



**Buffalo Grove Park District Board of Commissioners  
WORKSHOP MINUTES  
September 29, 2020**

Due to COVID-19 and the Governor's Phase 4 Executive Order limiting public gatherings, the President of the Board of Commissioners declared it is not practical or prudent to meet in-person and stated the meeting is to be held online.

Commissioners Present: Tracy Bragg, Scott Jacobson, Adriane Johnson and Larry Reiner  
Steve Cummins arrived at 6:02 pm

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Buffalo Grove Fitness Center Manager Joe Zimmermann, Superintendent of Recreation Erika Strojinc, Recreation Manager Diana Clayson, Risk Manager Dani Hoefle, Recreation Supervisor Amanda Busch and Jessi Hersman, Fitness Manager Debra Saper, Marketing Specialist Jennifer Johns and Executive Assistant Beth Wanland

Attorney Steven Bloomberg was in attendance

**CALL TO ORDER**

**Roll Call**

President Reiner called the Board Workshop to order at 6 pm. The roll was called and Commissioners Bragg, Jacobson, Johnson and Reiner answered present. Commissioner Cummins arrived at 6:02 pm.

**APPROVAL OF THE WORKSHOP AGENDA**

Commissioner Johnson moved to approve the Workshop Agenda, seconded by Bragg and passed with a roll call vote.

AYES: Bragg, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: Cummins

**INTRODUCTION OF GUESTS**

President Reiner welcomed Kevin O'Kelley from Raymond James, Buffalo Grove resident Martin Mann, and retired Buffalo Grove Park District Fitness Center Manager Mike Schulewitz.

**FINANCE**

**September Warrant 2020**

Director Short said that Landscape Structures, Inc. and Hacienda Landscaping were two large entries on the September Warrant. He said that these expenses are related the renovations at Veterans and Green Lake Parks.

### **August Financial Statement**

Director Short said COVID concerns are still affecting programming but we are hoping for a steady climb upward. He said he has submitted the District's FEMA request for reimbursement for COVID-related expenditures and will submit expenses to Lake County for CARES Act relief in another week.

### **August Year to Date Statement**

There were no comments on the August Year to Date Statement.

### **September Refunds**

Director Short said that the bulk of the refunds are preschool refunds.

### **Ordinance 20-9-1 Providing for the Issue of General Obligation Limited Tax Park Bonds**

Kevin O'Kelley, from Raymond James, said that the winning interest rate on park bonds is down a full percentage point from what it was last year. He said there were three bidders in the Bond Sale yesterday and BMO Harris is the recommended bidder at a 1.163 rate. He said they are very pleased with the winning bid. President Reiner thanked Mr. O'Kelley and Raymond James on the Board's behalf.

### **PRESIDENT AND COMMISSIONERS' REPORTS**

Commissioner Johnson congratulated staff on winning two Best of the Best awards and the continued excellence they display. She thanked staff for planning the IAPD mini-retreat at the CAC on Saturday, October 3. She gave a shout-out to the programming options offered to the seniors of our District who feel isolated during this time. She said the Veterans Park renovation looks amazing and thanked the parks staff. Commissioner Johnson also announced that the IPRA/IPRA conference will be held virtually in January 2021. She finished the last class of the 2020 Leadership Institute series and hopes others will participate in future years.

Vice President Jacobson asked about the possibility of doing a park tour in the near future. He said they would like to visit Green Lake Park and Veterans Park. He suggested Commissioners could drive their own cars in order to socially distance. Executive Director Risinger said he and Director Howe will plan a park tour.

Commissioner Bragg said she loves the feedback we are getting on social media regarding the Fitness Center. She said she is once again impressed the latest virtual brochure. She wished everyone good luck who is attending the Rotary/SLSF golf outing tomorrow.

Commissioner Cummins thanked the staff for the updated signage placed on the pickleball courts and hopes it will alleviate some of the questions regarding rules. He said that he hopes he can make it to Eliza Hollis' retirement party and thanked staff for their continued hard work.

President Reiner said we are about six months into the pandemic and things are far from normal. He said it is a difficult and challenging year and the Board recognizes staff is going through a lot adapting to necessary change. He encouraged Commissioners to bring thoughts and ideas for change to the table for consideration. He said this is the time of year we make things better. He announced that Monday, October 5 is his last official day as Executive Director at Butterfield Park District however he will remain working with them for months during a transitional period.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no New Business discussed.

ADIJOURNMENT OF BOARD WORKSHOP

Commissioner Bragg moved to adjourn the Board Workshop at 6:24 pm seconded by Commissioner Cummins and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSTAIN: 0

Respectfully Submitted,

  
Secretary