



Buffalo Grove Park District Board of Commissioners
WORKSHOP MINUTES
April 26, 2021

Please note: Please note: Due to COVID-19 and the Governor's mitigation limiting public gatherings, the President of the Board of Commissioners declared it is not practical or prudent to meet in-person and stated the Board Workshop is to be held virtually online.

Commissioners Present: Tracy Bragg, Steve Cummins, Scott Jacobson, Adriane Johnson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Business Services and Human Resources John Short, Director of Recreation and Facilities Erika Strojinc, Director of Parks and Planning Tim Howe, Superintendent of Recreation Chuck Burgess, Superintendent of Communications and Marketing Mike Terson, Recreation Manager Diana Clayson, Aquatics Facility Supervisor Jenn Foreman, Recreation Supervisors Amanda Busch and Jessi Hersman, and Executive Assistant Beth Wanland

Attorney David Bloomberg was present online

CALL TO ORDER

Roll Call

President Reiner called the Workshop to order at 6:03 pm. The roll was called and Commissioners Bragg, Jacobson, Johnson and Reiner answered present.

INTRODUCTION OF GUESTS

There were no guests in attendance.

APPROVAL OF THE WORKSHOP AGENDA

Vice President Jacobson moved to approve the Workshop Agenda, seconded by Commissioner Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSTAIN: 0

FINANCE

April Warrant 2021

There were no questions on the April 2021 Warrant.

March Financial Statement

Director Short said there were no surprises on the March Financial Statement and that is a good thing.

March Year to Date Statement

Director Short said there is still a negative balance in Early Childhood and it relates back to refunds we pushed through earlier this year. He said he will ask auditors if we can restate April 30, 2020 because Early Childhood clearly relates to last fiscal year. He said the good news is that revenue has gone up \$30,000 between July and March. President Reiner and Commissioner Cummins asked about deferred revenue because of early payment for fall preschool. Director Short said some funds will be deferred in April but the bulk will be recognized in June. Commissioner Cummins also asked about the negative debt service number. Director Short said it will slowly fix itself. He said the fund balance is negative but the cash balance is positive. He added that he will revisit this subject in discussions with Raymond James during the audit this year.

April Refunds

Director Short said the April Refunds number is relatively small. The bulk of refunds are attributed to Flag Football which didn't run.

Flexible Spending and Dependent Care Update

Director Short said additional legislation was approved and dependent care has been expanded for staff wishing to take advantage of it.

POLICY AND LEGISLATION

Commissioner Johnson said the OSLAD bill was passed on Wednesday which extends the two year deadline to complete projects. She said childcare workers educational requirements changed in 2017. She spearheaded a bill reforming the requirements and reached an agreement with the Department of Children and Family Services.

Part Time Employee Manual Section 5.11 Update

Executive Director Risinger said Human Resources Manager Scott Spitz rewrote Section 5.11 to clarify some concerns brought up by the Board two weeks ago.

PRESIDENT AND COMMISSIONERS' REPORTS

Commissioner Johnson said the Legislative Conference and Park Day at the Capitol is going to be held virtually this year. She said IAPD received great feedback on the virtual state conference and the exhibit hall but people still prefer in-person attendance. She said a big positive of holding conference virtually was that a large number of park districts that have never attended conference before were able to do so.

President Reiner said the environment in Springfield is more different than he has seen it in his fifty years of being in the field. He said Senator Johnson has already made a positive impact there. He said he has been working on freeing up OSLAD funds and sees no rational reason for delaying dispersal. He said he will continue to do his best to make it happen.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no New Business discussed.

ADIJOURNMENT

Vice President Jacobson moved to adjourn the Workshop at 6:20 pm, seconded by Commissioner Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSTAIN: 0

Respectfully Submitted,

A handwritten signature in black ink, appearing to be 'R. R.', written over a horizontal line.

Secretary