



**Buffalo Grove Park District Board of Commissioners  
Workshop Minutes  
March 26, 2018  
Alcott Center, 530 Bernard Drive, Buffalo Grove, IL**

Commissioners Present: Richard Drazner, Scott Jacobson, Adriane Johnson and Larry Reiner

Commissioner Absent: Jack Schmerer

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider and Director of Business and Human Resources John Short

**CALL TO ORDER**

**Roll Call**

Vice President Reiner called the Workshop to order at 6 pm. The roll was called and Commissioners Drazner, Jacobson, Johnson and Reiner answered present

**INTRODUCTION OF GUESTS**

There were no guests to introduce.

**APPROVAL OF THE WORKSHOP AGENDA**

Commissioner Drazner moved to approve the Workshop Agenda, seconded by Commissioner Johnson and passed with a voice vote.

**FINANCE**

**March Warrant 2018**

Director of Business and Human Resources Short commented that the largest payment in the warrant was for the Community Arts Center construction.

**February Financial Statement and February Year to Date Statement**

Director Short commented that the financial numbers are running on pace with the budget and on pace with the projections for cash flows.

**March Refunds**

There were no comments or questions and the refunds were accepted as presented.

## POLICY AND LEGISLATION

### **Changes to the General Use Ordinance Book**

Commissioner Drazner asked about the definition of “under the influence” in the alcohol, drugs and narcotics section and Executive Director Risinger replied that because the police department would be enforcing this section, it would be their definition. Commissioner Drazner also asked about Section 1.27 and whether the selling of raffle tickets on park district property would need approval and Executive Director said that authorization is required. Commissioner Drazner asked about Section 1.34 regarding the use of restrooms by transgender individuals and Executive Director Risinger will talk with the district attorney regarding the proper verbiage for this section. He asked whether Section 1.39 should include the option that the Park District can seek restitution for damage to park property and Executive Director Risinger will do further research into this suggestion. Commissioner Drazner inquired about the wording in section 2.02 and Executive Director Risinger said that language originated with the Village. There was a discussion about adding civil remedies and the adjudication of vandalism added to Chapter II Enforcement. Executive Director Risinger will seek advice from the district attorney. Commissioner Johnson asked whether more clarification should be added to Section 1.33(e) regarding the process of waiting to use the tennis and pickleball courts and Executive Director Risinger and Director Heider explained that the participants have a system that works well. Commissioner Johnson asked about the intent of Section 1.34 (c)(2) regarding cell phone usage in restrooms, locker rooms or washroom facilities and Director Heider explained that it is to protect the users from unwanted photos, and if it is written in the policy, it can be enforced. She said that is a good policy and agreed with it. Executive Director Risinger thanked Superintendent Ney and Recreation Manager Burgess for their help in revising the ordinances.

### **Revised Park, Facility and Amenity Naming Policy**

Executive Director Risinger presented the policy as amended by the Board at the last meeting, except that word “citizens” should be deleted in Section I.a.

### **Sponsorship Policy**

Executive Director Risinger explained that this policy needed to be revisited in light of negotiations with the Village regarding sponsorship opportunities at the BG Days community event. Commissioner Johnson suggested that “paid exposure” in the agreement can be clarified as “paid business promotional exposure” or “paid sponsorship exposure.” Executive Director Risinger will take the suggestion back to staff. The Board indicated that they were comfortable keeping the policy on the agenda for approval.

## PRESIDENT AND COMMISSIONERS REPORTS

Commissioner Johnson said that the topics of the venue for the closing social, the giveaway for the attendees, and the addition of a formal Rotary lunch meeting at conference were discussed at the IAPD/IPRA joint conference committee meeting that she recently attended. She said that the NRPA Public Policy Committee is stressing that each park district should host two Park Champion events per year, which our district complies with. Commissioner Drazner appreciated the full Board attendance at the Village’s 60<sup>th</sup> anniversary celebration at Village Hall and the support of Museum Curator Fandrei’s

presentation on the history of the Village that night. There was a discussion about ideas for the 50<sup>th</sup> anniversary celebration of the Park District in 2019. Vice President Reiner thanked staff who were involved in writing the newspaper articles about his accomplishments.

**OLD BUSINESS**

There was no Old Business.

**NEW BUSINESS**

There was no New Business.

**ADJOURNMENT**

Commissioner Drazner moved to adjourn the Workshop at 6:36 pm, seconded by Commissioner Johnson and passed with a voice vote.

Respectfully submitted,

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Secretary