



BUFFALO
GROVE
PARK
DISTRICT

Buffalo Grove Park District Board of Commissioners
WORKSHOP MINUTES
January 11, 2021
6 pm

Due to COVID-19 and the Governor's mitigation limiting public gatherings, the President of the Board of Commissioners declared it is not practical or prudent to meet in-person and stated the Workshop is to be held virtually online.

Commissioners Present: Tracy Bragg, Steve Cummins, Scott Jacobson and Larry Reiner
Commissioner Absent: Adriane Johnson

Staff Present: Executive Director Ryan Risinger, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Director of Recreation and Facilities Erika Strojinc, Superintendent of Recreation Chuck Burgess, Superintendent of Planning and Development Mike Maloney, Superintendent of Communications and Marketing Mike Terson, Risk Manager Dani Hoefle, Recreation Manager Diana Clayson, Aquatics Facility Supervisor Jenn Foreman, Recreation Supervisors Amanda Busch and Jessi Hersman, and Executive Assistant Beth Wanland

CALL TO ORDER

Roll Call

President Reiner called the Workshop to order at 6:01 pm. The roll was called and Commissioners Bragg, Cummins, Jacobson and Reiner answered present.

INTRODUCTION OF GUESTS

There were no guests to introduce.

APPROVAL OF WORKSHOP AGENDA

Vice President Jacobson moved to approve the Workshop Agenda; seconded by Commissioner Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson and Reiner

NAYS: 0

ABSENT: Johnson

TOPICS FROM THE FLOOR

There were no Topics from the Floor.

CORRESPONDENCE

Executive Director Ryan Risinger said that we received a thank you note from the Chief Operations Officer and Executive Vice President of Northwest Community Healthcare, Michael Hartke, for the food donation staff made to the front line workers at the hospital on Christmas Eve. He also noted an article included in the packet that appeared in the Buffalo Grove Countryside which featured our "Royal Messaging" service in place of the annual Cinderella's Royal Ball.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Risinger said that Vice President Jacobson's mother battled COVID and has been released from the hospital. He said the Board and staff sent her a welcome home gift of flowers and dark chocolate – her favorite. He also wished Vice President Jacobson an early happy birthday. His birthday is on Friday, January 15. Executive Director Risinger said that the Strategic Planning leadership committee met and made a few adjustments to committees based on recent retirements. The plan is for the individual strategic committees to meet and continue progress on their goals and objectives. He said the Board will be updated at the end of the fiscal year on where these committees stand. Executive Director Risinger also said the \$89,000 in capital initiative funds we received from the DCEO for the atrium work at the CAC were approved for release and we hope to see the money soon. He said staff attending the virtual IPRA conference is registered and took advantage of the Early Bird rate. He said we are back to budgeting and have our first capital meeting of the New Year tomorrow. He said we will be conservative with revenues and expenses moving into the new fiscal year.

SAFF REPORTS

Director of Recreation and Facilities Strojinc said Superintendent of Recreation Burgess and Aquatics Facility Supervisor Foreman are working on three different options moving forward with regard to pools this summer. She said we are waiting to hear on new mitigations from the governor's office expected on Friday, January 15 which will determine our ability to start in-person programming. Staff is working on summer programming discussing which programs we hope to run. She said summer camp registration opened today and schools are going back to hybrid learning in the next couple of weeks.

PRESIDENT AND COMMISSIONERS' REPORTS

Vice President Jacobson thanked everyone for the thoughts and prayers received for his mom.

Commissioner Bragg said she is happy Vice President Jacobson's mom is better and wished him a happy birthday. She said she received her second COVID vaccine on Friday, had no side effects, and recommends everyone getting it when available to them.

Commissioner Cummins said he is happy for Vice President Jacobson's family and hopes all staff had a chance to spend time with family over the holidays and recharge. He said he is looking forward to better days ahead. He said as staff goes through the budget process, with no historical data or template to follow, he understands there is a lot of work ahead and it will be a great learning experience.

President Reiner said he is glad everyone is healthy. He congratulated Commissioner Johnson who will be formally sworn in as state senator on Wednesday in Springfield. He thanked everyone for their

hard work. He said he will send the link to Executive Director Risinger to watch Commissioner Johnson's swearing in ceremony online.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no New Business discussed.

EXECUTIVE SESSION

No Executive Session was held.

ADJOURNMENT

Commissioner Cummins moved to adjourn the Workshop at 6:21 pm, seconded by Vice President Jacobson and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson and Reiner

NAYS: 0

ABSENT: Johnson

Respectfully submitted,



Secretary