



Schedule Change

Schedule changes will be accepted from the 1st - 20th of the month. These changes will become effective the following month unless otherwise stated. A \$5 service fee will be charged for each schedule change submitted.

By signing this form, you are authorizing the Buffalo Grove Park District to charge the \$5 service fee that will be added to your monthly tuition amount.

Child's Name: _____ School: _____

Payment Method: Credit/Debit EFT Email Address: _____

Please check the days (AM and PM) you would like to for your child to attend.

AM Monday Tuesday Wednesday Thursday Friday

PM Monday Tuesday Wednesday Thursday Friday

Please check the month you would like this change to become effective.

September October November December

January February March April May

Please provide the date this change will become effective: _____

Parent/Guardian Signature: _____ Date: _____

OFFICE USE ONLY	
New Tuition Amount: \$ _____	Roster Change: _____
Email Confirmation: _____	Finance: _____

Clubhouse Fax: 847.459.0674

Clubhouse Email: clubhouse@bgparks.org