



Buffalo Grove Park District
WORKSHOP MINUTES
November 11, 2019
530 Bernard Drive, Buffalo Grove, IL
Room 24 - 6 pm

Commissioners Present: Tracy Bragg, Scott Jacobson, Adriane Johnson and Larry Reiner
Commissioner Absent: Stephen Cummins

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business Services and Human Resources John Short, Public Relations and Marketing Manager Mike Terson and Risk Manager Dani Hoefle.

CALL TO ORDER

Roll Call

President Johnson called the Workshop to order at 6 pm. The roll was called and Commissioners Bragg, Jacobson, Johnson and Reiner answered present.

PLEDGE OF ALLEGIANCE

Everyone stood and recited the Pledge of Allegiance.

INTRODUCTION OF GUESTS

There were no guests to introduce.

APPROVAL OF WORKSHOP AGENDA

Commissioner Jacobson moved to approve the Workshop Agenda, seconded by Commissioner Bragg and passed with a voice vote.

CORRESPONDENCE

Executive Director Risinger reviewed correspondence which included an invitation for the board to attend the Seniors Holiday Luncheon on Thursday, December 19 at Astoria Banquets from 11:45 – 2:15 pm. Correspondence also included a blurb in the Daily Herald on the Trick or Treat Trail and an article on the Parks and Rec Trek. There was a thank you note from the Heider family for the flowers sent in memory of Director Heider's brother and lastly, the packet included a calendar of upcoming events.

BUSINESS SERVICES AND HUMAN RESOURCES

Vista Insurance Plans

Director Short said Blue Cross/Blue Shield offered the Park District insurance renewal for a two year rate guarantee at a 5% increase. The other insurances all decreased in cost for the year 2020 and are covered by one provider – MetLife Insurance Company.

POLICY AND LEGISLATION

Quarter B Status Report on Executive Director Work Plan

Executive Director Risinger said that staff is doing well and few things had to be moved to a different quarter. He mentioned that Distinguished Agency stresses goals and objectives and the review team mentioned how well we did on agency goals.

Quarter B Status Report on Department Goals & Objectives

There were no further questions on the Quarter B Status Reports on Department Goals and Objectives.

RECREATION

Staff Update

Director Heider explained that we are losing our cleaning service at the Fitness Center effective December 1 due to them not being able to live up to our cleaning standards. We are going out to bid and hope to have a new janitorial service in place on January 1. A discussion was held and it was decided there will be a recommendation on a new janitorial service at the next board meeting on November 25. The board agreed that if all are in agreement, the bid approval will be voted on at that meeting rather than waiting until the December board meeting.

PRESIDENT AND COMMISSIONERS' REPORTS

Commissioner Bragg said that there is a lot going on and the staff is doing a great job with all events. She thanked the parks snow removal crew for keeping our parking lots and sidewalks clear with the unexpected early snow this year.

Commissioner Jacobson said that he attended the SLSF Celebrate Ability Gala at Chevy Chase on November 8. He also dropped by for lunch during the Distinguished Agency review on November 7. He gave kudos to staff on the great Veterans Day event in spite of the inclement weather. He said it would be great to get some younger vets in the audience in the future.

Vice President Reiner said that he attended the Best of the Best Awards Gala on November 1 and he was proud to be part of the Buffalo Grove Park District.

President Johnson congratulated Executive Director Risinger and staff on the 497.7 Distinguished Agency score. She attended the Best of the Best Awards Gala where the District was honored with the Partnership Award and recognized for our 50th Anniversary. She attended the BiG Laugh Comedy Night at the CAC on November 2 and said it was a very funny show. She commended everyone for their participation in the Veterans Day event and said she is proud of the way we honor vets each year. President Johnson attended the IPRA/IAPD Joint Conference Committee meeting and said there are some great sessions planned for conference in January and she is looking forward it.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no New Business discussed but Executive Director Risinger wanted to say thank you to staff for all their hard work on Distinguished Agency and for orchestrating a great Veterans Day event earlier in the day.

ADJOURNMENT

Commissioner Bragg moved to adjourn the Board Workshop at 6:19 pm, seconded by Vice President Reiner and passed with a voice vote.

President Johnson invited the group to stay and have cake in celebration of Commissioner Bragg's birthday.

Respectfully submitted,



Secretary