vice President Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner
NAYS: 0
ABSTAIN: 0

Approval of the Clubhouse Bus Bid Extension

Commissioner Cummins moved to approve the Clubhouse Bus Bid Extension from First Student, Inc., 31W330 Schoger Dr., Naperville, IL dated July 5, 2019, to provide service at the same pricing for the 2021-22 school year, seconded by Vice President Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner
NAYS: 0
ABSTAIN: 0

Approval of Part Time Staff Appreciation Program

Commissioner Cummins moved to approve the Part Time Staff Appreciation Program, seconded by Vice President Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner
NAYS: 0
ABSTAIN: 0

Approval of the Village and Park District BG Days Memorandum of Understanding

Commissioner Reiner asked about the bonus structure mentioned in the report. Superintendent of Communications and Marketing Mike Terson explained the incentive program for securing sponsors for Partnerships and Communications Specialist Wendy Friedman. Commissioner Johnson said she is very much in favor of the incentive program.

Commissioner Cummins moved to approve the Village and Park District BG Days Memorandum of Understanding, seconded by Vice President Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner
NAYS: 0
ABSTAIN: 0

Approval of the Consent Agenda

Commissioner Reiner moved to approve the Consent Agenda as presented, seconded by Commissioner Cummins and passed with a voice vote.

- 1. 2021-2022 Department Goals and Objectives
- 2. 2021-2022 Executive Director Work Plan

EXECUTIVE DIRECTOR’S REPORT AND DEPARTMENT OPERATIONAL REPORTS

Executive Director Risinger said there is a kid’s cabaret “*Big Deal Highlights at Twilight*” on Saturday, June 26, and if any Board member wants to attend to let Beth know. He asked who is interested in speaking at the Rick Drazner Park dedication. Commissioners Johnson, Jacobson and Reiner indicated they would like to say a few words. He said Executive Assistant Wanland will order new polo shirts for the Board.

Director Howe thanked Superintendent of Development Mike Maloney for putting together his operational report while he was on vacation last week. He said they are going out to bid on the Nature Classroom at the Museum tomorrow and hope to start construction in August.

Director Short said the Green Lake Park grant paperwork has been submitted and approved. We hope to see the final payment by September or October.

Executive Director Risinger gave a report for Director of Recreation and Facilities Erika Strojinc who was on vacation. Fitness Center General Manager Joe Zimmermann reported that our revenue goal for the month of May at the Fitness Center was met. Our net profit was a little over \$7,000. Specialty programs did better in May than they did in May 2019. Member visits in May were the highest since pre-COVID. So far in June the Fitness Center has already surpassed their revenue goal and May member visits for the month. More and more people are coming off freeze and everything is pointing in the right direction at the Fitness Center.

Risk Manager Dani Hoefle thanked the Board for the time she was able to spend with her newborn son. She also thanked Human Resources Manager Scott Spitz, Recreation Supervisor Megan Baird, Superintendent of Facilities and Planning Tim Beckmann, and Director of Recreation and Facilities Erika Strojinc for handling her job responsibilities while she was on maternity leave.

Superintendent of Communications and Marketing Mike Terson said that they put up a slider on the home page of the website on Diversity, Equity and Inclusion. They also put up a page on the website on this topic. He has a contact who has offered to give a presentation to staff on the subject. Commissioner Reiner said that people with disabilities are also part of the DEI initiative. He said there is a broad spectrum of various disabilities and this initiative is a win-win situation. Commissioner Johnson asked if we are highlighting progress we have already made in the diversity realm. Mike thanked her for making the excellent point and said it is something we need to do.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no New Business discussed.

ADIJOURNMENT

Commissioner Johnson moved to close the Regular Board Meeting at 7:06 pm, seconded by Vice President Bragg and passed with a voice vote.

Respectfully submitted,



Secretary