



Buffalo Grove Park District Board of Commissioners  
Workshop Minutes  
530 Bernard Drive, Buffalo Grove, IL  
December 17, 2018

Commissioners Present: Tracy Bragg, Richard Drazner, Adriane Johnson and Larry Reiner

President Scott Jacobson was absent

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Public Relations and Marketing Manager Mike Terson and Executive Assistant Beth Wanland

Attorney David Bloomberg was present

CALL TO ORDER

**Roll Call**

Vice President Johnson called the Workshop to order at 6:03 pm. The roll was called and Commissioners Bragg, Drazner, Johnson and Reiner answered present.

INTRODUCTION OF GUESTS

There were no guests to introduce.

APPROVAL OF WORKSHOP AGENDA

Commissioner Drazner moved to approve the Workshop Agenda, seconded by Commissioner Bragg and passed with a voice vote.

FINANCE

**December 2018 Warrant**

Director of Business Services and Human Resources Short commented that the warrant was a little larger than usual because the debt service payment for the Fitness Center is not listed.

**November Financial Statement and November Year to Date Statement**

There were no comments or questions on the November Financial Statement and the November Year to Date Statement.

**December Refunds**

There were no comments or questions on the December refunds.

**Tax Levy Ordinance 18-12-1**

There were no comments or questions on the Tax Levy Ordinance 18-12-1.

BOARD CONFERENCE AND TRAVEL EXPENSE

There were no comments or questions on the Board Conference and Travel Expense.

POLICY AND LEGISLATION

**2019 Board Meeting Calendar**

Commissioner Reiner mentioned that the November 2019 Workshop is scheduled on Veterans Day, Monday, November 11 and asked the Board if they thought we should reschedule the meeting. Executive Director Risinger suggested that if we want to reschedule the Workshop he would suggest we move it to Tuesday, November 12. It was decided to discuss this meeting date at the next meeting when President Jacobson is present.

PRESIDENT AND COMMISSIONERS' REPORTS

Commissioner Drazner said that he achieved IAPD Master Board Member Status. This status is given to board members who consistently go above and beyond the call of duty through committee involvement, attendance at continuing educational opportunities and achievements at the local, state and national levels.

Commissioner Bragg attended the Nutcracker and said that it was a wonderful and well attended production. She thanked the staff for all they do behind the scenes and thanked the Board for welcoming her as a commissioner.

Commissioner Reiner thanked all who filed petitions for running for commissioner in the upcoming election in April. He said that he is looking forward to the state conference and meeting with state legislators in January.

Vice President Johnson thanked the Board and staff for condolences sent in memory of her mother. She commended the Board and said they are a premier Board and is honored to serve. Vice President Johnson also achieved IAPD Master Board Member status. She attended the Nutcracker and loved it. She also attended a Lake County Municipal League meeting to network and found out Buffalo Grove was nominated for an aquatic nursery award. Vice President Johnson also attended the Village of Buffalo Grove meeting which honored former State Representative Carol Sente for her service. She commended Marketing and Public Relations Manager Mike Terson on the CAC 2018 Donor Impact Annual Report. She said that NRPA is looking for testimonials for how the Land and Water Conservation Fund grant program has helped our community. Executive Director Risinger and Executive Assistant Wanland will research when we received this grant in the past, what it was for, and how we benefited from it.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no New Business discussed.

ADJOURNMENT

Commissioner Bragg moved to adjourn the Workshop at 6:18 pm, seconded by Commissioner Drazner and passed with a voice vote.

Respectfully submitted,

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Secretary