



Buffalo Grove Park District Board of Commissioners
WORKSHOP MINUTES
January 25, 2021
6 pm

Due to COVID-19 and the Governor's mitigation limiting public gatherings, the President of the Board of Commissioners declared it is not practical or prudent to meet in-person and stated the Board Workshop is to be held virtually online.

Commissioners Present: Tracy Bragg, Steve Cummins, Scott Jacobson, Adriane Johnson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Director of Recreation and Facilities Erika Strojinc, Superintendent of Recreation Chuck Burgess, Superintendent of Planning and Development Mike Maloney, Superintendent of Communications and Marketing Mike Terson, Risk Manager Dani Hoeffle, Recreation Manager Diana Clayson, Recreation Supervisor Amanda Busch, and Jessi Hersman, Aquatics Facility Supervisor Jenn Foreman, Marketing Specialist Jennifer Johns, Partnerships and Communications Specialist Wendy Friedman, and Executive Assistant Beth Wanland

Attorney David Bloomberg was present

CALL TO ORDER

Roll Call

President Reiner called the Workshop to order at 6 pm. The roll was called and Commissioners Bragg, Cummins, Jacobson, Johnson and Reiner answered present.

INTRODUCTION OF GUESTS

There were no guests in attendance.

Nicole and Jack Terson joined the meeting at 6:26 pm.

APPROVAL OF WORKSHOP AGENDA

Commissioner Bragg moved to approve the Workshop Agenda, seconded by Vice President Jacobson and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner
NAYS: 0
ABSTAIN: 0

FINANCE

January 2021 Warrant

There were no comments on the January 2021 Warrant.

December Financial Statement

Director Short said the good news is that taxes are coming in as expected but programming is struggling. He said we are on track financially as to what was projected a month and a half ago.

December Year to Date Statement

There were no comments or questions on the December Year to Date Statement.

January Refunds

Vice President Jacobson said it is the smallest refund list he has ever seen.

PRESIDENT AND COMMISSIONERS' REPORTS

Vice President Jacobson said since mitigations are moving the Fitness Center into a different Tier 1 he asked if we are getting closer to billing members who have their memberships on freeze. Executive Director Risinger said we are not at the point where we want to unfreeze memberships. Director Strojinc said Lake County will move into Tier 1 tomorrow and the changes from Tier 2 are few and not significant. She said we will hold on to the virtual exercise platform because we had our best month ever last month. She said we will be cautious about moving into in-person programming in case the pandemic takes a step backward. She said the mask mandate will be kept in Tier 1. President Reiner and Vice President Jacobson said it would be helpful to know what other fitness clubs are doing and would appreciate staff researching this topic. President Reiner said from what he hears we should not expect significant in-person participation until next fall. Commissioner Johnson said President Reiner is spot on with what he is hearing and said we should also be cognizant of new strains of the virus. Commissioner Bragg said things change daily in the healthcare field and no one really knows the future for certain. Director Strojinc asked what specific information commissioners are looking for with regard to other fitness centers. Vice President Jacobson said they are particularly interested in revenue but wonders why it appears other fitness center parking lots are full. She said she will investigate these topics.

Commissioner Johnson said she attended the last IAPD meetings on the virtual conference and is very excited about it. She said there will be a virtual commissioner-connect round table area. She said the Annual Awards Ceremony will be recorded and the Annual Business Meeting on Saturday will be live-streamed. She announced that Dr. Larry Reiner will be honored with the Chairman's Citation award at the conference Annual Business Meeting. She said he has served our community for over 30 years and has been a mentor to Commissioner Johnson. She said his service has changed the landscape of park districts and she is proud to make this announcement. President Reiner thanked Commissioner Johnson and said it is a great honor to receive this award and said her service to the Park District and to the state of Illinois makes us proud.

Commissioner Cummins gave kudos to staff on the success of the group fitness he read about in the recreation operations report. He said he is impressed with the completion of all the capital improvements in facilities during this slow time. He said he is amazed with Pod Squad and their ability to pivot to ever-changing school district needs. He concluded his report by saying he is very excited for President Reiner to receive the Chairman's Citation at the conference Annual Business Meeting.

Commissioner Bragg said staff is doing an exceptional job and congratulated President Reiner on the Chairman's Citation award. She thanked Commissioner Johnson for the remarkable job she has done

as chair of IAPD this past year and said she will be unable to attend the IAPD Annual Business Meeting at conference but will be there in spirit.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

Executive Director Risinger surprised Superintendent of Communications and Marketing Mike Terson with an award from IPRA. Mike's wife Nicole, and son Jack, joined the virtual board workshop for the surprise announcement. Mr. Terson was named the IPRA Communication and Marketing Section's 2020 Section Distinguished Member of the Year. Executive Director Risinger congratulated him on his involvement and said it is being recognized. Superintendent Terson thanked his family for joining the meeting for the presentation. He said that without his Park District colleagues and those colleagues from other districts he has collaborated with, this honor would never have been possible.

ADIJOURNMENT

Commissioner Cummins moved to adjourn the Workshop at 6:31 pm, seconded by Vice President Jacobson and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner
NAYS: 0
ABSTAIN: 0

Respectfully submitted,



Secretary