



Buffalo Grove Park District Board of Commissioners
WORKSHOP MINUTES
August 10, 2020
6 pm

Due to COVID-19 and the Governor's Phase 4 Executive Order encouraging people to work from home whenever possible, the President of the Board of Commissioners has declared that it is not practical or prudent to meet in-person and the Board meeting was held online.

Commissioners Present: Tracy Bragg, Stephen Cummins, Scott Jacobson, Adriane Johnson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, BGFC General Manager Mike Schulewitz, Superintendent of Development Mike Maloney, Superintendent of Communications and Marketing Mike Terson, Superintendents of Recreation Chuck Burgess, Greg Ney and Erika Strojinc, Risk Manager Dani Hoefle, Recreation Manager Diana Clayson, Facility Supervisor Brian O'Malley, Recreation Supervisors Amanda Busch, Jessi Hersman and Allison Oberst and Executive Assistant Beth Wanland

CALL TO ORDER

Roll Call

President Reiner called the Workshop to order at 6 pm. The roll was called and Commissioners Bragg, Cummins, Jacobson, Johnson and Reiner answered present.

INTRODUCTION OF GUESTS

There were no guests in attendance.

APPROVAL OF THE WORKSHOP AGENDA

Commissioner Bragg moved to approve the August 10, 2020 Workshop Agenda, seconded by Commissioner Cummins and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson, Reiner

NAYS: 0

ABSENT: 0

TOPICS FROM THE FLOOR

There were no Topics from the Floor discussed.

POLICY AND LEGISLATION

Quarter A Administrative Work Plan

Executive Director Risinger said he is proud of staff and all they have done during these challenging times.

Quarter A Departmental Goals and Objectives

Commissioner Cummins asked about Human Foosball. Superintendent of Recreation Greg Ney said he researched how to play soccer during the pandemic and the first thing that came up was to use lanes. Instead of horizontal lanes he decided to turn the lanes perpendicular on the field and make it into a foosball field. The game will have 4 v 4 players with two goalies and he said they have 70

players registered to scrimmage this fall. Commissioner Cummins also asked about the access points for the virtual learners at the CAC. Superintendent Ney said that he has eight access points at the CAC and is doing the same thing at Alcott. He added that Comcast is going to increase our internet speed. Commissioner Cummins said these are more examples of creativity in action by staff.

Resolution 20-8-1 NWSRA 2021 Funding Assessment

Executive Director Risinger said we approve funding every year and this year the NWSRA Board agreed because of COVID-19 that they will not increase the overall assessment among the 17 contributing districts. Our overall assessed value dropped this year.

Investment Policy

Director Short said that a new law was passed earlier this year and we want to get sustainability factors into the policy for discussion purposes with the bank due to plummeting interest rates during COVID-19. The language in the policy came from the Illinois state treasurer.

Ordinance Amendment

Superintendent of Recreation Burgess explained that there have been complaints that pickleball players are not rotating off courts in a timely manner. This ordinance amendment clarifies that players are allowed to play one game to 11 points and will then rotate off the court if others are waiting to play. It stipulates that if others are waiting to play, only game play is allowed. Temporary signs will be put on the court gates and he is working with marketing on updating permanent signs. President Reiner suggested exploring the idea of designating hours for "Family Time" or "Beginners". He also suggested allowing NWSRA to teach classes to special needs participants in non-prime time hours. Vice President Jacobson added that the pickleball courts at Twin Creeks are in need of repair.

RECREATION

Behavior Policy

Commissioner Jacobson said that the Behavior Policy was rewritten due to Distinguished Agency reaccreditation feedback. Executive Director Risinger said that all superintendents looked at the policy and provided input. He said it had many edits and thought it best to present as a new policy.

CORRESPONDENCE

Executive Director Risinger said that there was an article from the Countryside on Concerts in the Park and a calendar of upcoming events in the packet. He mentioned that National Night Out on October 6 has been cancelled. The band that was set to perform there has agreed to play at Willow Stream on Tuesday, August 18 instead. This will be advertised on social media and on our website.

EXECUTIVE DIRECTOR REPORT

Executive Director Risinger said that the Lake County Department of Transportation doing work on Buffalo Grove Road needs to make minor amendments to the easements we previously granted them. Ryan is working with them on the revisions to the easements that were previously approved by the Board. The ceremony for changing Twin Creeks Park to Drazner Park will be scheduled in the spring. He said we hired a new General Manager for the Fitness Center to replace Mike Schulewitz who is retiring at the end of the month. His name is Joe Zimmermann and he comes from the Vernon Hills Park District and will start on August 24. He also informed the Board of the Pod Squad program staff is developing with District 96 and 102. The program provides a safe e-learning environment for kids while schools are closed. District 96 offered teacher aides to help staff the program and also offered equipment. We have space for a maximum of 210 kids in the program which will be held at the CAC and Alcott. Executive Director Risinger drafted an IGA that our counsel and the school districts are reviewing. Registration started today, training will start on Wednesday, and the program will start

on August 25. He said this is a big win for the school districts, the parents and kids, and for us. Clubhouse will run before and after the Pod Squads and also at Cooper where District 21 is running their own e-learning program. Recreation Supervisor Amanda Busch thanked everyone involved for getting this program developed in a short period of time. She said that 102 kids signed up for the program today.

PRESIDENT AND COMMISSIONERS REPORTS

Vice President Jacobson said staff is doing a tremendous service to the community. He said he hopes we will get together face-to-face down the road, look back, and celebrate.

Commissioner Bragg said the district continues to set the bar high by showing others what can be done. She said she is proud of staff and proud to be part of this group.

Commissioner Johnson said that we are a premier park district and she hopes that we apply for the Power of Parks award from IAPD. She said she attended Recreation Supervisor Jessi Hersman's Mindful Moments class on Sunday and stressed how important self-care is during this pandemic. She also participated in IAPD's Diversity, Equity and Inclusion-Part II webinar and said we should be mindful of these principles. Commissioner Johnson said the decision on the status of the state conference has been pushed to September. She thanked the Board for leading during these challenging times.

Commissioner Cummins said that the Pod Squad program development is commendable. He said it will benefit the families of our community and he is proud of what staff is doing. He said we will rise from this pandemic and people will remember the creativity of this team.

President Reiner said Directors Heider and Howe are unsung heroes and thanked them for their quiet leadership. He said their leadership does not go unnoticed.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

Executive Director Risinger asked Superintendent Burgess to speak on a call he recently received. Superintendent Burgess said a person has requested to shoot a movie in Willow Stream Park. He is an Indian American immigrant and is doing a movie on the subject. He plans to show the film at the Chicago South Asian Film festival in the future. He sent a sample movie of what he has done in the past and Superintendent Burgess said it looked very professional. Executive Director Risinger said he will check to see if there are any village ordinances prohibiting this activity due to privacy reasons.

ADJOURNMENT

Commissioner Johnson moved to adjourn the Workshop at 7:11 pm, seconded by Commissioner Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson, Reiner

NAYS: 0

ABSENT: 0

Respectfully Submitted,

Secretary