



Buffalo Grove Park District  
WORKSHOP MINUTES  
November 12, 2018  
530 Bernard Drive, Buffalo Grove, IL  
6 pm

Commissioners Present: Tracy Bragg, Richard Drazner, Scott Jacobson, Adriane Johnson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Public Relations and Marketing Manager Mike Terson and Executive Assistant Beth Wanland

CALL TO ORDER

**Roll Call**

President Jacobson called the Workshop to order at 6 pm. The roll was called and Commissioners Bragg, Drazner, Jacobson, Johnson and Reiner answered present.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

INTRODUCTION OF GUESTS

Superintendent of Recreation Chuck Burgess and Aquatics Supervisor Jenn Foreman introduced themselves. Tom Rychlik, Senior Engineer from Gewalt Hamilton, and Don Roalkvam, a resident of Buffalo Grove, were present.

APPROVAL OF WORKSHOP AGENDA

Commissioner Reiner moved to approve the Workshop Agenda, seconded by Commissioner Bragg and passed with a voice vote.

CORRESPONDENCE

Executive Director Risinger reviewed correspondence including a Daily Herald article on Commissioner Bragg, thank you notes from Vice President Johnson and Executive Assistant Beth Wanland for their birthday recognition, and a thank you note from the Saint Mary Jingle Jubilee Steering Committee for

the donation to their event. Other correspondence included Daily Herald mention of the Great Pumpkin Hunt and Decoration on October 20 and the Trick or Treat Trail on October 28. There were also two newspaper articles on upcoming campaign races in the 29<sup>th</sup> and 59<sup>th</sup> districts. Executive Director Risinger invited the commissioners to the NWSRA/SLSF Holiday Luncheon on Wednesday, December 12.

## POLICY AND LEGISLATION

Commissioner Reiner said that he will be attending the Illinois State General Assembly Veto Session over the next two weeks. Bills that are vetoed in any way are returned back to the General Assembly during veto session. The sponsor of the bill then has the opportunity to accept the changes made by the governor, do nothing and allow the bill to die, or attempt to override the governor's veto. Executive Director Risinger asked about getting the language changed in the Museum Grant so that they could release money that was unfrozen. Commissioner Reiner said he has asked about it and there is discussion on it.

### Quarter B Status Report on Executive Director Work Plan

There were no comments on the Quarter B Status Report on the Executive Director's Work Plan.

### Quarter B Status Report on Department Goals & Objectives

President Jacobson asked who determines which core value is assigned to a staff objective. Executive Director Risinger said that the staff authors it but the determination then needs to be approved by their supervisor and up the chain of command. He explained that we do not quantify core value assignments.

## RECREATION

### Aquatics Report

Aquatics Supervisor, Jenn Foreman, updated the Board on the aquatics facilities since March 2018 when she took over the supervisor position. Facilities under her supervision include two outdoor facilities, Willow Stream Pool and Spray 'N Play, and two indoor facilities, the Buffalo Grove High School pool and the Fitness Center pool. There are two swim teams, the competitive team, the Hurricanes, and the developmental team, the Cyclones. StarGuard is the certification agency that evaluates the life guards five times per year.

Commissioner Reiner asked what she attributes the success of the program to. Jenn said that most of the revenue comes from swim lessons. He also asked about StarGuard versus Ellis & Associates certification and Jenn explained that StarGuard tests to the objective - Can a guard get a person out of the water and give the care needed? Commission Drazner asked how our swim lesson cost compares to private lessons at nearby facilities. Jenn said that she thinks our lessons are less expensive and our instructors are well liked.

## PARKS

Executive Director Risinger noted the delays with the Mirielle Park tennis courts and the Rylko Park pickleball courts and invited Tom Rychlik, Senior Engineer from Gewalt Hamilton, to speak to the Board on the subject. Mr. Rychlik updated the Board on the progress of the project and assured them

that he and Executive Director Risinger would follow through with the contractor and keep the Board apprised.

### PUBLIC RELATIONS & MARKETING

Vice President Johnson said that May Poppins, Jr. has two more performances scheduled on November 16 and 17. She also mentioned that the Board is invited to the Senior Holiday Party on December 20 at Astoria Banquets from 11:45 am – 2:15 pm.

### PRESIDENT AND COMMISSIONERS REPORTS

President Jacobson said we had a tremendous Veterans Day event with a great speaker, Allen Lynch, and good attendance on Saturday, November 10. He said he would like us to reach out and get younger veterans to attend in the future. Commissioner Reiner said that an organization he knows of advertised and held a pre-Veterans Day event where the vets shared their stories among each other before the program. Vice President Johnson suggested we tap into active service members in addition to veterans. Commissioner Bragg said that she knows someone who works at the Great Lakes Naval base and someone who works at the VA Commission in Waukegan that she could reach out to and ask if we could invite their members in the future.

Commissioner Reiner apologized he couldn't attend the Veterans Day event because he had a conflicting event at the Butterfield Park District. He thanked staff for making hotel arrangements for conference and said that he is looking forward to it.

Vice President Johnson said she attended and enjoyed Veterans Day. She attended the Joint IAPD conference committee meeting and noted that IAPD is ahead of schedule with the number of exhibitors committed for conference. Commissioner Reiner and Vice President Johnson will be part of the session at conference "Talk to Your Legislators: Why and How". They hope to demystify talking to legislators. Two legislators, State Senator Castro and former State Representative Sente will be on their panel. She also attended the joint legislative committee meeting and is working on the 2019 legislative platform and the legislative breakfast. She said she would like us to host a breakfast in the future in Buffalo Grove. Executive Director Risinger said that he has indicated an interest in hosting a legislative breakfast at the CAC.

Commissioner Bragg attended the Trick or Treat Trail and enjoyed meeting the staff.

Commissioner Drazner went to the Trick or Treat Trail and was impressed with the amount of people there. It was a tremendous staff effort and it was enjoyed immensely by the community. He attended the Celebrate Ability Gala at Chevy Chase in Wheeling and attended the Legal Symposium last Thursday where he gained valuable knowledge. He attended Mary Poppins, Jr. and thought it was an amazing show with a sold out crowd. He was impressed with the Veterans Day event at the Community Arts Center on Saturday. Commissioner Drazner noted that residents he has been asking to sign his petitions don't know about the CAC and suggested outdoor electronic signage to promote the facility.

### OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

Executive Director Risinger told the Board that when he was president of Rotary last year there was an environmental initiative to plant one tree for every Rotary member. The plan was in place and last week the club was able to find trees for a very reasonable cost. Fifty-seven trees were planted for the Park District and 57 trees were planted for the Village. He also mentioned that Park Board Emeritus, Jack Schmerer, is doing a session at conference and will be joining us at the conference luncheon. Vice President Johnson added that we can invite a FOP liaison to conference if interested.

ADJOURNMENT

Vice President Johnson moved to adjourn the Board Workshop at 7:09 pm, seconded by Commissioner Reiner and passed with a voice vote.

President Jacobson invited the group to stay and have cake in celebration of Commissioner Bragg's birthday.

Respectfully submitted,

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Secretary