



Buffalo Grove Park District Board of Commissioners
WORKSHOP MINUTES
July 13, 2020
6 pm

Due to COVID-19 and the Governor's Phase 4 Executive Order encouraging people to work from home whenever possible, the President of the Board of Commissioners has declared that is not practical or prudent to meet in-person and the Board meeting will be held online.

Commissioners Present: Tracy Bragg, Stephen Cummins, Scott Jacobson, Adriane Johnson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Superintendent of Development Mike Maloney, Superintendent of Communications and Marketing Mike Terson, Superintendents of Recreation Chuck Burgess, Greg Ney and Erika Strojinc, Risk Manager Dani Hoefle, Recreation Manager Diana Clayson, Recreation Supervisors Amanda Busch, Jessi Hersman and Allison Oberst and Executive Assistant Beth Wanland

CALL TO ORDER

Roll Call

President Reiner called the Workshop to order at 6 pm. The roll was called and Commissioners Bragg, Cummins, Jacobson, Johnson and Reiner answered present.

INTRODUCTION OF GUESTS

There were no guests in attendance.

APPROVAL OF THE WORKSHOP AGENDA

Commissioner Cummins moved to approve the July 13, 2020 Workshop Agenda, seconded by Commissioner Jacobson and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson, Reiner
NAYS: 0
ABSENT: 0

TOPICS FROM THE FLOOR

There were no Topics from the Floor discussed.

CORRESPONDENCE

Executive Director Risinger said that the Board packet included a chart of the latest virtual programming numbers, the PDRMA Annual Report, a *What's Happening?* calendar of events and a thank you note from the Sass family for the flowers send in memory of Liz's father. He informed the Board that he replied to the resident who inquired about tennis court use and the park patrol is monitoring the

situation. He said these two weeks are milestone weeks for the Park District with the reopening of the Fitness Center and the Spray 'N Play and in-person summer camps starting. He thanked staff for everything they have done to make this happen.

PARKS

Capital Improvement Project Bid

Superintendent of Development Mike Maloney said that there were a total of 18 bidders for the project. He said the lowest bidder was Integral Construction, Inc. He said they are a newer company the Park District has never used before, and therefore more time was spent vetting them. The Naperville and Schaumburg Park Districts were both contacted as references and spoke highly of the company. He said the decision to hold off on Alternate #2, the Emmerich Park renovation, was made due to the pending direction the Village takes with forming a TIF district.

Installation of Playground Equipment at Veterans Park

Director of Parks and Planning Tim Howe said we are using the co-op Sourcewell to purchase the playground equipment at Veterans Park, Surface America will do the surfacing, Kids around the World will remove the existing playground, and Great Lakes Contractor Services will be doing the installation. The project should start in August and be completed by the end of September, weather permitting. President Reiner suggested using a double wide ramp as opposed to a single one on the play equipment. He said his experience is that it becomes a play feature and works well.

Commissioner Cummins asked how we are going to finance the project and Director Howe said initially it will come out of the capital fund. Upon completion NWSRA will reimburse the Park District for the pour in place surface and for a portion of the ADA compliant playground which will then be transferred back into the capital account. Commissioner Johnson said she lives near the park and is especially happy the park is being updated.

Purchase of Two Vehicles

Director Howe said these purchases are part of our capital plan. One purchase is a facilities vehicle and the other is a regular pickup truck with a snowplow attachment. If approved, the purchase will be made through a co-op recommended by the Village which we have used and had luck with in the past. Commissioner Cummins asked if any consideration has been given to this spending with regard to our situation with COVID. Executive Director Risinger said we have given much consideration to spending, have made cuts in the capital budget, and are very stringent on the operational side. He said staff is working on a multi-year capital plan moving forward and will have more information for the Board in the near future.

PRESIDENT AND COMMISSIONERS REPORTS

Commissioner Johnson thanked the Board and Executive Director Risinger for allowing the Black Lives Matter Juneteenth gathering in Rylko Park. She said the Drive-In Movie was a smashing success. Commissioner Johnson attended Unplug Illinois at Rylko Park on Saturday, enjoyed the nature walk and said the park was buzzing with people playing pickleball. She congratulated Recreation Supervisor Jessi Hersman on the Broadway Bound virtual program. She said the Illinois senate passed permanent funding for the LWCF (Land and Water Conservation Fund.) The bill is now in the House and is expected to pass. She said IAPD is holding a virtual joint legislative committee meeting this week, and a decision on the January state conference has not been made but should be made by the end of August.

Commissioner Bragg thanked everyone for their acts of friendship, love and support given to the Bragg family on the loss of Dane's dad.

Commissioner Cummins commended the success of the Black Lives Matter gathering. He said it is great to see the Splash Pad open and to see the progress being made at Green Lake Park. He is very excited for the cricket field to be completed as part of the renovation. He attended a PDRMA webinar on moving into Phase IV and his take-away is that he has been very impressed with the response in COVID preparation, readiness and execution by the Buffalo Grove Park District staff.

Vice President Jacobson reiterated condolences to the Bragg family. He said he hopes staff is keeping morale up and said it is noted what an exemplary job staff is doing. He said life is not normal right now and we still have a ways to go. He loves the creative thinking of staff and how we are not moving too fast. He said he wants staff to know that the Board is here for them.

President Reiner offered his deepest sympathy to the Bragg family. He said that Commissioner Johnson did an amazing job speaking at the Black Lives Matter gathering and was an outstanding mentor for the majority of high school student participants who were looking for leadership and got it. He mentioned an article in the Herald that featured a group of people gathering in front of the Buffalo Grove police station in support of the police. He said it made him proud and said we should make it a point to support our police department every day.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no New Business discussed.

ADJOURNMENT

Commissioner Bragg moved to adjourn the Workshop at 6:40 pm, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson, Reiner

NAYS: 0

ABSENT: 0

Respectfully Submitted,

Secretary