



Buffalo Grove Park District Board of Commissioners  
Workshop Minutes  
Alcott Center, 530 Bernard Drive, Buffalo Grove, IL  
May 13, 2019

Commissioners Present: Tracy Bragg, Scott Jacobson, Adriane Johnson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Parks and Planning Tim Howe and Executive Assistant Beth Wanland

CALL TO ORDER

**Roll Call**

President Jacobson called the Workshop to order at 6 pm. The roll was called and Commissioners Bragg, Jacobson, Johnson and Reiner answered present.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF THE WORKSHOP AGENDA

Commissioner Reiner moved to approve the May 13, 2019 Workshop Agenda, seconded by Vice President Johnson and passed with a voice vote.

INTRODUCTION OF GUESTS

Officer Brian Steen, a Firefighter/Paramedic from Local 3177, was introduced.

TOPICS FROM THE FLOOR

Officer Steen introduced himself to ask the Board for a variance to the policy of not allowing alcohol to be served in Woodland Park. Union Local 3177 is holding a fundraiser for Muscular Dystrophy and has had beer donated and they think it will be an integral part of raising money for MD.

Commissioner Reiner expressed that he wants to be on record that he fully supports their effort and would like us to send a letter to the union indicating our support under the Executive Director's signature. He suggested that if the event is successful this year, they keep some of the dollars raised local for an agency like NWSRA and perhaps they could attract a larger crowd in the future. Executive Director Risinger said that if the union wants to hold the event in the future they may want to consider using Rylko Park.

## CORRESPONDENCE

Executive Director Risinger reviewed the correspondence in the Board Packet which included a revised 2019-20 Fiscal Year Meeting calendar. He highlighted the Park District's score of 99% in the loss control review category of the Annual Report. He mentioned other correspondence including the What's Happening Calendar, a thank you note from Melissa Drazner, a spreadsheet of who called and donated in Rick's memory, an IAPD thank you note for attending 2019 Parks Day at the Capitol, the YMCA thanking us for a donation to their Strong Kids fundraiser, and Daily Herald press on the Bunny Bash and the seed cleaning.

## POLICY AND LEGISLATION

### **Review of 2018/19 Quarter D Administrative Work Plan Report**

Executive Director Risinger said he was happy with the communication he promoted with legislators over the past year. We attended many events and he feels like he has a good relationship with those who represent us.

### **Review of 2018/19 Quarter D Department Goals and Objectives**

Executive Director Risinger congratulated staff on another great year. He said staff hold themselves accountable and get things done.

## PARK BOARD OFFICERS, COMMITTEE CHAIRS AND LIAISONS FOR FISCAL YEAR 2019 - 2020

President Jacobson said that in the past the board had discussed holding two-year terms versus one-year and suggested the Board open the idea for discussion. He also brought up the point that Commissioner Johnson will be the president of IAPD next year and the president is often president of their board at the same time. Commissioner Reiner said that he is supportive of what the board would like to do. He said it is important that the Board stays close-knit and supportive of each other. Commissioner Johnson said that after careful consideration she is in favor of continuing the rotation of one-year terms which would make her the next president and Commissioner Reiner the vice president. She said she would like to abandon the practice of appointing a commissioner as president only after they have served four years. She said there are natural leaders who are fully capable of serving as president with less than four years experience. Commissioner Reiner said that when the time comes for him to step up as president he will only accept the position if he is able to attend events and be great at the position. He mentioned the importance of continued training for board members at boot camps and at conferences. The board concluded that they will continue with a one-year term for offices.

Discussion was held and the following officers, appointments, and staff positions were determined:

### **Elected Officers**

1. President - Adriane Johnson
2. Vice President - Larry Reiner

### **Annual Appointment**

1. Treasurer - Tracy Bragg
2. Legal Counsel – Steven and David Bloomberg, Chuhak & Tecson

### **Committee Chairs Appointments**

- Park Development - Scott Jacobson
- Policy and Legislation - Larry Reiner

- Recreation - Scott Jacobson
- Public Relations - Scott Jacobson
- Finance - Tracy Bragg
- Personnel - Adriane Johnson and Tracy Bragg
- Ethics Advisor - Larry Reiner
- IAPD Legislative Key Contact - Larry Reiner

#### Park Board Liaison Appointments

- Village Board - Adriane Johnson
- Village Plan Commission - Scott Jacobson
- Friends of the Parks Foundation - Scott Jacobson
- Environmental Action Team – Adriane Johnson – Interim (New Commissioner position)

#### Staff Positions

1. Executive Director – Ryan Risinger
2. Park Board Secretary – Ryan Risinger
3. NWSRA Board Member and Alternate – Ryan Risinger/Bill Heider
4. PDRMA Representative and Alternate – Dani Hoefle/Aleta Kahn
5. ADA Compliance Officer – Tim Beckmann
6. FOIA Officers – Ryan Risinger/John Short/Beth Wanland
7. OMA Officers – Ryan Risinger/Bill Heider/John Short/Tim Howe/Beth Wanland
8. Assistant Treasurer – John Short
9. Finance Compliance Officer – John Short
10. Friends of the Parks Foundation Board Member – Ryan Risinger

#### EXECUTIVE DIRECTOR'S REPORT

Executive Director Risinger asked the Board to reply as soon as possible if they are attending the NRPA conference in September and indicate which OSI's they would like to attend. He said staff is putting together the agenda and asked who would like to speak at Uniquely Us Event. Vice President Johnson said she thinks it is important that the Board speaks. Tracy, Adriane and Scott will be at the Green Lake Pier ribbon-cutting event at Green Lake Park at 6 pm on Thursday, June 13. Adriane will be speaking at the Flag Day Event on Friday, June 14. FOP Director Jack Schmerer will read a poem. Larry, Adriane, and Scott will attend the Pre-School Teacher Appreciation Luncheon. The location has been changed from the Countyline Tavern to the Wild Buffalo. Our Park Champion Event, Kids to Parks Day, is at Rylko Park on Saturday, May 18. Our Strategic Planner, Greg Petry, was introduced to full-time staff at the meeting last Thursday. Executive Director Risinger invited the board to attend the strategic planning Public Input Forum on Thursday, May 30<sup>th</sup>, and the all-day meeting on Monday, July 22<sup>nd</sup> at Buffalo Grove High School. He will be sending a survey to the board that was also sent to staff.

Director Howe said that Mike Maloney, formerly with Legit Architects, is our new parks department Superintendent of Development, and started today. He said that the Rolling Hills playground equipment was removed by Kids Around the World and it will be recycled.

#### PRESIDENT AND COMMISSIONERS' REPORTS

President Jacobson suggested that the board start the search for a new commissioner after Memorial Day. Commissioner Bragg said that she liked the way the board handled her recent appointment. A discussion was held about how to honor Commissioner Drazner. President Jacobson said that he was

president of the Rotary, the Chamber of Commerce, and the synagogue, in addition to serving on the Buffalo Grove Park District Board for 20 years. He said it would be fitting to name a park after him. He also said he would like the board to do something for Jack Schmerer in recognition of his service on the board and the FOP. Commissioner Reiner added that Tom Chapman, from Raymond James, is retiring after 34 years of serving the board, and he would be honored to have, for example, a ball field named after him.

Commissioner Reiner said he was in Springfield last week and there is a big capital bill on the table. We will wait to see if and when it is passed. He said he would like to meet and get to know our new local legislators, Jonathan Carroll and Daniel Didech. He said he appreciates all the support for attending the NRPA national conference in Baltimore. Commissioner Reiner asked about the Relay for Life event at Twin Groves Middle School on Saturday, June 15, from 3 – 10 pm. Executive Director Risinger said that it is a drop-in event and you stay for as long as you want.

Vice President Johnson said she attended the Legislative Conference and Parks Day at the capitol. She attended the Joint Legislative Committee meeting while in Springfield. NRPA is awarding a Congressional Park Champion award and she would like to nominate Brad Schneider for this award. He is leading efforts in conservation, climate change, the environment, introducing legislation against anti-Semitism, and making sure people are treated fairly and equally. She attended the IAPD program committee meeting and they are planning to invite a professional to speak on how to apply for grants. She had the great pleasure of attending Jenna Weiner's commission ceremony as second lieutenant in the United States Marine Corps at Veteran's Park on Saturday, June 11. Vice President Johnson thanked Monica Duffey for attending the Chamber meeting and promoting the sale of buffalo for our 50<sup>th</sup> Anniversary celebration. She also congratulated Aquatics Supervisor, Jenn Foreman, on passing the CPRP exam.

Commissioner Bragg also attended the commissioning event at Veteran's Park on Saturday and is looking forward to more continuing education.

#### OLD BUSINESS

There was no Old Business.

#### NEW BUSINESS

There was no New Business.

#### EXECUTIVE SESSION

No Executive Session was held.

#### ADJOURNMENT

Commissioner Bragg moved to adjourn the Workshop at 7:33 pm, seconded by Vice President Johnson and passed with a voice vote.

Respectfully Submitted,

  
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Secretary