

**Effectively manage District's operation so that the Mission of the Park District can be achieved effectively and economically.**

Objectives	Quarter(s)	Status	Comments
Work with Marketing Department to initiate the brick paver program at the Community Arts Center to assist with fundraising.	A		
Work closely with John Short to monitor the financials of the Park District and continue to take advantages of fiscal opportunities as they arise.	ABCD		
Continue to monitor current intergovernmental cooperative agreements and look for new opportunities that benefit all parties involved.	ABCD		
Eliminate confusion between policies and procedures and enforce consistency by developing an agency procedures manual.	C		

**Oversee capital projects in order to be on time and implemented effectively.**

Objectives	Quarter(s)	Status	Comments
Work with Tim Howe on the renovation to the tennis courts at Willow Stream Park.	AB		
Work with Tim Howe on the Mill Creek Park renovation	ABC		
Achieve LEED Certification on the CAC renovation project by working closely with Legat and the LEED consultants throughout the project.	ABCD		
Hire a consultant to develop a new ADA transition plan for the agency.	ABCD		
Hire a consultant to develop a new agency Strategic Plan.	BC		
Monitor the PARC capital improvements at the Community Arts Center. Attend weekly construction meetings. Work with John Short to keep IDNR updates on time.	BCD		
Work closely with Bill Heider and Mike Schulewitz to monitor the capital improvements at the Fitness Center. These include the the chiller replacement and steam room renovations.	BCD		

<b>Promote and represent the Park District at local, state, regional, and national levels to provide a positive image of the District and its accomplishments.</b>			
<b>Objectives</b>	<b>Quarter(s)</b>	<b>Status</b>	<b>Comments</b>
Contact key legislators when decisions on issues that affect park districts are critical.	ABCD		
Serve as President of the Rotary Club of Buffalo Grove.	ABCD		
Attend events and programs that allow for interaction with key legislative members of the Park District community.	ABCD		
Continue to serve on the Board of the Friends of the Parks Foundation as Secretary.	ABCD		
Continue to develop and nurture positive relationships with Village Manager, Dane Bragg, Village employees, and the Village Trustees.	ABCD		
Continue to serve as the Park District's NWSRA Board representative and bring important inclusion related information back to the staff at the Park District.	ABCD		
Serve as president of the IPRA/IAPD Distinguished Accreditation Committee.	CD		
<b>Ensure effective communications between Board and respond to new initiatives as directed.</b>			
<b>Objectives</b>	<b>Quarter(s)</b>		
Keep Board well informed of key issues facing the Park District via email, phone, and Board packet memos.	ABCD		