



**Buffalo Grove Park District
WORKSHOP MINUTES
August 26, 2019
530 Bernard Drive, Buffalo Grove, IL – 6 pm**

Commissioners Present: Tracy Bragg, Scott Jacobson, Adriane Johnson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Public Relations and Marketing Manager Mike Terson and Executive Assistant Beth Wanland

Attorney Steven Bloomberg arrived at 6:07 pm

CALL TO ORDER

Roll Call

President Johnson called the Workshop to order at 6 pm. The roll was called and Commissioners Bragg, Jacobson, Johnson and Reiner answered present.

INTRODUCTION OF GUESTS

There were no guests in attendance.

APPROVAL OF WORKSHOP AGENDA

Vice President Reiner moved to approve the Workshop Agenda, seconded by Commissioner Jacobson and passed with a voice vote.

FINANCE

President Johnson asked Commissioner Bragg to take the Board through the Finance agenda items:

August Warrant 2019

Director Short said that it is a bit larger than usual because we had a longer stretch between meetings and August is our biggest payroll of the year.

July Financial Statement

Director Short said and we are on budget and getting our tax money in on a timely manner. We are on pace for the current year.

July Year to Date Statement

Director Short said that we are proceeding on pace.

August Refunds

There were no comments on August refunds.

Board Travel/Conference Expense

Director Short said that these are prepaid expenses for the upcoming NRPA conference in Baltimore.

Ordinance 19-8-4 Sale of Personal Property

Director of Parks and Planning Tim Howe said that the parks department has equipment we are looking to surplus.

PARKS

Green Infrastructure Assessment

Director Howe said that the report is in the board packet. He said there are a lot of tools we can use moving forward on future projects. Crew Chief Dan Anderson is going to take the lead on the assessment.

POLICY AND LEGISLATION

Buffalo Grove Days Agreement

Vice President Reiner asked if Executive Director Risinger would like to highlight anything. He said that he worked on this agreement with Village Manager Dane Bragg. Changes include the Park District is being named a major sponsor moving forward based on staff time and loss of revenue. The Park District will also be able to review sponsors of the event and the agreement has been extended from a three year to a five year agreement.

PRESIDENT AND COMMISSIONERS REPORTS

President Johnson said that she attended Park District Conservation Day at the Illinois State Fair on August 17. She suggested it would be nice to have a team attend in the future. She said that she and Commissioner Bragg attended Karen Meadows Artist’s reception at the Museum. She also attended the Strategic Planning Workshop and said that it was refreshing to learn that the Board’s top three priorities align with those of staff. President Johnson also attended the joint editorial committee in Springfield where they focused on the themes for the magazine for 2020. Executive Director Risinger, Vice President Reiner and President Johnson attended the Village Board Meeting on August 19 where the Village recognized the Park District Board, Superintendent of Recreation Chuck Burgess, and Risk Manager Dani Hoefle for the support they provided the Buffalo Grove Firefighters with their Muscular Dystrophy fundraising event last June.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no New Business discussed

ADJOURNMENT

Commissioner Jacobson moved to adjourn the Workshop at 6:09 pm, seconded by Commissioner Bragg and passed with a voice vote.

Respectfully submitted,


Secretary