



BUFFALO  
GROVE  
PARK  
DISTRICT

Buffalo Grove Park District  
WORKSHOP MINUTES  
July 24, 2018  
530 Bernard Drive, Buffalo Grove, IL

Commissioners Present: Richard Drazner, Scott Jacobson, Adriane Johnson, Larry Reiner and Jack Schmerer

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business and Human Resources John Short, Director of Parks and Planning Tim Howe, Public Relations and Marketing Manager Mike Terson and Executive Assistant Beth Wanland

Attorney David Bloomberg was present

CALL TO ORDER

**Roll Call**

President Jacobson called the Workshop to order at 6 pm. The roll was called and Commissioners Drazner, Jacobson, Johnson, Reiner and Schmerer answered present.

INTRODUCTION OF GUESTS

There were no guests to introduce.

APPROVAL OF WORKSHOP AGENDA

Commissioner Drazner moved to approve the Workshop Agenda, seconded by Commissioner Reiner and passed with a voice vote.

FINANCE

Commissioner Drazner was asked to take the Board through the Finance agenda items.

**July Warrant 2018**

There were no questions or comments on the July Warrant 2018.

**July Refunds**

There were no questions or comments on the July Refunds.

**June Financial Statement**

There were no questions or comments on the June Financial Statement.

### **June Year to Date Statement**

Director Short said that the Lake County tax collected is slightly more than usual, 57%, because people made prepayments in December of 2017. Commissioner Reiner asked how we are doing with collecting the Cook County tax. Director Short said they are just starting to come in now because there is an August 1 deadline.

### **PARKS**

### **Alcott Boiler Bid Recommendation**

Director Howe asked for approval for the Alcott Boiler bid. The two boilers are over 15 years old and in need of replacement. Commissioner Reiner asked how the bid came in compared to what was budgeted. Director Howe said that they budgeted \$175,000 and the low bid came in at \$207,000. Some other projects are coming in lower than budgeted so financially they will be fine.

### **RECREATION**

### **Program Participation Numbers**

Director Heider noted the numbers are up and hopefully the trend will continue. Clubhouse is offering a new site at Meridian School and 60 kids have registered for the fall. Clubhouse numbers continue to rise and we now have nearly 900 families participating. A discussion was held on the numbers for Camp Connection from years past and we are now counting both am and pm sessions which make the numbers look higher. The numbers will be consistent moving forward for comparison purposes.

### **PUBLIC RELATIONS AND MARKETING**

Vice President Johnson talked about The Little Mermaid production she saw last weekend and encouraged all to go. She complimented the Playbill and the graphics. She also reminded the group of Kim Cashmore's retirement party tomorrow night at Buffalo Creek Brewery in downtown Long Grove from 5 – 7 pm. Vice President Johnson also reminded the Board of National Night Out on August 7 from 5 – 7:30 pm.

### **PRESIDENT AND COMMISSIONERS REPORTS**

President Jacobson thanked the Board for changing the Board meeting date to Tuesday so that he was able to participate in a Leukemia/Lymphoma 150 mile bike ride through Wisconsin. He met with Joanne Johnson, Village Trustee, and had a productive discussion. President Jacobson and Trustee Johnson are both park liaisons and she is very pro parks. The two talked about a joint Bike the Grove event with the Village. President Jacobson's wife attended The Little Mermaid and expressed how good the production was and gave kudos to the staff.

Commissioner Drazner saw The Little Mermaid and was proud to be there in the newly remodeled, packed and beautiful theater. He thought the production was phenomenal. He also attended the Concert in the Park when the Weiss' received the Bill Reid Service Award. He congratulated President Jacobson on his bike ride in support of Leukemia and Lymphoma. Commissioner Drazner also attended a party hosted by the Glenview Park District which was very nice.

Commissioner Schmerer took a group of ten people to the Little Mermaid and said he loved seeing a full theater and tiered seating. He said the production was fabulous.

Vice President Johnson attended The Little Mermaid and said she was proud to witness it. She also attended Camping Under the Stars and commented on how well attended it was. She complimented the FOP members who were well represented. Vice President Johnson also attended the IAPD Leadership Classic Golf Outing and mentioned that four state legislators attended. She attended the third session of a series of IAPD leadership classes. This one was called You Inc. The Power of Your Personal Brand and encouraged all to sign up for the two remaining webinars. Commissioners Johnson and Reiner attended the Joint Legislative conference and learned that there is money available for OSLAD Grants and said Commissioner Reiner will talk more about this in his report. Commissioner Johnson also attended the Village Board Meeting to see the Weiss' get the Bill Reid Service Award. She would like to adopt a resolution recognizing IAPD's 90<sup>th</sup> Anniversary to show our appreciation for all they've done. She suggested commissioning a life map at a cost of approximately \$500 and presenting it to IAPD at the state conference. Vice President Johnson attended the program committee meeting last week and they have selected their keynote speaker and career symposium speaker. The closing social will be held at the newly refurbished Morgan Manufacturing in Chicago. At the Annual Conference she and Ryan are the co-hosts of the fellowship meeting at the Hyatt Chicago, January 24-26 in Chicago.

Commissioner Reiner said the Legislative Conference has a new platform and survey coming out to seek Board input as to the direction the legislators should take in the future. The survey will ask what kinds of legislative items need to be addressed next. It will cover the use of ADA funds. Local SRAs in smaller communities are struggling to stay alive with the money they have. We need to research ways to address this issue. There is pent-up need for the OSLAD money that has been become available and it will be a very competitive round. If you want to apply for a grant which opens August 1 you need to have a well thought out application. He suggested thinking about points and thinking about value. Commissioner Reiner commended the Board members and staff for following through on the PARC Grant. He suggested letting our legislators advocate for us.

#### OLD BUSINESS

Executive Director Risinger reminded the Board of holding the Park Tour with the FOP Board on Monday, August 13. We will meet at 3:30 pm at Alcott and tour several parks before the Board Meeting. We will have dinner back at Alcott around 5:30 pm. President Jacobson would like to stop by the Fitness Center to see what will be renovated and would like to see the pickleball courts at Mike Rylko Park. Commissioner Schmerer suggested visiting the Crossings Pond.

#### NEW BUSINESS

There was no New Business.

#### ADJOURNMENT

Commissioner Schmerer moved to adjourn the Workshop at 6:40 pm, seconded by Commissioner Reiner and passed with a voice vote.

Respectfully submitted,

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Secretary