



BUFFALO
GROVE
PARK
DISTRICT

Buffalo Grove Park District
WORKSHOP MINUTES
February 11, 2019
530 Bernard Drive, Buffalo Grove, IL
6 pm

Commissioners Present: Tracy Bragg, Richard Drazner, Scott Jacobson, Adriane Johnson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Recreation & Facilities Bill Heider, Director of Parks & Planning Tim Howe, Public Relations and Marketing Manager Mike Terson and Executive Assistant Beth Wanland

CALL TO ORDER

Roll Call

President Jacobson called the Workshop to order at 6 pm. The roll was called and Commissioners Bragg, Drazner, Jacobson, Johnson and Reiner answered present.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

INTRODUCTION OF GUESTS

Tracey Crawford, Executive Director of NWSRA was welcomed.

APPROVAL OF WORKSHOP AGENDA

Vice-President Johnson moved to approve the Workshop Agenda, seconded by Commissioner Reiner and passed with a voice vote.

NWSRA UPDATE

Tracey Crawford, Executive Director of NWSRA, addressed the Board and updated them on the long range planning and financial stability of NWSRA. They have received grants, donations and sponsorships that have allowed the association to move forward. They require that all staff is certified as IPRA professionals. Staff has been recognized on a national level and Vice-President Johnson commended Ms. Crawford on the Excellence in Inclusion award she received for the outstanding work she has done in the area of diversity. NWSRA has been working on ability awareness with schools

so that all can learn, grow and be successful. Six districts have Healthy Minds Healthy Bodies programs. These programs focus on veterans, fitness training and networking. They continue to grow and work with Clearbrook to enhance programming for aging people with disabilities who are living longer and developing other disabilities. NWSRA is working with Microsoft on an interactive computer on a wall for people with disabilities. They call it a Dream Wall and it will be featured at the Rolling Meadows facility.

CORRESPONDENCE

Executive Director Risinger mentioned the upcoming Calendar of Events for Winter/Early Spring. The Legislative Calendar of Events was passed out to all the Board Members. Vice-President Johnson shared a thank you note from IAPD for the Life Map presented at conference in recognition of their 90th Anniversary.

PARK DEVELOPMENT

Mowing Contract Bid

Director of Parks and Planning Tim Howe explained to the Board that Gilio Landscape Contractors was the low bidder. We have worked with them in the past and the contract is renewable for three years, year-to-year.

Crossings Pond Streambank Improvement Bid

Director Howe explained that we received a \$30,000 Grant from the Stormwater Management Commission to help fund this project which will address the streambank erosion problem.

Rolling Hills Playground Equipment

Director Howe said that residents were allowed to vote on which playground they would like to see in their neighborhood and they picked option #3. It will be installed after May 1 this year. Executive Director Risinger said the playground will be set on a rubber surface.

POLICY AND LEGISLATION

Third Quarter Administrative Work Plan

There were no questions on the Administrative Work Plan.

Third Quarter Departmental Goals and Objectives

President Jacobson asked about Superintendent of Recreation Erika Strojinc's responsibilities at the CAC and wondered who has taken over her responsibilities. Director Heider said that Quarter D Goals and Objectives will reflect the answer to this question as staff was in transition when these goals and objectives were written. He will have staff come in and highlight their programs, responsibilities and ideas for the future to the Board starting in the new fiscal year.

Commissioner Drazner asked when the park signs will be updated with our new logo. Executive Director Risinger said that we budget to update five signs per year. Public Relations and Marketing Manager Terson said that we are working on some two-sided signs and may not be able to replace five signs per year due to the increase in cost of two-sided signs. Commissioner Drazner asked if we are moving forward on the electronic signage for the Fitness Center and Mr. Terson said that we are working on it and the long-term goal is to get three electronic signs located at the Fitness Center, the CAC and Emmerich.

Intergovernmental Agreements with Arlington Heights

Executive Director Risinger thanked Director Heider for working with Arlington Heights on updating the tennis and resident reciprocal rate agreements we have that date back to 1999.

Cook County Legislative Breakfast

Commissioner Reiner told the Board that the Buffalo Grove Park District is hosting the Cook County Legislative Breakfast on Friday, March 1 at 9 am at the Community Arts Center.

RECREATION

2019 - 20 Program Fees

Director Heider explained that we present this report annually. We try not to increase program fees unless we have to.

PUBLIC RELATIONS & MARKETING

Vice President Johnson said that the Chili Cook Off will be held Saturday, February 16 at the Community Arts Center from 12 – 2 pm. The Addams Family production will be held on February 22 and 24 and March 1-3 at the Community Arts Center. She also reminded the Board that the Winter Staff/Board/FOP Party is on Saturday, February 23 at the Punch Bowl Social, 1100 American Lane, in Schaumburg from 6 – 9 pm.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Risinger said that he and Director Howe met with Michelle Kelly from Legat Architects and the ball is rolling with the OSLAD Grant for Green Lake Park. He followed up with the developer of the property on Milwaukee Avenue and said that the 43 acres is for sale for 9 million dollars. He will call the developer back and let him know the Buffalo Grove Park District is not interested. He also said that next week we have a pre-construction meeting for renovations at the Fitness Center which is starting in March. He said we had to let a full-time employee go last week. Executive Director Risinger is working with Districts 102 and 21 on memorandums of understanding with the schools.

PRESIDENT AND COMMISSIONERS REPORTS

President Jacobson said that conference was great and loved the participation and representation from the Park District.

Commissioner Reiner said the Lake County Legislative Breakfast at Mundelein last week was worth while and was glad Executive Director Risinger and Vice-President Johnson joined him. He talked about the minimum wage bill and expressed that it may impact our ability to hire part-time staff.

Vice President Johnson said she also attended the Lake County Legislative Breakfast in Mundelein and it was well attended by legislators. She attended the fourth annual career day for students last Friday and would like to get this on the calendar in the future. She thanked Executive Director Risinger for the quote he submitted to the Land and Water Conservation Fund which was placed front and center on the NRPA Facebook page.

Commissioner Drazner reiterated that conference was great. He congratulated Vice-President Johnson on being named Chair-Elect for IAPD.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no New Business discussed.

ADJOURNMENT

Commissioner Drazner moved to adjourn the Board Workshop at 7:27 pm, seconded by Commissioner Bragg and passed with a voice vote.

Respectfully submitted,

Secretary