



**Buffalo Grove Park District
WORKSHOP MINUTES
November 23, 2020**

Due to COVID-19 and the Governor’s mitigation limiting public gatherings, the President of the Board of Commissioners declared it is not practical or prudent to meet in-person and stated the meeting is to be held virtually online.

Commissioners Present: Tracy Bragg, Stephen Cummins, Scott Jacobson, Adriane Johnson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business and Human Resources John Short, Director of Parks and Planning Tim Howe, Superintendent of Recreation Chuck Burgess and Erika Strojinc, Superintendent of Planning and Development Mike Maloney, Superintendent of Communications and Marketing Mike Terson, Risk Manager Dani Hoefle, Recreation Manager Diana Clayson, Museum Curator Debbie Fandrei, Recreation Supervisor Amanda Busch and Allison Oberst, and Executive Assistant Beth Wanland

Attorney David Bloomberg was present

CALL TO ORDER

Roll Call

President Reiner called the Workshop to order at 6 pm. The roll was called and Commissioners Bragg, Cummins, Jacobson, Johnson and Reiner answered present.

INTRODUCTION OF GUESTS

There were no guests to introduce.

APPROVAL OF WORKSHOP AGENDA

Commissioner Johnson moved to approve the Workshop Agenda, seconded by Vice President Jacobson and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson, Reiner
NAYS: 0
ABSTAIN: 0

FINANCE

November Warrant 2020

Director Short said the largest item on the November Warrant was the second installment of NSWRA’s annual payment.

October Financial Statement and Year to Date Statement

Director Short said that the EAV went up in both Cook and Lake Counties and we had very favorable interest rates so the end result was positive. He said the District ended up with \$100,000 more principle than

anticipated. Vice President Jacobson asked about funds on hand on October 31, 2019 for comparison reasons. Director Short said there was approximately \$1,000,000 more in the bank last year; however we had not received our bond proceeds by that date. The bonds were issued later last year.

November Refunds

Director Short said that we will be issuing swim team refunds next month due to the most recent Tier 3 mitigation. Five-hour passes at the Golf Dome will be refunded if a purchaser asks. Vice President Jacobson said he questions why the Golf Dome is closed according to mitigation and the Fitness Center is not. Executive Director Risinger said that there are not many Golf Domes and he thinks it is not on people's radar. He has been in contact with IAPD's legal counsel, Jason Anselment, and is working hard on getting this mitigation changed.

POLICY AND LEGISLATION

Quarters C & D Update of Departmental Goals and Objectives

Executive Director Risinger said the Recreation and Risk Management departments recently completed their Quarter C and D goals and objectives to the best of their ability knowing what we know about COVID-19 as we finish out the year.

PRESIDENT AND COMMISSIONER REPORTS

Commissioner Johnson thanked the staff, our team, and the Board for all their work during this pandemic. She congratulated Museum Curator Debbie Fandrei on being awarded a Museum Grant. She congratulated those who recorded the Best of the Best thank you speeches and said she was touched by the dedication of the Arts in the Parks award to former Commissioner Drazner. She said she looks forward to celebrating all the District retirements when we come out of the pandemic.

Commissioner Cummins said he missed the Big Deal production of It's A Wonderful Life last weekend and hoped it went well. He said he would be interested in seeing a replay of the production, if possible.

President Reiner wished everyone a healthy and happy Thanksgiving.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no New Business discussed.

ADJOURNMENT

Commissioner Johnson moved to adjourn the Board Workshop at 6:19 pm, seconded by Commissioner Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson, Reiner

NAYS: 0

ABSTAIN: 0

Respectfully submitted,



Secretary