



Buffalo Grove Park District  
WORKSHOP MINUTES  
November 26, 2018  
530 Bernard Drive, Buffalo Grove, IL  
6 pm

Commissioners Present: Tracy Bragg, Richard Drazner, Scott Jacobson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business and Human Resources John Short, Director of Parks and Planning Tim Howe and Executive Assistant Beth Wanland

Attorney Steven Bloomberg was present

CALL TO ORDER

**Roll Call**

President Jacobson called the Workshop to order at 6 pm. The roll was called and Commissioners Bragg, Drazner, Jacobson and Reiner answered present. Vice President Johnson was absent.

INTRODUCTION OF GUESTS

Risk Manager Dani Hoefle was welcomed.

APPROVAL OF WORKSHOP AGENDA

Commissioner Reiner moved to approve the Workshop Agenda, seconded by Commissioner Bragg and passed with a voice vote.

FINANCIAL

**November Warrant 2018**

There were no comments on the November 2018 Warrant.

**October Financial Statement and Year to Date Statement**

President Jacobson asked about the Fitness Center spreadsheet debt service. Director Short explained that the number will change after December when a debt service payment is made.

**November Refunds**

Director Short said that there were a lot of Clubhouse conflict refunds.

### **Health, Vision, Dental and Life Insurance Plans**

Director Short explained that Blue Cross Blue Shield asks for a census every year. He said that we are very fortunate that our health premium increased only ½% for next year and our Vision and Dental remain nearly the same.

### **Bank Signers Update**

Director Short said that we need to update our signatures due to us having a new commissioner. We are also opening a new account with Wintrust and need forms completed by signers.

### **Board Conference and Travel Expense**

There were no comments on the Board Conference and Travel Expense.

### **IMRF Executive Trustee Election**

Director Short explained that one of the candidates running for IMRF Executive Trustee has park district experience and the other does not. The Board has trusted Director Short with casting this vote in the past and he recommended to the Board that he is leaning toward voting for the experienced candidate. The Board agreed with his recommendation.

### **PRESIDENT AND COMMISSIONERS REPORTS**

President Jacobson thanked the Parks staff for preparing the football field for his family Thanksgiving Turkey Bowl which raises money for the Vernon Hills food pantry. He commended the staff for the snow plowing effort the Parks department was faced with this morning. Commissioner Drazner extended condolences to Vice President Johnson on the loss of her mother.

### **OLD BUSINESS**

There was no Old Business discussed.

### **NEW BUSINESS**

There was no New Business discussed.

### **ADJOURNMENT**

Commissioner Bragg moved to adjourn the Board Workshop at 6:16 pm, seconded by Commissioner Drazner and passed with a voice vote.

Respectfully submitted,

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Secretary