



**Buffalo Grove Park District Board of Commissioners
Regular Board Meeting Minutes
November 23, 2020**

Due to COVID-19 and the Governor's mitigation limiting public gatherings, the President of the Board of Commissioners declared it is not practical or prudent to meet in-person and stated the meeting is to be held online.

Commissioners Present: Tracy Bragg, Steve Cummins, Scott Jacobson, Adriane Johnson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business and Human Resources John Short, Director of Parks and Planning Tim Howe, Superintendent of Recreation Chuck Burgess and Erika Strojinc, Superintendent of Planning and Development Mike Maloney, Superintendent of Communications and Marketing Mike Terson, Risk Manager Dani Hoefle, Recreation Manager Diana Clayson, Museum Curator Debbie Fandrei, Recreation Supervisor Amanda Busch and Allison Oberst, and Executive Assistant Beth Wanland

Attorney David Bloomberg was present

CALL TO ORDER

Roll Call

President Reiner called the Regular Board Meeting to order at 6:19 pm. The roll was called and Commissioners Bragg, Cummins, Jacobson, Johnson and Reiner answered present.

APPROVAL OF REGULAR BOARD MEETING AGENDA

Commissioner Cummins moved to approve the Regular Board Meeting Agenda, seconded by Commissioner Bragg and passed with roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: 0

INTRODUCTION OF GUESTS

There were no guests in attendance.

TOPICS FROM THE FLOOR

There were no Topics From the Floor.

PRESENTATION OF EMPLOYEE RECOGNITION RESOLUTION

Resolution 20-1 1-1 Commending William Heider on his Retirement

**RESOLUTION 20-1 1-1
COMMENDING BILL HEIDER ON HIS RETIREMENT AFTER
10 YEARS OF SERVICE TO THE
BUFFALO GROVE PARK DISTRICT**

WHEREAS, Bill Heider was first employed by the Buffalo Grove Park District on June 1, 2010 as Superintendent of Parks, promoted to Director of Parks and Risk Management, and later promoted to Director of Recreation and Facilities; and

WHEREAS, Bill's dedication and knowledge have resulted in the success of programs under his direction, including Clubhouse, Sports, Special Events and the Arts as well as success in the management of staff and facilities at the Golf Dome, Raupp Museum, Community Arts Center and the Buffalo Grove Fitness Center; and

WHEREAS, Bill's flexibility and willingness to adapt allowed him to succeed and benefit the District in many areas from parks and facility maintenance to recreation management; and

WHEREAS, Bill's ability to move over to Recreation from Parks Maintenance gave the District stability, and his experience proved to be extremely helpful in many aspects within the recreation department including leadership and policy development; and

WHEREAS, the success of the Park District is dependent upon professionals like Bill who has taken pride in the Buffalo Grove Park District and its many accomplishments.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Commissioners of the Buffalo Grove Park District, Cook and Lake Counties, Illinois:

1. That Bill Heider is commended on behalf of the citizens of Buffalo Grove for his distinguished service to the Park District since 2010.
2. That Bill is able to fill his leisure time with family and friends for many years.
3. That this resolution be presented to Bill with best wishes on his retirement.

DATED AT BUFFALO GROVE, ILLINOIS THIS 23RD DAY OF NOVEMBER 2020.

Vice President Jacobson moved to approve Resolution 20-11-1 commending William Heider on his retirement, seconded by Commissioner Cummins and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: 0

President Reiner thanked Bill for his service and friendship and said our community is better because of him. Vice President Jacobson said that the first thing he noticed when Bill joined the team was that Bill participated in all recreation events. He said it was refreshing and Bill bridged a gap between parks and recreation. Bill said retiring is a bittersweet moment and he can't think of a better place to retire from. He thanked Executive Director Risinger for hiring him for recreation from the parks department. He thanked staff for making his job easy and he thanked the Board for allowing him to do his job. Executive Director Risinger said that when Bill was hired they

worked very close together and he built relationships and became involved. He said Bill taught him a lot from all of his experience and he is excited for all Bill has planned in his retirement. Director Howe said Bill took a chance on hiring him as a young kid and they have since worked together for 17 years. He said Bill allowed him to make mistakes and grow and he appreciates him very much.

APPROVAL OF MINUTES

Approval of the October 19, 2020 Workshop Meeting Minutes

Commissioner Cummins moved to approve the October 19, 2020 Workshop Meeting Minutes, seconded by Vice President Jacobson and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: 0

Approval of the October 19, 2020 Regular Board Meeting Minutes

Commissioner Cummins moved to approve the October 19, 2020 Regular Board Meeting Minutes, seconded by Vice President Jacobson and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: 0

Approval of the October 19, 2020 Executive Session Meeting Minutes

Vice President Jacobson moved to approve the October 19, 2020 Executive Session Meeting Minutes, seconded by Commissioner Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: 0

CORRESPONDENCE

Written and Verbal Correspondence

Executive Director Risinger said there is no written or verbal correspondence to share.

ATTORNEY'S REPORT

Attorney David Bloomberg said that he will give his report in Executive Session.

COMMITTEE ACTION ITEMS

Approval of the November Warrant 2020

Commissioner Cummins moved to approve the November 2020 Warrant in the amount of \$1,330,118.40, seconded by Vice President Jacobson and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: 0

Approval of the October Financial Statement and the October Year to Date Statement

Commissioner Cummins moved to approve the October Financial Statement and the October Year to Date Statement, seconded by Vice President Jacobson and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: 0

Approval of the Renewal of Vista 2021 Dental, Health, Life and Vision Insurance Plans

Commissioner Cummins moved to approve the Renewal of Vista 2021 Dental, Health, Life and Vision Insurance plans as proposed in Director Short's memo date November 4, 2020, seconded by Vice President Jacobson and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: 0

CONSENT AGENDA

Vice President Jacobson moved to approve the Consent Agenda as proposed, seconded by Commissioner Cummins and passed with a roll call vote.

- Quarter B Update on the Executive Director Work Plan
- Quarter B Update on Departmental Goals and Objectives
- Quarter C & D Update of Departmental Goals and Objectives

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: 0

EXECUTIVE DIRECTOR'S REPORT AND DEPARTMENT OPERATIONAL REPORTS

Executive Director Risinger said that NWSRA is holding a virtual Open House on December 3 from 6 – 7 pm and he will send a link upon availability. The NWSRA/SLSF holiday luncheon in mid December is also going to be virtual and he said he will update the Board when he finds out details. He said he has had follow up conversations with Dane Bragg about making the Deerfield Parkway crossing by Green Lake Park safer for pedestrians to cross and there is hope this can be done. He congratulated Museum Curator Debbie Fandrei, Superintendent of Development Mike Maloney, and Superintendent of Recreation Chuck Burgess who all worked on and were awarded a Museum Grant. Superintendent Maloney shared a conceptual design of the proposed sensory garden near the nature classroom at the Museum. The design includes a historic, native, accessible, and sensory area with a pathway connecting the spaces. The proposal is to build the garden in two phases. The first phase would be building the Native area and Home Garden area. Phase II would be a Taste, Touch, Smell and Historic area. Museum Curator Fandrei said this is the first year the state has offered capital grants since the last freeze. She said she already has ideas for NWSRA coming to visit. There is a two year time frame from the time we receive the grant paperwork to completion. Superintendent Burgess thanked Ms. Fandrei and Mr. Maloney and said they were under strict time constraints to get the drawings done and application submitted.

Director Heider said that the Fitness Center is holding its own with members working out. He said they are doing a fantastic job at keeping the facility clean and safe and the members are complimentary of their efforts.

Director Howe thanked Superintendents Maloney, Beckmann and Smith for putting together the parks department operational report for this meeting in his absence.

Director Short said that Janet Ventrella is going to do a great job replacing Aleta Kahn in Accounts Payable.

Superintendent Terson said that the Fitness Center followers on Facebook grew by 30 members in the last month which is a lot. He gave 100% of the credit for the increase to Fitness Center General Manager Joe Zimmermann who has been very proactive with social media. A press release went out today featuring the Best of the Best awards and it references former Board Commissioner Drazner.

Risk Manger Dani Hoefle commended staff on their quick response to the increased cases of COVID-19. She hopes we are on an upward trend at this time. She said Risk Management received a \$500 grant from PDRMA for installing the radar sign in the Alcott parking lot.

Executive Director Risinger thanked Risk Manager Hoefle for all the time she has put into keeping us all safe during this difficult time.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

MOTION TO ENTER EXECUTIVE SESSION

Commissioner Johnson moved to enter into Executive Session at 7 pm for the purpose of Imminent Litigation, seconded by Vice President Jacobson and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: 0

MOTION TO RECONVENE
THE REGULAR BOARD MEETING

Vice President Jacobson moved to reconvene the Regular Board Meeting at 7:11 pm, seconded by Commissioner Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: 0

POSSIBLE ACTION TO BE TAKEN FROM
CLOSED MEETING SESSION

President Reiner announced that no final action was taken from the closed meeting session.

ADJOURNMENT

Commissioner Cummins moved to adjourn the Regular Board Meeting at 7:13 pm, seconded by Commissioner Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: 0

Respectfully submitted,



Secretary