



Buffalo Grove Park District Board of Commissioners
REGULAR BOARD MEETING MINUTES
April 26, 2021

Please note: Due to COVID-19 and the Governor's mitigation limiting public gatherings, the President of the Board of Commissioners declared it is not practical or prudent to meet in-person and stated the Board Meeting is to be held virtually online.

Commissioners Present: Tracy Bragg, Steve Cummins, Scott Jacobson, Adriane Johnson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Business Services and Human Resources John Short, Director of Recreation and Facilities Erika Strojinc, Director of Parks and Planning Tim Howe, Superintendent of Recreation Chuck Burgess, Superintendent of Communications and Marketing Mike Terson, Recreation Manager Diana Clayson, Aquatics Facility Supervisor Jenn Foreman, Recreation Supervisors Amanda Busch and Jessi Hersman and Executive Assistant Beth Wanland

Attorney David Bloomberg was present online

CALL TO ORDER

Roll Call

President Reiner called the Regular Board Meeting to order at 6:21 pm. The roll was called and Commissioners Bragg, Cummins, Jacobson, Johnson and Reiner answered present.

INTRODUCTION OF GUESTS

There were no guests in attendance.

APPROVAL OF THE BOARD MEETING AGENDA

Vice President Jacobson moved to approve the Board Meeting Agenda, seconded by Commissioner Cummins and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSTAIN: 0

APPROVAL OF MINUTES

Approval of March 8, 2021 Workshop Minutes

Vice President Jacobson moved to approve the March 8, 2021 Board Workshop Minutes, seconded by Commissioner Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSTAIN: 0

Approval of March 22, 2021 Workshop Minutes

Vice President Jacobson moved to approve the March 22, 2021 Board Workshop Minutes, seconded by Commissioner Cummins and passed with a roll call vote.

AYES: Cummins, Jacobson and Reiner

NAYS: 0

ABSTAIN: Bragg and Johnson

Approval of March 22, 2021 Regular Board Meeting Minutes

Vice President Jacobson moved to approve the March 22, 2021 Regular Board Meeting Minutes, seconded by Commissioner Cummins and passed with a voice vote.

AYES: Cummins, Jacobson and Reiner

NAYS: 0

ABSTAIN: Bragg and Johnson

TOPICS FROM THE FLOOR

There were no Topics from the Floor.

CORRESPONDENCE

Executive Director Risinger noted that there was a letter in the Board packet from founding Board member Bill Kiddle. Mr. Kiddle congratulated the Board on their continued support of the community during these difficult times. The packet also had an IAPD Virtual Board Boot Camp flyer with dates of three boot camps available to Board members. He mentioned that two of the three dates are unfortunately on Board meeting nights but we would be accommodating if a Board member wanted to attend. Last, he mentioned a flyer advertising an event called *Plant Green Lake Park* which will be held on Saturday, May 8, from noon to 3 pm. The event is sponsored by the Environmental Action Team, Rotary of Buffalo Grove, Lake County Stormwater Management Commission and the Garden Club of Buffalo Grove.

ATTORNEY'S REPORT

Attorney Bloomberg said that he will address the Board in Executive Session tonight.

COMMITTEE ACTION ITEMS

Finance

Approval of April Warrant 2020

Commissioner Cummins moved to approve the April 2021 Warrant in the amount of \$859,310.39 seconded by Commissioner Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSTAIN: 0

Approval of the March Financial Statement and the March Year to Date Statement

Commissioner Cummins moved to approve the March Financial Statement and the March Year to Date Statement, seconded by Vice President Jacobson and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSTAIN: 0

Approval of the Combined Budget and Appropriations Ordinance 21-4-1 for Fiscal Year 2021-22

Commissioner Cummins moved to approve the Combined Budget and Appropriations Ordinance 21-4-1 for Fiscal Year 2021-22, seconded by Vice President Jacobson and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSTAIN: 0

Approval of Ordinance 21-4-2 Sale of Personal Property

Commissioner Cummins moved to approve Ordinance 21-4-2 for the sale of the 2006 Honda Odyssey Mini Van, seconded by Vice President Jacobson and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSTAIN: 0

Canterbury and Rylko Park Improvements

Commissioner Cummins moved to approve the Canterbury and Rylko Park Improvements bid to Schroeder Asphalt Services, Inc., PO Box 831, Huntley, IL 60142, in the amount of \$238,800.80 plus Alternate #1 in the amount of \$6,000 for a total of \$244,800.80, seconded by Vice President Jacobson and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSTAIN: 0

CONSENT AGENDA

Vice President Jacobson moved to approve the Consent Agenda as proposed:

- A. 2021-22 Fiscal Year Calendar
- B. Administrative Schedule
- C. 2021-22 Organizational Chart
- D. Part Time Employee Manual Updates
- E. Flexible Spending and Dependent Care Update

The motion was seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSTAIN: 0

EXECUTIVE DIRECTOR'S REPORT AND DEPARTMENT OPERATIONAL REPORTS

Executive Director Risinger reminded the Board that the NWSRA/SLSF/Rotary golf outing is on Wednesday, August 11 at the Arboretum and asked anyone interested in playing to let Executive Assistant Wanland know. He also reminded the Board that meetings will remain being held virtually during the month of May. He asked Board members to think about their new fiscal year positions and committees which will be decided at the May Board Workshop. He thanked Director Short for his hard work on the Budget and Appropriations ordinance and thanked staff for how hard they worked this past year.

Director Strojinc said we are off to a good start this year. She said numbers are picking up and we are running outdoor and indoor sports. She said theater ran three successful performances of 10

Ways to Survive a Zombie Apocalypse last weekend. Unfortunately, the day before the first performance they learned a cast member was exposed to COVID. Other cast members learned the part in one day and the show went on. Director Strojinc said the dance company is competing and performing. She said the Golf Dome closed for the season and had great numbers considering it was temporarily closed during COVID. She said we submitted our final request to the Village for expanded use of the Golf Dome and hope to get approval soon. She said preliminary discussions have been held with the Village on BG Days and the Park District may be a 50-50 partner with them hosting the event in the future. The Parks department will be holding a planting in conjunction with the Village on Thursday, April 29, Arbor Day, at 10 am. She said we are currently at 142% of our planned revenues. We have 924 campers registered and we planned for 626. Fall preschool is at 75% of our planned revenues. Broadway Buddies filmed *Shrek the Musical Jr.* and the show will be shown virtually on Thursday, May 13 at 7 pm. She said Recreation Supervisor Jessi Hersman is our new Diversity, Equity and Inclusion (DEI) coordinator. She is partnering with our ADA Compliance Officer, Mike Maloney, in spearheading this initiative. Director Strojinc added that the vending company will be removing its machines at the Fitness Center this week. We will be brainstorming what we can do as an alternative to the machines. Vice President Jacobson asked how camp numbers relate to where we would normally be. She said we are now at 43% of where we were at this time in 2019. He also asked if anything has changed at the Fitness Center in terms of restarting monthly billing. Director Strojinc said she and General Manager Joe Zimmerman have had discussions on this subject and neither feels comfortable starting to bill members who are not comfortable with vaccination numbers. Commissioner Cummins said he is looking forward to the DEI initiative and gave kudos to staff for spearheading it. President Reiner suggested reaching out to neighborhood churches or synagogues for camp space.

Director Short said we completed the attestation on the Green Lake Park grant. He said hopefully the cash will come in by early summer. He thanked the Board for allowing the District move forward with and approving the new fiscal year budget.

Director Howe said we are collaborating on Arbor Day with the Village. He said staff will be planting a tree at Rylko Park and Park District staff will then go to a Village property and plant a tree there.

Public Relations and Marketing Manager Terson said he participated in District 214's *Pathways toward Careers* and enjoyed it very much. The subject focused on careers in communications, journalism and multi media. Commissioner Cummins congratulated Partnerships and Communications Specialist Wendy Friedman for her continued success with acquiring sponsorships.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no New Business discussed.

EXECUTIVE SESSION

Commissioner Johnson moved to enter into Executive Session for the purpose of Imminent Litigation at 6:51 pm, seconded by Commissioner Cummins and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSTAIN: 0

MOTION TO RECONVENE THE REGULAR BOARD MEETING

Commissioner Bragg moved to reconvene the Regular Board meeting at 6:57 pm, seconded by Commissioner Cummins and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSTAIN: 0

ACTION TAKEN IN EXECUTIVE SESSION

President Reiner said that no final action was taken in Executive Session.

ADIJOURNMENT

Commissioner Johnson moved to adjourn the Regular Board Meeting at 6:58 pm, seconded by Vice President Jacobson and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSTAIN: 0

Respectfully submitted,



Secretary