



Schedule Change

Schedule changes will be accepted from the 1st - 20th of the month. These changes will become effective the following month unless otherwise stated. A \$5 service fee will be charged for each schedule change submitted.

By signing this form, you are authorizing the Buffalo Grove Park District to charge the \$5 service fee that will be added to your monthly tuition amount.

Child's Name: _____ School: _____

Email Address: _____

Manner in which you make your monthly tuition payment:

- Charge/Debit Card
- Electronic Fund Transfer

Please circle the days (AM and PM) you would like to for your child to attend.

AM	Monday	Tuesday	Wednesday	Thursday	Friday
PM	Monday	Tuesday	Wednesday	Thursday	Friday

Please circle the month you would like the change to become effective.

October November December January February March April May

Please provide the date this change will become effective: _____

 Signature of Parent/Guardian Relationship to Child Date

For Office Use Only

New tuition amount _____ Roster change completed _____ Finance _____