



Buffalo Grove Park District  
WORKSHOP MINUTES  
November 25, 2019  
530 Bernard Drive, Buffalo Grove, IL  
Room 24 - 6 pm

Commissioners Present: Tracy Bragg, Stephen Cummins, Scott Jacobson, Adriane Johnson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business and Human Resources John Short, Director of Parks and Planning Tim Howe and Executive Assistant Beth Wanland

Attorney Steven Bloomberg was present

CALL TO ORDER

**Roll Call**

President Johnson called the Workshop to order at 6 pm. The roll was called and Commissioners Bragg, Cummins, Jacobson, Johnson and Reiner answered present.

INTRODUCTION OF GUESTS

There were no guests to introduce.

APPROVAL OF WORKSHOP AGENDA

Commissioner Jacobson moved to approve the Workshop Agenda, seconded by Commissioner Bragg and passed with a voice vote.

FINANCE

**November Warrant 2019**

There were no comments on the November 2019 Warrant.

**October Financial Statement and Year to Date Statement**

There were no comments on the October Financial Statement and Year to Date Statement.

**November Refunds**

There were no comments on the November refunds.

**Board Conference and Travel Expense**

There were no questions on the Board conference and travel expense.

RECREATION

**Fitness Center Janitorial Services Bid**

Director of Recreation and Facilities Bill Heider said five bids were submitted. The lowest bid was \$2,800 less than we are paying now. We hope to get better service and they will start January 1. The last company left the contract effective November 30 because they were not willing to provide the service we expect. We have two stopgap companies providing service for the month of December, one during the day and one during the night.

PRESIDENT AND COMMISSIONERS REPORTS

Commissioner Cummins said he attended the Legal Symposium and there were many valuable sessions. He also attended Elf the Musical, Jr. and said it was an exceptional production. He loved seeing the 49 kids in the show displayed in the lobby of the CAC and also liked seeing the large number of I Heart the Arts donors listed in the playbill.

Commissioner Jacobson also attended Elf, Jr. and said it was an outstanding show and the theater was near capacity.

Commissioner Bragg, too, attended Elf, Jr. and said she loved it and it was great overhearing people who had never been at the CAC compliment the facility.

President Johnson was unable to attend Elf, Jr. but congratulated Executive Director Risinger on getting official work that the Park District scored 497.7 out of 500 points possible for Distinguished Agency. She also congratulated the agency for receiving the IAPD Partnership Award in conjunction with the College of Lake County's TRIO Educational Talent Search Scholars Program at the Best of the Best Awards gala on November 1. She attended the Legal Symposium and there were a lot of great takeaways, especially the discussion of cannabis becoming legal on January 1 and how it is going to impact the workplace. She will be chairing the IAPD Program Committee next year and the Buffalo Grove Park District will be hosting a meeting next April. President Johnson also attended a Joint Legislative Committee meeting and said IAPD Legal/Legislative Counsel, Jason Anselment, would like a list of our equipment useful lifecycle criteria by the end of the month.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no New Business discussed.

ADJOURNMENT

Commissioner Bragg moved to adjourn the Board Workshop at 6:09 pm, seconded by Commissioner Jacobson and passed with a voice vote.

Respectfully submitted,



Secretary