



Buffalo Grove Park District Board of Commissioners
Workshop Minutes
Alcott Center – 6 pm
August 13, 2018

Commissioners Present: Richard Drazner, Scott Jacobson, Adriane Johnson, Larry Reiner and Jack Schmerer

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Parks and Planning Tim Howe, Public Relations and Marketing Manager Mike Terson and Executive Assistant Beth Wanland

Guests: Ashley Delaney from Whitehall of Deerfield, Roxanne Greenberg, a local resident, and Mark Trieglaff, President of Accessibility Consultation and Training Services, Inc.

CALL TO ORDER

Roll Call

President Jacobson called the Workshop to order at 6 pm. The roll was called and Commissioners Drazner, Jacobson, Johnson, Reiner and Schmerer answered present.

PLEDGE OF ALLIGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Reiner moved to approve the Workshop Agenda, seconded by Commissioner Schmerer and passed with a voice vote.

INTRODUCTION OF GUESTS & TOPICS FROM THE FLOOR

Public Relations and Marketing Manager Mike Terson introduced Ashley Delaney, from Whitehall of Deerfield, who has been one of our sponsors for 11 years. Whitehall won the Best Friend – Business Award in 2017. They sponsor National Night Out and other programs which involve seniors. Mike said he wanted to introduce her to the Board and thank her for all Whitehall does for the Park District. Ashley thanked the Park District for the great partnership we have and said that every event is better

than the next. President Jacobson thanked Ashley and Whitehall and said he hopes we can partner together for the next eleven years.

Roxanne Greenberg, is a 30-year resident of Buffalo Grove. She babysits her granddaughter who lives out of district and has signed her up for programs and received resident rates in the past. Most recently she was told she would have to play non-resident rates when signing up her granddaughter for programs. Ms. Greenberg feels that because she lives and pays taxes in Buffalo Grove, she should be offered resident rates for Park District programs while watching her granddaughter. President Jacobson thanked her for coming and said her concern is worth having a dialogue and researching to see what makes sense financially. He said we are open-minded and need to think generationally now because of changed demographics. Commissioner Reiner concurred with President Jacobson and is in favor of reviewing our policy and having staff come up with a recommendation moving forward. Executive Director Risinger said that his hope would be to have a staff recommendation in place by the time our next registration period begins.

PARKS DEPARTMENT

Director Howe said there is no staff report.

ADA TRANSITION PLAN

Mark Trieglaff, President of Accessibility Consultation and Training Services, Inc., assessed our parks and facilities with regard to an ADA (Americans with Disability Act) transition plan. The ADA civil rights law was passed in the 1990's and the standards for accessibility were updated in 2010 by the federal government. Mr. Trieglaff said that the Buffalo Grove Park District has some of the best playgrounds from an accessibility standpoint that he has seen. His transition plan identifies deficiencies, provides a budget tool and suggests technical options and solutions. He explained that when evaluating accessibility priority one is providing an accessible route from parking, to the sidewalk, and through the door to the building. Priority two is once you are in the building you need accessibility inside. Priority three is making sure the details, i.e. restroom, toilet, paper dispenser, grab bars and hand sanitizer is accessible and meets code. Priority four is making sure everything else i.e. trash can locations, mirrors, drinking fountains, and coat hooks are accessible. Mr. Trieglaff reviewed his report on our parks and facilities and suggested that at some point we should open this discussion to the public to get input. Mr. Trieglaff will be available for any questions we have in the future.

POLICY AND LEGISLATION

Quarter A Administrative Work Plan

Executive Director Risinger explained that this is the plan for the first quarter of the year. No specific questions were asked.

Quarter A Goals and Objectives

No specific questions were asked.

Resolution 18-8-1 Northwest Special Recreation Association 2019 Assessment

An updated copy of the resolution was at each Commissioner's place for their review and approval at our next meeting.

Resolution 18-8-2 Commemorating IAPD's 90th Anniversary

Executive Director Risinger thanked Vice President Johnson for her input in writing this resolution. The resolution is for Commissioner's review and approval at the next board meeting.

RECREATION

Clubhouse Bus Bids

The bus bid recommendation is for review and approval at our board next meeting. Director Heider said that the lowest bidder was First Student and we have used this company in the past. First Student has new management and has corrected the concerns we've had with them in the past.

STAFF REPORT

Director Heider announced that Chris Eckert and Chuck Burgess have been promoted to Superintendent of Recreation. They held their first meeting today and are discussing workloads moving forward. Superintendent Erika Strojinc is moving to the Community Arts Center to replace Kim Cashmore who retired earlier this month.

PUBLIC RELATIONS AND MARKETING

Vice President Johnson asked Public Relations and Marketing Manager Mike Terson for a staff report. He said that he is working on the winter brochure. The BG Singers literature he has been working on will be published soon and his band will be playing at National Night Out. He will bring the 50th Anniversary logo to the next meeting.

Executive Director Risinger said that Recreation Manager Aly Stanczak nominated the Community Arts Center renovation for IAPD's Helen Doria Arts in the Park Best of the Best Award.

CORRESPONDENCE

Vice President Johnson announced that National Night Out has been rescheduled for Tuesday, August 21. President Jacobson asked if Executive Director Risinger would have staff reserve parking places for board members.

EXECUTIVE DIRECTOR REPORT

Executive Director Risinger mentioned Brian Rubin, who wrote to the Board, asking to offer opportunities to people with disabilities at the Fitness Center. Staff is following up on this request. Director Risinger said that the Prairie Grove Park renovations will probably take a year longer than we initially planned. He explained that the Fitness Center renovation bid was \$137,000 low because Fisher Construction left the flooring out of their bid. We now need to re-bid the project and would prefer to push the remodel off to next spring because the club is so busy during the winter months. We will be asking the Board for \$150,000 more when we budget next year for carpet at the Fitness Center which was going to be replaced at a future date anyway.

PRESIDENT & COMMISSIONER REPORTS

Vice President Johnson said she went to Kim's great retirement party. She also attended the Best Practices award kick-off event in Rolling Meadows and she participated in IAPD's fourth webinar on leadership skills titled Four Leadership Skills That Lead to Respect and Harmony. Vice President

Johnson will also attend the state fair on Park District Conservation Day. Commissioner Schmerer attended the Best Practices Journal Kick-off event in Rolling Meadows and met the Lieutenant Governor and Governor. There were 264 nominations to be featured in the Journal and we were selected as one of the top 20 in the state. The next meeting will be Commissioner Schmerer's last meeting. Executive Director Risinger and Executive Assistant Wanland will work together to develop a transition plan. President Jacobson asked what lead time is needed prior to the next election for appointing a new commissioner. He also asked what we need to publicize legally and what we don't. We will research legal deadlines, appointments and publication requirements. Commissioner Reiner said that Commissioner Schmerer will be presenting at the IAPD Conference Commissioner's Roundtable in January asked the board to consider providing accommodations on that Friday night and one per diem for him to attend. No one voiced an objection. Commissioner Drazner mentioned that he is sorry he missed the park tour today and offered his condolences to Executive Assistant Wanland on the loss of her father.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no New Business.

ADJOURNMENT

Commissioner Drazner moved to adjourn the Board Workshop at 7:49 pm, seconded by Commissioner Schmerer and passed with a voice vote.

Respectfully Submitted,

Secretary