



**BUFFALO  
GROVE  
PARK  
DISTRICT**

**BUFFALO GROVE PARK DISTRICT ORDINANCE 19-4-1  
2019-2020 COMBINED BUDGET AND APPROPRIATIONS ORDINANCE**

AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY FOR THE CORPORATE AND RECREATIONAL PROGRAM PURPOSES OF THE BUFFALO GROVE PARK DISTRICT, COUNTIES OF COOK & LAKE, STATE OF ILLINOIS FOR THE YEAR BEGINNING MAY 1, 2019 AND ENDING APRIL 30, 2020.

BE IT ORDAINED by the Board of Park Commissioners of the Buffalo Grove Park District, in the Counties of Cook and Lake and the State of Illinois that the following sums or so much thereof as may be authorized by law be and the same are hereby appropriated for park purposes for the fiscal year beginning May 1, 2019 and ending April 30, 2020, that the sums of money hereinafter set forth and the objects and purposes of the same are deemed necessary to defray all necessary expenses and liabilities for said period for the several park purposes following:

SECTION I: The following is the estimated Annual Budget for the Buffalo Grove Park District for the fiscal year beginning May 1, 2019 and ending April 30, 2020.

|   | <u>Budget</u>            | <u>Appropriation</u>     |
|---|--------------------------|--------------------------|
| General Corporate Fund                        | 3,067,677                | 3,271,521                |
| Recreation Fund                               | 9,434,574                | 9,694,552                |
| Museum Fund                                   | 278,411                  | 293,123                  |
| Audit Fund                                    | 19,500                   | 19,500                   |
| Bond and Interest Fund                        | 1,821,602                | 1,821,602                |
| Insurance Fund                                | 536,907                  | 598,623                  |
| Paving and Lighting Fund                      | 66,500                   | 66,500                   |
| Social Security Fund                          | 410,690                  | 451,759                  |
| I.M.R.F. Fund                                 | 489,910                  | 538,901                  |
| Special Recreation Fund                       | 512,200                  | 559,700                  |
| Capital Improvement and Equipment Replacement | 2,668,300                | 3,192,300                |
| Community Arts Center Debt Service            | 230,575                  | 230,575                  |
| Golf Dome Debt Service                        | 140,850                  | 140,850                  |
| Fitness Center                                | 3,623,607                | 4,070,819                |
| <b>Total</b>                                  | <u><u>23,301,303</u></u> | <u><u>24,950,324</u></u> |

SECTION II: As part of the annual budget, it is stated:

ARTICLE A. That the estimated cash on hand at the beginning of the fiscal year is \$ 7,284,538.

ARTICLE B. That the estimated cash expected to be received during the fiscal year from all sources is \$ 21,561,483

ARTICLE C. That the estimated expenditures contemplated for the fiscal year are \$ 23,301,303.

ARTICLE D. That the estimated cash expected to be on hand at the end of the fiscal year is \$ 5,544,718.

ARTICLE E. That the estimated amount of taxes to be received by Buffalo Grove Park District during the fiscal year is \$ 8,655,700.

SECTION III: That the following sums of money or so much thereof as may be authorized by law be and the same are hereby appropriated for the general purposes of the Buffalo Grove Park District for the fiscal year beginning May 1, 2019 and ending April 30, 2020:

GENERAL CORPORATE FUND

ARTICLE I. CORPORATE ADMINISTRATIVE

BUDGET APPROPRIATION

|                                |                |                |
|--------------------------------|----------------|----------------|
| Personnel Services             |                |                |
| Dental Insurance               | 9,840          | 9,840          |
| Health Insurance               | 168,040        | 184,844        |
| Vision Insurance               | 1,178          | 1,178          |
| Salaries - Full Time           | 475,660        | 523,226        |
| Salaries - Part Time           | 1,200          | 1,200          |
| Travel Allowance               | 900            | 900            |
| Conference/Seminars            | 9,472          | 9,472          |
| Staff Development              | 17,950         | 17,950         |
| Dues & Subscriptions           | 14,915         | 14,915         |
| Employee Recognition           | 2,250          | 2,250          |
| Post-Employment Benefits       | 21,000         | 21,000         |
| Commodities                    |                |                |
| Accounting Supplies            | 1,250          | 1,250          |
| Commissioner Expense           | 22,620         | 22,620         |
| MIS Supplies                   | 1,490          | 1,490          |
| Copier Supplies                | 603            | 603            |
| General Administrative         | 3,000          | 3,000          |
| Office Supplies                | 2,800          | 2,800          |
| Paper                          | 1,350          | 1,350          |
| Postage                        | 4,500          | 4,500          |
| Special Administrative Program | 6,000          | 6,000          |
| Bernard House Services         | 2,500          | 2,500          |
| Contractual Services           |                |                |
| Legal Counsel                  | 15,000         | 15,000         |
| Other Legal                    | 9,850          | 9,850          |
| Service Agreements             | 6,500          | 6,500          |
| Computer Programming           | 2,000          | 2,000          |
| Consultants                    | 112,335        | 112,335        |
| Utilities                      |                |                |
| Telephone                      | 3,100          | 3,100          |
| TOTAL CORPORATE ADMINISTRATIVE | <u>917,303</u> | <u>981,673</u> |

B. CORPORATE PARKS MAINTENANCE

|  |           |           |
|--|-----------|-----------|
| <b>Personnel Services</b>              |           |           |
| Group Dental                           | 15,930    | 15,930    |
| Group Health                           | 319,254   | 351,179   |
| Vision Insurance                       | 2,194     | 2,194     |
| Salaries - Full Time                   | 1,075,481 | 1,183,029 |
| Salaries - Overtime                    | 33,500    | 33,500    |
| Salaries - Part time                   | 104,040   | 104,040   |
| Travel Expense                         | 200       | 200       |
| Conferences & Seminars                 | 16,645    | 16,645    |
| Staff Development                      | 6,000     | 6,000     |
| Dues & Subscriptions                   | 5,740     | 5,740     |
| Education Tuition                      | 4,200     | 4,200     |
| Employee Recognition Program           | 3,675     | 3,675     |
| <b>Commodities</b>                     |           |           |
| General Administrative                 | 5,490     | 5,490     |
| Office Supplies                        | 4,100     | 4,100     |
| Gasoline                               | 52,135    | 52,135    |
| Large Equipment Maintenance            | 5,300     | 5,300     |
| Major Equipment Repair                 | 12,500    | 12,500    |
| Water/Sewer Repairs                    | 2,500     | 2,500     |
| Oil and Grease                         | 3,690     | 3,690     |
| Park Equipment Maintenance & Repair    | 22,000    | 22,000    |
| Signs                                  | 6,650     | 6,650     |
| Riding Mower Maintenance               | 6,800     | 6,800     |
| Shop Supplies                          | 6,700     | 6,700     |
| Welding Supplies                       | 425       | 425       |
| Small Equipment Maintenance            | 4,500     | 4,500     |
| Tractor Maintenance                    | 2,700     | 2,700     |
| Vehicle Maintenance                    | 10,000    | 10,000    |
| HVAC/Plumbing Supplies                 | 6,000     | 6,000     |
| Uniform Allowance                      | 8,715     | 8,715     |
| Safety Equipment                       | 4,000     | 4,000     |
| <b>Grounds Supplies</b>                |           |           |
| Fertilizer                             | 9,750     | 9,750     |
| Herbicides                             | 6,000     | 6,000     |
| Ice Melt                               | 9,000     | 9,000     |
| Landscape Tools                        | 3,750     | 3,750     |
| Plantings                              | 16,400    | 16,400    |
| Seed & Mulch                           | 19,275    | 19,275    |
| Athletic Field Irrigation              | 6,000     | 6,000     |
| Sod                                    | 900       | 900       |
| Top Soil                               | 6,525     | 6,525     |
| Underlayment                           | 10,750    | 10,750    |
| <b>Ball Diamonds</b>                   |           |           |
| Light Repairs                          | 15,500    | 15,500    |
| Diamond Maintenance                    | 10,000    | 10,000    |
| Fence Repair                           | 13,800    | 13,800    |
| <b>Building Maintenance and Repair</b> |           |           |
| Building - Exterior                    | 12,700    | 12,700    |
| Building - Interior                    | 4,800     | 4,800     |
| Custodial Supplies                     | 1,500     | 1,500     |

|                               |                  |                  |
|-------------------------------|------------------|------------------|
| <b>Contractual Services</b>   |                  |                  |
| Licenses and Registration     | 1,330            | 1,330            |
| Service Agreements            | 4,000            | 4,000            |
| Water/Sewer Contractual       | 6,500            | 6,500            |
| Building Maintenance          | 8,200            | 8,200            |
| Shop & Equipment Rental       | 3,500            | 3,500            |
| Furnace/Heater Maintenance    | 8,000            | 8,000            |
| Pest Control                  | 2,450            | 2,450            |
| Contract Cleaning             | 7,200            | 7,200            |
| Tree Maintenance              | 21,000           | 21,000           |
| Landscaping Services          | 107,500          | 107,500          |
| Refuse Disposal               | 4,500            | 4,500            |
| Contract Weed Spraying        | 23,950           | 23,950           |
| ADA Reimbursement             | 15,000           | 15,000           |
| BGRA Reimbursement            | 5,000            | 5,000            |
| Bills Reimbursement           | 5,000            | 5,000            |
| <b>Utilities</b>              |                  |                  |
| Electric                      | 11,390           | 11,390           |
| Gas                           | 3,350            | 3,350            |
| Telephone                     | 9,190            | 9,190            |
| Water                         | 3,100            | 3,100            |
| <b>Capital Improvements</b>   |                  |                  |
| Machine & Tools               | 2,500            | 2,500            |
| <b>TOTAL PARK MAINTENANCE</b> | <b>2,150,374</b> | <b>2,289,848</b> |
| <b>TOTAL CORPORATE FUND</b>   | <b>3,067,677</b> | <b>3,271,521</b> |

**ARTICLE II RECREATION FUND**

|                              |           |           |
|------------------------------|-----------|-----------|
| <b>Personnel Services</b>    |           |           |
| Dental Insurance             | 22,770    | 22,770    |
| Health Insurance             | 478,088   | 525,897   |
| Vision Insurance             | 2,978     | 2,978     |
| Salaries - Full Time         | 1,699,691 | 1,869,660 |
| Overtime                     | 4,000     | 4,000     |
| Salaries - Part Time         | 40,144    | 40,144    |
| Building Supervision         | 42,600    | 42,600    |
| Recreation Part Time         | 11,040    | 11,040    |
| Park Services                | 9,240     | 9,240     |
| Concessions Staff            | 14,875    | 14,875    |
| Travel Expense               | 25,071    | 25,071    |
| Conference/Seminars          | 59,556    | 59,556    |
| Staff Development            | 11,420    | 11,420    |
| Education Tuition            | 3,000     | 3,000     |
| Dues & Subscriptions         | 13,648    | 13,648    |
| Employee Recognition Program | 4,250     | 4,250     |

|                               |        |        |
|-------------------------------|--------|--------|
| Commodities                   |        |        |
| Accounting Supplies           | 1,250  | 1,250  |
| Computer Supplies             | 5,960  | 5,960  |
| Copier Supplies               | 1,205  | 1,205  |
| General Administrative        | 4,040  | 4,040  |
| Office Supplies               | 8,400  | 8,400  |
| Paper                         | 3,510  | 3,510  |
| Postage                       | 38,413 | 38,413 |
| Vending Supplies              | 2,000  | 2,000  |
| Concession Supplies           | 13,500 | 13,500 |
| Sponsorship Expense           | 6,000  | 6,000  |
| Vehicle Maintenance           | 805    | 805    |
| HVAC/Plumbing Supplies        | 6,500  | 6,500  |
| Uniform Allowance             | 2,710  | 2,710  |
| Building Repair - Exterior    | 5,000  | 5,000  |
| Building Repair - Interior    | 15,500 | 15,500 |
| Custodial Supplies            | 12,999 | 12,999 |
| Willow Stream Shelter         | 3,600  | 3,600  |
| Concession Stand Repairs      | 600    | 600    |
| Public Information            | 20,445 | 20,445 |
| 50th Anniversary Expenses     | 35,000 | 35,000 |
| Recreation Equipment          | 9,200  | 9,200  |
| Photographic + A.V. Equipment | 2,970  | 2,970  |

|                            |         |         |
|----------------------------|---------|---------|
| Contractual Services       |         |         |
| Employment Ads             | 500     | 500     |
| Office Machine Repair      | 800     | 800     |
| Display Advertising        | 1,000   | 1,000   |
| Printing                   | 121,450 | 121,450 |
| Consultants                | 71,557  | 71,557  |
| Service Agreements         | 35,667  | 35,667  |
| Building Maintenance       | 12,400  | 12,400  |
| Equipment Maintenance      | 1,500   | 1,500   |
| Furnace/Heater Maintenance | 12,150  | 12,150  |
| Pest Control               | 4,600   | 4,600   |
| Contract Cleaning          | 43,640  | 43,640  |
| Equipment Rental           | 15,840  | 15,840  |
| Program Charge Fees        | 90,000  | 90,000  |

|                             |        |        |
|-----------------------------|--------|--------|
| Utilities                   |        |        |
| Electric                    | 76,395 | 76,395 |
| Gas                         | 28,085 | 28,085 |
| Telephone                   | 13,600 | 13,600 |
| Water                       | 15,000 | 15,000 |
| Military Assistance Support | 2,500  | 2,500  |
| Fee Assistance              | 15,000 | 15,000 |
| Sales Tax                   | 5,000  | 5,000  |

|                      |         |         |
|----------------------|---------|---------|
| Transfer to PAC Debt | 230,575 | 230,575 |
|----------------------|---------|---------|

|                                 |                  |                  |
|---------------------------------|------------------|------------------|
| TOTAL RECREATION ADMINISTRATION | <u>3,439,237</u> | <u>3,657,013</u> |
|---------------------------------|------------------|------------------|

**B. RECREATION PROGRAMS** \*\*\*

|                              |                  |                  |
|------------------------------|------------------|------------------|
| Program Expenses             |                  |                  |
| Salaries Full Time           | 76,890           | 84,579           |
| Salaries Part Time           | 61,518           | 61,518           |
| Officials - In House         | 15,301           | 15,301           |
| Instructors                  | 825,803          | 825,803          |
| Contractual Services         | 372,611          | 372,611          |
| Rentals                      | 108,165          | 108,165          |
| Tickets/Admissions           | 110,437          | 110,437          |
| Supplies                     | 187,034          | 187,034          |
| Awards                       | 10,750           | 10,750           |
| <b>TOTAL PROGRAM EXPENSE</b> | <b>1,768,509</b> | <b>1,776,198</b> |

**C. COMMUNITY ARTS CENTER SUMMARY**

|                            |         |         |
|----------------------------|---------|---------|
| Program Expenses           |         |         |
| Salaries Full Time         | 74,318  | 81,750  |
| Instructors                | 344,257 | 344,257 |
| Contractual Services       | 84,362  | 84,362  |
| Rentals                    | 22,998  | 22,998  |
| Tickets/Admissions         | 62,623  | 62,623  |
| Supplies                   | 174,520 | 174,520 |
| Personnel Services         |         |         |
| Part-Time Staff            | 20,650  | 20,650  |
| Building Supervision       | 45,300  | 45,300  |
| Rental Attendants          | 1,033   | 1,033   |
| Contractual Services       |         |         |
| Service Agreements         | 5,264   | 5,264   |
| Contract Services          | 4,000   | 4,000   |
| Rental Technical Services  | 9,800   | 9,800   |
| Building Maintenance       | 7,000   | 7,000   |
| Furnace Maintenance        | 6,000   | 6,000   |
| Pest Control               | 780     | 780     |
| Contract Cleaning          | 500     | 500     |
| Equipment Rental           | 2,180   | 2,180   |
| Commodities                |         |         |
| MIS Supplies               | 3,215   | 3,215   |
| Office Supplies            | 1,975   | 1,975   |
| Paper                      | 800     | 800     |
| Postage                    | 175     | 175     |
| Concession Supplies        | 1,250   | 1,250   |
| Rental Supplies            | 3,200   | 3,200   |
| Building/Shop Supplies     | 5,000   | 5,000   |
| Uniforms                   | 1,000   | 1,000   |
| Building Repair - Exterior | 8,000   | 8,000   |
| Building Repair - Interior | 11,000  | 11,000  |
| Custodial Supplies         | 7,950   | 7,950   |

|                                       |                |                |
|---------------------------------------|----------------|----------------|
| Utilities                             |                |                |
| Electric                              | 48,000         | 48,000         |
| Gas                                   | 9,900          | 9,900          |
| Telephone                             | 1,200          | 1,200          |
| Water                                 | 2,340          | 2,340          |
| <b>TOTAL PERFORMING ARTS EXPENSES</b> | <b>970,590</b> | <b>978,022</b> |

D.

**AQUATICS**

|                             |                |                |
|-----------------------------|----------------|----------------|
| <b>Program Expenses</b>     |                |                |
| Instructors                 | 292,034        | 292,034        |
| Part-Time Staff             | 19,450         | 19,450         |
| Supplies                    | 4,312          | 4,312          |
| Contractual Services        | 1,400          | 1,400          |
| Rentals                     | 23,680         | 23,680         |
| Staff Development - PT      | 13,335         | 13,335         |
| <b>Commodities</b>          |                |                |
| Office Supplies             | 350            | 350            |
| HVAC/Plumbing Supplies      | 1,500          | 1,500          |
| Uniforms                    | 7,950          | 7,950          |
| Building Maintenance        | 9,000          | 9,000          |
| Custodial Supplies          | 1,000          | 1,000          |
| Landscaping                 | 2,050          | 2,050          |
| First Aid Supplies          | 1,250          | 1,250          |
| Program Supplies            | 1,400          | 1,400          |
| <b>Contractual Services</b> |                |                |
| Dues & Subscriptions        | 4,670          | 4,670          |
| Building Maintenance        | 30,123         | 30,123         |
| <b>Utilities</b>            |                |                |
| Electric                    | 13,000         | 13,000         |
| Gas                         | 5,800          | 5,800          |
| Telephone                   | 2,400          | 2,400          |
| Water                       | 16,000         | 16,000         |
| <b>TOTAL AQUATICS</b>       | <b>450,704</b> | <b>450,704</b> |

E. GOLF LEARNING CENTER

|                                    |                |                |
|------------------------------------|----------------|----------------|
| <b>Personnel Services</b>          |                |                |
| Salaries - Full Time               | 55,728         | 61,301         |
| Professional Instruction           | 14,250         | 15,675         |
| Seasonal Maintenance               | 2,213          | 2,213          |
| Golf Attendants                    | 22,400         | 22,400         |
| Golf Operations                    | 34,048         | 34,048         |
| Staff Development - Rec. Part Time | 900            | 900            |
| <b>Commodities</b>                 |                |                |
| MIS Supplies                       | 2,500          | 2,500          |
| Office Supplies                    | 2,000          | 2,000          |
| Vending & Concessions Supplies     | 300            | 300            |
| Tractor Maintenance                | 1,700          | 1,700          |
| HVAC/Plumbing Supplies             | 1,500          | 1,500          |
| Uniforms                           | 2,625          | 2,625          |
| Building Repair - Exterior         | 1,000          | 1,000          |
| Building Repair - Interior         | 5,000          | 5,000          |
| Custodial Supplies                 | 6,950          | 6,950          |
| Fairway Greens                     | 27,250         | 27,250         |
| Fabric Maintenance & Repair        | 1,200          | 1,200          |
| Mechanical System Maintenance      | 5,000          | 5,000          |
| Golf Instructional Materials       | 2,150          | 2,150          |
| Pro Shop Supplies                  | 9,600          | 9,600          |
| <b>Contractual Services</b>        |                |                |
| Memberships & Subscriptions        | 100            | 100            |
| Advertising                        | 4,700          | 4,700          |
| Printing                           | 3,000          | 3,000          |
| Contract Services                  | 2,000          | 2,000          |
| Building Maintenance               | 3,500          | 3,500          |
| Equipment Maintenance              | 500            | 500            |
| Furnace/Heater Maintenance         | 4,000          | 4,000          |
| Pest Control                       | 850            | 850            |
| Structure Handling                 | 8,600          | 8,600          |
| <b>Utilities</b>                   |                |                |
| Electric                           | 15,000         | 15,000         |
| Gas                                | 27,000         | 27,000         |
| Telephone                          | 3,900          | 3,900          |
| Water                              | 240            | 240            |
| Transfer Out                       | 140,850        | 140,850        |
| <b>TOTAL GOLF DOME OPERATIONS</b>  | <b>412,554</b> | <b>419,551</b> |



F

**CLUBHOUSE**

|  |                  |                  |
|--|------------------|------------------|
| <b>Personnel</b>                                   |                  |                  |
| Group Dental                                       | 960              | 960              |
| Group Health                                       | 51,952           | 57,147           |
| Vision Insurance                                   | 82               | 82               |
| Full Time Salaries                                 | 148,899          | 163,789          |
| FICA   | 67,039           | 67,039           |
| IMRF   | 66,897           | 66,897           |
| Conference/Seminars                                | 5,910            | 5,910            |
| Staff Development - Part Time                      | 8,145            | 8,145            |
| Tuition  | 3,000            | 3,000            |
| Employee Recognition Program                       | 750              | 750              |
| Dues   | 1,045            | 1,045            |
| Instructors  | 788,719          | 788,719          |
| <br><b>Contractual Services</b>                    |                  |                  |
| Bus Rentals  | 45,000           | 45,000           |
| School Rentals                                     | 23,860           | 23,860           |
| Program Charge Fees                                | 19,500           | 19,500           |
| <br><b>Commodities</b>                             |                  |                  |
| Computer Supplies                                  | 2,500            | 2,500            |
| Copier Supplies                                    | 603              | 603              |
| Office Supplies                                    | 2,400            | 2,400            |
| Paper  | 540              | 540              |
| Postage  | 1,800            | 1,800            |
| Participant T-Shirts                               | 3,250            | 3,250            |
| First Aid  | 900              | 900              |
| Program Supplies                                   | 124,300          | 124,300          |
| Tickets  | 101,250          | 101,250          |
| Staff Shirts                                       | 5,900            | 5,900            |
| <br><b>Telephone</b>                               |                  |                  |
| Telephone  | 14,280           | 14,280           |
| Equipment  | 2,500            | 2,500            |
| Unemployment Insurance                             | 1,000            | 1,000            |
| <br><b>Transfer Out</b>                            |                  |                  |
| Transfer Out                                       | 900,000          | 900,000          |
| <br><b>TOTAL CLUBHOUSE OPERATIONS</b>              |                  |                  |
|  | <u>2,392,981</u> | <u>2,413,066</u> |
| <br><b>TOTAL APPROPRIATION FOR RECREATION FUND</b> |                  |                  |
|  | <u>9,434,574</u> | <u>9,694,552</u> |

ARTICLE III MUSEUM FUND

|                               |                |                |
|-------------------------------|----------------|----------------|
| <b>Personnel Services</b>     |                |                |
| Group Dental                  | 480            | 480            |
| Group Health                  | 10,350         | 11,385         |
| Vision Insurance              | 82             | 82             |
| Salaries                      | 136,781        | 150,459        |
| Part Time Salary              | 46,592         | 46,592         |
| Travel                        | 600            | 600            |
| Staff Development             | 1,000          | 1,000          |
| Conferences & Seminars        | 2,098          | 2,098          |
| Employee Recognition          | 250            | 250            |
| <b>Commodities</b>            |                |                |
| Computer Supplies             | 1,250          | 1,250          |
| Office Supplies               | 750            | 750            |
| Postage                       | 1,225          | 1,225          |
| HVAC/Plumbing Supplies        | 2,500          | 2,500          |
| Uniforms                      | 210            | 210            |
| Building Repairs - Exterior   | 1,000          | 1,000          |
| Building Repairs - Interior   | 3,500          | 3,500          |
| Custodial Supplies            | 900            | 900            |
| Program Supplies              | 3,980          | 3,980          |
| Conservation/Exhibit Supplies | 8,285          | 8,285          |
| Fundraising Expense           | 500            | 500            |
| <b>Contractual Services</b>   |                |                |
| Dues & Subscriptions          | 878            | 878            |
| Printing                      | 300            | 300            |
| Furnace & Air Conditioning    | 5,000          | 5,000          |
| Pest Control                  | 980            | 980            |
| Service Cleaning              | 9,720          | 9,720          |
| Consultants                   | 1,000          | 1,000          |
| <b>Utilities</b>              |                |                |
| Electric                      | 8,400          | 8,400          |
| Gas                           | 2,700          | 2,700          |
| Telephone                     | 4,200          | 4,200          |
| Water                         | 900            | 900            |
| <b>Capital Improvements</b>   |                |                |
| Equipment                     | 5,000          | 5,000          |
| Grounds                       | 7,000          | 7,000          |
| Building Renovation           | 10,000         | 10,000         |
| <b>TOTAL MUSEUM FUND</b>      | <b>278,411</b> | <b>293,123</b> |

ARTICLE IV. INSURANCE FUND

|                                     |                |                |
|-------------------------------------|----------------|----------------|
| Personnel Services                  |                |                |
| Group Dental                        | 1,230          | 1,230          |
| Health Insurance                    | 20,498         | 22,548         |
| Vision Insurance                    | 216            | 216            |
| Salaries                            | 66,664         | 73,330         |
| Part-Time Staff                     | 7,781          | 7,781          |
| Travel                              | 840            | 840            |
| Preplacement Physicals/EAP          | 17,530         | 17,530         |
| Staff Development                   | 18,775         | 18,775         |
| Dues & Subscriptions                | 1,074          | 1,074          |
| Conferences & Seminars              | 3,769          | 3,769          |
| Commodities                         |                |                |
| MIS Supplies                        | 300            | 300            |
| Administrative Expense              | 600            | 600            |
| Office Supplies                     | 400            | 400            |
| Uniform                             | 100            | 100            |
| Signs                               | 8,000          | 8,000          |
| Safety Equipment & Supplies         | 13,500         | 13,500         |
| Contractual Services                |                |                |
| Aquatics Risk Management            | 7,300          | 7,300          |
| Contract Services                   | 11,000         | 11,000         |
| Life Safety Services                | 52,500         | 52,500         |
| Facility & Environmental Risk Mgmt. | 18,500         | 18,500         |
| Telephone                           | 1,330          | 1,330          |
| Capital Improvement - Equipment     | 15,000         | 15,000         |
| Agency Pool                         |                |                |
| P.D.R.M.A.                          | 260,000        | 273,000        |
| Deductibles                         | 10,000         | 50,000         |
| <b>TOTAL INSURANCE FUND</b>         | <b>536,907</b> | <b>598,623</b> |

ARTICLE V. CAPITAL IMPROVEMENT AND EQUIPMENT REPLACEMENT FUND

|                       |         |         |
|-----------------------|---------|---------|
| Capital Improvements  |         |         |
| Alcott Center         | 120,000 | 220,000 |
| Emmerich Building     | 80,000  | 80,000  |
| Maintenance Equipment | 26,000  | 50,000  |
| 574 Bernard House     | 18,000  | 18,000  |
| MIS System            | 94,700  | 94,700  |
| Grounds               | 75,000  | 75,000  |
| Vehicles              | 127,000 | 127,000 |
| BGFC Equipment        | 119,100 | 119,100 |

|  |                  |                  |
|--|------------------|------------------|
| Contractual Services                                   |                  |                  |
| Bond Fees, Legal Fees and Consultants                  | 80,000           | 80,000           |
| Park Improvements                                      |                  |                  |
| Ryko Park  | 82,500           | 82,500           |
| Crossings  | 100,000          | 100,000          |
| Fitness Center   | 1,050,000        | 1,050,000        |
| Green Lake   | 50,000           | 50,000           |
| Meridian   | 50,000           | 50,000           |
| Mirielle   | 15,000           | 15,000           |
| Rolling Hills  | 215,000          | 215,000          |
| Splash Pad   | 24,000           | 24,000           |
| Twin Creeks  | 15,000           | 15,000           |
| Veterans   | 90,000           | 90,000           |
| Willow Stream Pool                                     | 60,000           | 60,000           |
| Community Arts Center                                  | 177,000          | 577,000          |
| Transfer Out   | 0                | 0                |
| <b>TOTAL CAPITAL IMPROVEMENT FUND</b>                  | <b>2,668,300</b> | <b>3,192,300</b> |
| <b>ARTICLE VI. AUDIT FUND</b>                          |                  |                  |
| Audit Expense  | 19,500           | 19,500           |
| <b>ARTICLE VII. BOND AND INTEREST FUND</b>             |                  |                  |
| Bond and Interest Payments                             | 1,821,602        | 1,821,602        |
| <b>ARTICLE VIII. PAVING AND LIGHTING FUND</b>          |                  |                  |
| Paving and Lighting Expense                            | 66,500           | 66,500           |
| <b>ARTICLE IX. SOCIAL SECURITY FUND</b>                |                  |                  |
| Social Security Expense                                | 410,690          | 451,759          |
| <b>ARTICLE X. ILLINOIS MUNICIPAL RETIREMENT FUND</b>   |                  |                  |
| I.M.R.F. Expense                                       | 489,910          | 538,901          |
| <b>ARTICLE XI. SPECIAL RECREATION FUND</b>             |                  |                  |
| N.W.S.R.A. Assessment                                  | 322,200          | 322,200          |
| Special Recreation Capital Projects                    | 190,000          | 237,500          |
| Total Special Recreation Fund                          | 512,200          | 559,700          |
| <b>ARTICLE XII. COMMUNITY ARTS CENTER DEBT SERVICE</b> |                  |                  |
| Bond and Interest Payments                             | 230,575          | 230,575          |

|   |         |         |
|---|---------|---------|
| <b>ARTICLE XIII. GOLF DOME DEBT SERVICE</b> |         |         |
| Bond and Interest Payments                  | 140,850 | 140,850 |

**ARTICLE XIV. FITNESS CENTER**

|                              |         |         |
|------------------------------|---------|---------|
| <b>Personnel Services</b>    |         |         |
| Group Dental                 | 7,110   | 7,110   |
| Group Health                 | 115,988 | 127,587 |
| FICA                         | 92,000  | 92,000  |
| IMRF                         | 108,000 | 108,000 |
| Vision Insurance             | 1,214   | 1,214   |
| Travel                       | 1,584   | 1,584   |
| Salaries - Full Time         | 533,628 | 586,991 |
| Overtime                     | 500     | 500     |
| Member Services Staff        | 51,780  | 51,780  |
| Lifeguards                   | 25,900  | 25,900  |
| Manager On Duty/Coordinators | 11,700  | 11,700  |
| Guest Services Staff         | 79,170  | 79,170  |
| Group Exercise Instructors   | 185,998 | 185,998 |
| Fitness Specialists          | 40,362  | 40,362  |
| Staff Development            | 2,500   | 2,500   |
| Conferences & Seminars       | 13,483  | 13,483  |
| Employee Recognition         | 500     | 500     |
| <b>Contractual Services</b>  |         |         |
| Payment Processing Fees      | 71,000  | 71,000  |
| Dues & Subscriptions         | 1,950   | 1,950   |
| Employment Ads               | 1,000   | 1,000   |
| Advertising                  | 28,500  | 28,500  |
| License & Registration       | 1,000   | 1,000   |
| Printing                     | 16,700  | 16,700  |
| Service Agreements           | 5,000   | 5,000   |
| Contract Services            | 15,500  | 15,500  |
| Building Maintenance         | 20,000  | 20,000  |
| Equipment Maintenance        | 15,000  | 15,000  |
| Other Repair                 | 1,000   | 1,000   |
| Furnace & Air Conditioning   | 2,000   | 2,000   |
| Pest Control                 | 1,800   | 1,800   |
| Cleaning Service             | 198,000 | 198,000 |
| Equipment Svc. - Facility    | 6,000   | 6,000   |
| Equipment Svc. - Building    | 20,000  | 20,000  |
| Marketing - Special Events   | 9,600   | 9,600   |
| Sales Tax                    | 1,800   | 1,800   |

|  |                  |                  |
|--|------------------|------------------|
| Commodities                            |                  |                  |
| MIS Supplies                           | 6,000            | 6,000            |
| General Administrative                 | 360              | 360              |
| Office Supplies                        | 5,500            | 5,500            |
| Books & Publications                   | 200              | 200              |
| Paper                                  | 900              | 900              |
| Postage                                | 15,000           | 15,000           |
| Minor Equipment                        | 17,000           | 17,000           |
| General Maintenance                    | 11,000           | 11,000           |
| Electrical                             | 3,500            | 3,500            |
| Plumbing, HVAC                         | 6,000            | 6,000            |
| Miscellaneous                          | 3,400            | 3,400            |
| Uniforms                               | 6,450            | 6,450            |
| Locker Room                            | 18,000           | 18,000           |
| Custodial Supplies                     | 14,000           | 14,000           |
| Laundry                                | 20,000           | 20,000           |
| Linen Replacement                      | 16,000           | 16,000           |
| Pool & Deck Maintenance                | 17,000           | 17,000           |
| Utilities                              |                  |                  |
| Electric                               | 189,000          | 189,000          |
| Gas                                    | 48,000           | 48,000           |
| Telephone                              | 15,000           | 15,000           |
| Water                                  | 49,500           | 49,500           |
| Debt Service                           |                  |                  |
| Bond Principal                         | 1,080,000        | 1,080,000        |
| Bond Interest                          | 127,000          | 127,000          |
| Insurance                              |                  |                  |
| Unemployment Insurance                 | 1,000            | 1,000            |
| BGFC Program Expenses                  |                  |                  |
| Salaries Part Time                     | 193,380          | 193,380          |
| Instructors                            | 55,270           | 55,270           |
| Supplies                               | 12,280           | 12,280           |
| Contractual Services                   | 5,600            | 5,600            |
| <u>Other Expenses</u>                  |                  |                  |
| Depreciation                           | 0                | 368,750          |
| Amortization                           | 0                | 13,500           |
| <b>TOTAL FITNESS CENTER OPERATIONS</b> | <b>3,623,607</b> | <b>4,070,819</b> |

**SUMMARY**

|   | <u>BUDGET</u>     | <u>APPROPRIATION</u> |
|---|-------------------|----------------------|
| General Corporate Fund                        | 3,067,677         | 3,271,521            |
| Recreation Fund                               | 9,434,574         | 9,694,552            |
| Museum Fund                                   | 278,411           | 293,123              |
| Audit Fund                                    | 19,500            | 19,500               |
| Bond and Interest Fund                        | 1,821,602         | 1,821,602            |
| Insurance Fund                                | 536,907           | 598,623              |
| Paving and Lighting Fund                      | 66,500            | 66,500               |
| Social Security Fund                          | 410,690           | 451,759              |
| I.M.R.F. Fund                                 | 489,910           | 538,901              |
| Special Recreation Fund                       | 512,200           | 559,700              |
| Capital Improvement and Equipment Replacement | 2,668,300         | 3,192,300            |
| Community Arts Center Debt Service            | 230,575           | 230,575              |
| Golf Dome Debt Service                        | 140,850           | 140,850              |
| Fitness Center                                | 3,623,607         | 4,070,819            |
| <b>TOTAL</b>                                  | <b>23,301,303</b> | <b>24,950,324</b>    |

**SECTION IV.**

That all unexpended balances of any item or items of any general appropriation made in this ordinance be expended in making up an insufficiency in any item in the same general appropriation, and for the same general purpose of any like appropriation made for this ordinance.

**SECTION V.**

That all unexpended balances from the annual appropriations in previous years are hereby reappropriated.

**SECTION VI.**

All ordinances, or parts of ordinances in conflict herewith or any section thereof are hereby modified or repealed.

**SECTION VII.**



This ordinance shall be in full force and effect from and after its passage and approval and publication according to law.

PASSED BY THE Board of Park Commissioners of the BUFFALO GROVE PARK DISTRICT, Lake and Cook Counties, Illinois on the 22nd day of April 2019.

AYES:           Bragg, Jacobson, Johnson, Reiner          

NAYS:           0          

ABSENT           0          

  
\_\_\_\_\_  
PRESIDENT OF THE BOARD OF PARK COMMISSIONERS  
OF THE BUFFALO GROVE PARK DISTRICT  
  
\_\_\_\_\_  
SECRETARY TO THE BOARD OF PARK COMMISSIONERS  
OF THE BUFFALO GROVE PARK DISTRICT



## CERTIFICATE OF ESTIMATE OF REVENUES

I, John Short, hereby certify that I am the duly qualified Treasurer and Chief Fiscal Officer of the Buffalo Grove Park District in the Counties of Cook and Lake and the State of Illinois and as such Chief Fiscal Officer, I hereby certify that the Estimate of Revenues by source to be received by the Buffalo Grove Park District for the fiscal year ending April 30, 2020 are as follows:

|                         |                          |
|-------------------------|--------------------------|
| Recreation Programs     | 2,589,182                |
| Swimming Pools          | 416,582                  |
| Rental Income           | 38,650                   |
| Concessions Sales       | 19,000                   |
| Interest on Investments | 150,000                  |
| Reimbursements          | 215,000                  |
| Bond Proceeds           | 1,600,000                |
| Sale of Equipment       | 20,000                   |
| Clubhouse Program       | 2,098,675                |
| Golf Learning Center    | 360,724                  |
| Community Arts Center   | 975,627                  |
| Fitness Center          | 3,095,818                |
| Property Taxes          | 8,643,700                |
| Replacement Tax         | 12,000                   |
| Miscellaneous           | 19,000                   |
| Sponsorships            | 6,100                    |
| Grants                  | 30,000                   |
| Developer Donations     | 0                        |
| Transfers               | <u>1,271,425</u>         |
| Total                   | <u><u>21,561,483</u></u> |

Date: April 22, 2019

John Short  
Treasurer and Chief Fiscal Officer