



**Buffalo Grove Park District Board of Commissioners  
Workshop Minutes  
February 26, 2018  
Alcott Center, 530 Bernard Drive, Buffalo Grove, IL**

Commissioners Present: Richard Drazner, Scott Jacobson, Adriane Johnson and Larry Reiner

Commissioner Absent: Jack Schmerer

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Parks and Risk Management Tim Howe, Director of Business and Human Resources John Short and Executive Assistant Martha Weiss

Attorney David Bloomberg was present

**CALL TO ORDER**

**Roll Call**

Vice President Reiner called the Workshop to order at 6 pm. The roll was called and Commissioners Drazner, Jacobson, Johnson and Reiner answered present

**INTRODUCTION OF GUESTS**

There were no guests to introduce.

**APPROVAL OF THE WORKSHOP AGENDA**

Commissioner Johnson moved to approve the Workshop Agenda, seconded by Commissioner Jacobson and passed with a voice vote.

**FINANCE**

**February Warrant 2018**

There were no questions or comments, and the February Warrant 2018 was referred to the Committee Action Items for approval.

**January Financial Statement and January Year to Date Statement**

Commissioner Jacobson asked if the district has received any of the early tax payments, and Director of Business and Human Resources Short said a small amount of interest had been received by the district in February for the Lake County early payments. The Financial Statements were referred to Committee Action Items for approval.

**February Refunds**

Director Short commented that the larger amount of cancellations than usual were due in part because of the snow.

**Board Travel and Lodging Expenses for IAPD State Conference**

Director Short distributed the amount of travel and lodging expenses connected with the IAPD state conference to each Board member and this expense was referred to Committee Action Items for approval.

**POLICY AND LEGISLATION**

**IAPD Legislative Conference - April 24 and 25**

Executive Director Risinger reviewed the events for the IAPD Legislative Conference in Springfield. Vice President Reiner gave an update on legislative initiatives and bills.

**PRESIDENT AND COMMISSIONERS REPORTS**

Commissioner Johnson said that she presented the first place 2017 Illinois Parks and Recreation Give Us Your Best Shot Award in the wildlife category to the Palatine Park District. She attended the board/staff party which she thought was very nice and attended the young adult’s musical at Ivy Hall that she really enjoyed. Commissioner Johnson was one of the speakers on an online webinar regarding the NRPA Park Champions program. Commissioner Jacobson suggested that staff look into armed security personnel during the time of board meetings and lockdown training for the Board members. Executive Director Risinger said that staff are currently going through ALICE training, an active shooter civilian response training. Commissioner Drazner enjoyed the board/staff party and was glad to see many of the retirees.

**OLD BUSINESS**

There was no Old Business.

**NEW BUSINESS**

There was no New Business.

**ADJOURNMENT**

Commissioner Drazner moved to adjourn the Workshop at 6:25 pm, seconded by Commissioner Jacobson and passed with a voice vote.

Respectfully submitted,

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Secretary