



BUFFALO  
GROVE  
PARK  
DISTRICT

**Buffalo Grove Park District  
Workshop/Annual Meeting  
Monday, May 22, 2017  
Room 24 - 6 pm, Alcott Center**

**Workshop Agenda**

*As a courtesy to all in attendance at this meeting, please turn off your cell phones or put them on vibrate. Thank you.*

- I. Call to Order
  - a. Roll Call
  
- II. Approval of Agenda
  
- III. Finance
  - a. May Warrant 2017
  - b. April Financial Statement
  - c. April Year to Date Statement
  - d. May Refunds
  - e. Budget Calendar for 2018-19
  - f. Board Conference Expense
  
- IV. Recreation
  - a. Preschool Teacher Appreciation Luncheon - May 31
  - b. Park Champion Events – June 3 - Huck Finn Fishing Derby, Green Lake Park, 8-10 am and Bow Wow Dog Event, 10 am - 12 pm, Happy Tails Dog Park
  - c. Flag Day Ceremony – June 14
  
- V. Policy and Legislation
  - a. Canvas of April 4, 2017 Consolidated General Election Results
  - b. IAPD Leadership Classic – July 13<sup>th</sup>, Bensenville
  
- VI. President and Commissioners Reports
- VII. Old Business
- VIII. New Business
- IX. Adjournment

**Annual Meeting**  
**(To Follow Workshop)**

- I. Call to Order
  - a. Roll Call
  
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Introduction of Guests
- V. Recognition Resolutions
  - a. Resolution 17-5-2 Commending Randy Warren on His Retirement from KCCC School District 96
  - b. Resolution 17-5-3 Commending Clint Poynor on 25 Years of Service to the Buffalo Grove Park District
  
- VI. Approval of Minutes
  - a. Approval of April 12, 2017 Workshop Minutes
  - b. Approval of April 24, 2017 Public Hearing Minutes
  - c. Approval of April 24, 2017 Workshop Minutes
  - d. Approval of April 24, 2017 Regular Board Meeting Minutes
  
- VII. Topics from the Floor

Discussion on topics from the audience will be limited to 10 minutes. Presentations before the Park Board should be scheduled through the Executive Director's office no later than 5:00 p.m. the Wednesday prior to the Park Board meeting.
  
- VIII. Correspondence
  - a. Written
  - b. Verbal
  
- IX. Attorney's Report
  
- X. Committee Action Items
  - a. Finance
    - i. Approval of May Warrant 2017
    - ii. Approval of the April Financial Statement
    - iii. Approval of the April Year to Date Statement
    - iv. Approval of the Board Conference Expense
  
  - b. Policy and Legislation
    - i. Approval of Resolution 17-5-1 Requesting Permission to Close a Portion of Route 83 for Local Race

- c. Consent Agenda
 

All items on the Consent Agenda are considered routine by the Park Board and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or resident so requests. At that time, the item will be moved and placed on the agenda under new business.

  - i. 2016-17 Quarter D Department Goals and Objectives
  - ii. 2016-17 Quarter D Administrative Work Plan Report
  - ii. Budget Calendar for Fiscal Year 2018-19
  
- XI. Executive Director's Report and Department Operational Reports
  
- XII. Installation and Oath of Office of Scott Jacobson and Jack Schmerer
  
- XIII. Election of Officers for Fiscal Year 2017-18
  - a. President
  - b. Vice President
  
- XIV. Annual Appointments for Fiscal Year 2017-18
  - a. Treasurer
  - b. Legal Counsel
  - c. Staff Appointments
    - i. Executive Director – Ryan Risinger
    - ii. Park Board Secretary – Ryan Risinger
    - iii. NWSRA Board Representative and Alternate – Ryan Risinger and Bill Heider
    - iv. PDRMA Representative and Alternate – Tim Beckmann and Tim Howe
    - v. ADA Compliance Officer – Kim Cashmore
    - vi. FOIA Officers – Ryan Risinger, John Short, Mike Terson and Tim Beckmann
    - vii. OMA Officers – Ryan Risinger, John Short and Bill Heider
    - viii. Finance Compliance Officer – John Short
    - ix. Assistant Treasurer - John Short
    - x. Friends of the Parks Foundation Board Member – Ryan Risinger
  
- XV. President's Committee Chair Appointments for Fiscal Year 2017-18
  - a. Park Development
  - b. Policy and Legislation
  - c. Recreation
  - d. Public Relations
  - e. Finance
  - f. Personnel
  - g. Ethics Advisor
  - h. IAPD Key Contact

- XVI. Park Board Liaison Appointments for Fiscal Year 2017-18
  - a. Village Board
  - b. Village Plan Commission
  - c. Friends of the Parks Foundation
  - d. Environmental Action Team
  
- XVII. Recognition of Richard Drazner as President of the Buffalo Grove Park Board of Commissioners from May 2016 - May 2017
  
- XVIII. Old Business
- XIX. New Business
  
- XX. Executive Session for the Purpose of:
  - a. Imminent Litigation
  - b. Personnel
  - c. Land Acquisition
  
- XXI. Action to be Taken In Closed Meeting Session
- XXII. Adjournment

*Enriching life and community through premier parks, programs and facilities.*