



Buffalo Grove Park District Board of Commissioners
Workshop Minutes
Alcott Center, 530 Bernard Drive, Buffalo Grove, IL
April 23, 2018

Commissioners Present: Richard Drazner, Scott Jacobson, Adriane Johnson and Jack Schmerer

Commissioner Absent: Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business and Human Resources John Short, Director of Parks and Risk Management and Executive Assistants Martha Weiss and Beth Wanland

Attorney Steven Bloomberg was present.

CALL TO ORDER

Roll Call

President Schmerer called the Workshop to order at 6:02 pm. The roll was called and Commissioners Drazner, Jacobson, Johnson and Schmerer answered present.

INTRODUCTION OF GUESTS

There were no guests to introduce.

APPROVAL OF THE WORKSHOP AGENDA

Commissioner Drazner moved to approve the Workshop Agenda, seconded by Commissioner Johnson and passed with a voice vote.

FINANCE

Commissioner Jacobson was asked to take the Board through the Finance agenda items.

April Warrant 2018

There was a payout for the CAC. There will be a couple more.

March Financial Statement

No comments on the March Financial Statement.

March Year to Date Statement

Director Short pointed out that we have most of our tax money in. There are some new reports in the packet this month including Cash on Hand which we will continue to put in each month moving forward. The Liquid asset fund is the fund the P-Card goes in and out of each month. Director Short mentioned we have had the account with Illinois Funds since approximately 1990. Commissioner Jacobson mentioned that we have funds on hand that could be moved to a bank to earn interest. Director Short said the replacement tax automatically goes in there. The interest rate that is set in Illinois Funds is five basis points higher at Harris. Commissioner Jacobson said we might want to look at some banks other than Harris to use the Cash on Hand as leverage to get sponsorships. Director Short said that we have been approached by Wintrust Bank and that he and Executive Director Risinger are meeting with a representative from Wintrust Bank in May. Commissioner Johnson said that Wintrust Bank has indicated an interest in sponsoring the CAC.

April Refunds

Commissioner Jacobson noted that there were a lot of refunds for the month of April. Director Short explained that they came mainly from a lot of dance class cancelations due to a recital date change.

Resolution 18-4-2 Approving Lodging for the Executive Director As a Condition of Employment

Commissioner Jacobson said that this is straight forward.

Ordinance 18-4-3 Disposal of Personal Property

Director Short said that we are disposing of a 6-year old copy machine and another one that is at least 12 years old. We are looking into donating them to a local non profit that Greg Ney recommended.

PRESIDENT AND COMMISSIONERS REPORTS

Commissioner Johnson attended the Senior Expo and commented on what a great event it was and gave kudos to Terri and staff on a job well done. She also mentioned that the Township Supervisor, Daniel Didech, attended and was also very impressed with the event and wanted to know how Terri got this many people to attend. Commissioner Johnson also attended the NRPA Public Policy meeting and the attendees were excited to learn that the Buffalo Grove Park District is holding another Park Champion event on June 24. They also talked about other initiatives including a Farm Bill that may provide money to park districts to provide education on nutrition and on the opioid crisis for the purpose of educating the public. She will get additional information to determine if we can get some funding for that purpose. Commissioner Johnson is moderating the breakout session on Effectively Communicating Your Agency's Benefits to Legislators and Other Policy Makers at the conference in Springfield. She has a panel of five people who will share their experiences and she will share all the great things we are doing in Buffalo Grove. Commissioner Johnson was excited to learn that Jennifer Johns, our Marketing Specialist, put together a placard which featured jobs and the economic impact of park districts on the state and national level. Commissioner Johnson will share this in her breakout session. She will also share the Park Champion Legislator Invitation letter that Executive Director Risinger and Executive Assistant Weiss wrote about the findings from research on the economic impact on the number of jobs created. She will have copies of the letter on hand in case other districts are

interested. The goal of the breakout session is to stock up other district's tool boxes with ideas and we, in turn, can learn from them. She said the Park District is doing an exceptional job.

President Schmerer mentioned how people search out Commissioner Johnson at events and her ability to work a room with her energy and enthusiasm.

Commissioner Rick Drazner said he also attended the Senior Expo and agrees with everything Adriane said.

Commissioner Scott Jacobson said that he will be attending the dinner tomorrow night at the Legislative Conference in Springfield.

President Schmerer mentioned the power of networking. His son got a new job at Palatine Park District and said it wouldn't have happened without the advice and help from Executive Directors Ryan Risinger and Jeff Fougousse. Jeff is the director at the Vernon Hills Park District and according to President Schmerer he is someone you should get to know. President Schmerer ran the Vernon Hills Loop the Lakes 5K last weekend.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

ADJOURNMENT

Commissioner Johnson moved to adjourn the Workshop at 6:13 pm, seconded by Commissioner Jacobson and passed with a voice vote.

Respectfully Submitted,

Secretary