



Buffalo Grove Park District
WORKSHOP MINUTES
October 19, 2020
530 Bernard Drive, Buffalo Grove, IL
6 pm

Commissioners Present: Tracy Bragg, Steve Cummins, Scott Jacobson, Adriane Johnson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Superintendent of Communications and Marketing Mike Terson, and Executive Assistant Beth Wanland

Attorney David Bloomberg was present

CALL TO ORDER

Roll Call

President Reiner called the Workshop to order at 6:02 pm. The roll was called and Commissioners Bragg, Cummins, Jacobson, Johnson and Reiner answered present.

INTRODUCTION OF GUESTS

There were no guests in attendance.

APPROVAL OF WORKSHOP AGENDA

Commissioner Bragg moved to approve the Workshop Agenda, seconded by Vice President Jacobson and passed with a voice vote.

FINANCE

October 2020 Warrant

Director Short said that the warrant is smaller than usual due to the meetings being three weeks apart.

September Financial Statement and September Year-to-Date Statement

No comments were made on the September Financial Statement and September Year-to-Date Statement.

October Refunds

There were no comments on October Refunds.

Resolution 20-10-1 Cook County COVID Relief Funds

There were no comments on the Resolution 20-10-1 for the Cook County COVID Relief Funds.

Resolution 20-10-2 Tax Levy Estimate

Director Short said that the worksheet included in the Board packet compares the 2019 levy to the 2020. He said the District is saving money on Social Security and Insurance due to part-time staff being furloughed. Vice President Jacobson asked how the abatements relate to the levy. Director Short said the tax abatements are not in the levy. The abatements are strictly for the Fitness Center debt service on roll-over bonds.

Ordinance 20-10-1 Tax Abatement

Director Short said that both Ordinance 20-10-1 and 20-10-2 abate taxes for the Fitness Center debt that we approve each year. The District only has one more year after this year to abate taxes on this debt.

Ordinance 20-10-2 Tax Abatement

There were no further comments on Ordinance 20-10-2 Tax Abatement.

POLICY AND LEGISLATION

Cook County CARES Act Intergovernmental Agreement

Director Short said Cook County is offering a maximum of \$5,000 to park districts in Cook County and we are applying for the full amount. The Cook County CARES Act Intergovernmental Agreement is required as part of the application process.

IAPD Credentials

A discussion was held on selection of delegates for the virtual IAPD annual meeting in January 2021. It was decided President Reiner will be the Park District's delegate, and Vice President Jacobson, Commissioner Bragg and Commissioner Cummins will be the 1st, 2nd and 3rd alternates, respectively.

PTO Donation Policy

Executive Director Risinger said it has been brought up more than once for the District to consider a Personal Time Off Donation Policy for employees who experience an unusual time of need. He asked Human Resources Manager Scott Spitz to look into it. Mr. Spitz worked with PDRMA and with attorneys from the law firm of Laner Muchin, Ltd. on developing the policy. Commissioner Johnson suggested creating a bank of donated days for employees and tapping the bank on an as-needed basis. Executive Director Risinger and Director Short said this idea was discussed with attorneys and they advised against it.

RECREATION

2021 Camp Fees

Director Heider said camp is still uncertain for next year and staff did not see a reason to increase camp fees in 2021.

PRESIDENT AND COMMISSIONERS REPORTS

Commissioner Cummins said he attended the IAPD workshop last week. He said he appreciates the What's Happening? calendar in the board packet and hopes he can attend the upcoming events.

Commissioner Bragg congratulated Commissioner Johnson on her appointment to State Senator.

Vice President Jacobson, too, congratulated Commissioner Johnson on her appointment. He said he is certain her future will be bright serving in the Illinois Senate.

Commissioner Johnson congratulated the Park District on winning the Power of Parks and Arts in the Parks awards. She congratulated Eliza Hollis on her retirement and enjoyed attending the open house in her honor. She thanked the team of staff including Superintendent of Recreation Erika Strojinc, Recreation Manager Aly Stanczak, Recreation Supervisors Lindsay Grant, Jessi Hersman and Jimmy Mix, Museum Curator Debbie Fandrei, Facility Supervisors Brian O'Malley and Jenn Foreman, and Risk Manager Dani Hoefle for participating in the IAPD mini-retreat held at the CAC on Saturday, October 3. She said she is still getting phone calls saying it was the best mini-retreat ever held. She also thanked Executive Director Risinger, Commissioners Jacobson and Cummins, and Superintendent of Recreation Grey Ney for their support of the event by attending the happy hour of the mini-retreat. Commissioner Johnson said she attended the IAPD webinar on the changing paradigm of marijuana legalization which addressed its implications in our communities and on public health. She thanked Commissioners and staff for the outpouring of support on her appointment to State Senator. She said she hopes she can serve in both capacities but it has yet to be determined.

President Reiner congratulated Commissioner Johnson on her appointment to State Senator.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no New Business discussed.

ADJOURNMENT

Commissioner Bragg moved to adjourn the Board Workshop at 7:05 pm, seconded by Commissioner Johnson and passed with a voice vote.

Respectfully submitted,

Secretary