



**Buffalo Grove Park District  
Workshop Minutes  
February 12, 2018  
Alcott Center, 530 Bernard Drive, Buffalo Grove, IL**

Commissioners Present: Richard Drazner, Scott Jacobson, Adriane Johnson, Larry Reiner and Jack Schmerer

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Parks and Risk Management Tim Howe, Public Relations and Marketing Manager Mike Terson and Executive Assistant Martha Weiss

**CALL TO ORDER**

**Roll Call**

President Schmerer called the Workshop to order at 6 pm. The roll was called and Commissioners Drazner, Jacobson, Johnson, Reiner and Schmerer answered present.

**PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

**INTRODUCTION OF GUESTS**

There were no guests to introduce.

**APPROVAL OF AGENDA**

Commissioner Drazner moved to approve the Workshop Agenda, seconded by Commissioner Johnson and passed with a voice vote.

**TOPICS FROM THE FLOOR**

There were no Topics From the Floor.

**CORRESPONDENCE**

Executive Director Risinger reviewed the correspondence, including a flier about the Senior Expo on April 10<sup>th</sup>, an article about the BG Singers, an article on possible future projects at Rylko Park, an article on the Link Crossings development, an article about NWSRA's plan for expanding program space, a special events listing and an article on the book that Museum Curator Fandrei contributed to entitled "200 Objects That Made History in Lake and McHenry Counties."

## FINANCE

### **Resolution 18-2-1 To Include Cash Payments Related To Health Insurance As IMRF Earnings**

Commissioner Jacobson said that the cash payments made to employees for declining the district's insurance are included as IMRF earnings, per the IMRF guideline passed in January.

## PARKS

### **Renewal of Mowing Contract**

Director of Parks and Risk Management Howe said that this is the last year that the mowing can be extended. Staff has been pleased with the work of the contractor and recommends that it be extended.

## POLICY AND LEGISLATION

### **Third Quarter Administrative Work Plan and Third Quarter Departmental Goals and Objectives**

Executive Director Risinger thanked the staff for the great job they are doing. He said that staff does not stop being creative or coming up with new ideas after their yearly Goals and Objectives are written, and he is appreciative of their hard work.

### **Cook County Legislative Breakfast - Feb. 16 at 9 am in Glenview**

Executive Director Risinger, Commissioner Johnson and President Schmerer will be attending this legislative breakfast.

### **Lake County Legislative Breakfast - Feb. 23 at 8 am in Mundelein**

Executive Director Risinger and Commissioner Johnson will be attending this legislative breakfast.

## RECREATION

### **2018-19 Program Fees**

Director of Recreation and Facilities Heider stated that if an increase in program fees for the upcoming year was warranted, staff made only nominal increases. Staff was directed to keep fees the same where possible.

## EXECUTIVE DIRECTOR'S REPORT

Executive Director Risinger said that staff has applied to the State to receive 50% of the PARC grant for the Community Arts Center. He said that he was contacted by Vernon Township Supervisor Dan Didech to see if there was a possible employment opportunity for an individual that is being aided through a program called Connect to the Community, and he then met with the fitness center manager to pursue that. Executive Director Risinger met with Village staff about the BG Days and possible improvements at Rylko Park. He and Director Howe will be meeting with the developer of the new housing development, Links Crossing, regarding the park there.

Director Heider said that it is tech week for the young adult's musical, The 25<sup>th</sup> Annual Putnam County Spelling Bee, at Ivy Hall and he invited the Board to see one of the performances. Director Howe said thank you to the parks staff for their long hours doing snow removal this past weekend. Public Relations and Marketing Manager Terson said that the new reporter for Countryside is very interested in covering the district. He said his staff is using social media to

promote a "Business of the Week" on Facebook to strengthen good relations with current sponsors, and to encourage other business owners to want to be a sponsor. He said the summer book is going well, and so is sponsorship. He has prepared a press release about staff and Board involvement in state associations and recognitions they have received.

#### **PRESIDENT AND COMMISSIONERS REPORTS**

Commissioner Johnson attended the 3<sup>rd</sup> annual parks and recreation career day organized by Museum Curator Fandrei and she complimented her on the very successful event. She said it is a very important program and it is working because of the interest the students are showing in these careers. Commissioner Johnson attended the local Chamber of Commerce meeting and promoted events at the Park District. She will be presenting the first place 2017 Illinois Parks and Recreation Give Us Your Best Shot Award in the wildlife category to the Palatine Park District. She also attended a Hoffman Estates Parks Foundation fundraising event that she said was very successful. IAPD is encouraging park districts to have a state legislative day similar to the NRPA Parks Champion event. She will be speaking during a NRPA webinar to talk about the district's past park champion events. The Village asked Commissioner Johnson to speak during a video regarding development of the Lake Cook Corridor. Commissioner Reiner commented that the governor will be presenting his budget Wednesday. President Schmerer is looking forward to the young adult musical. He thanked the Board for their contributions during the commissioners' roundtable at state conference and said the reviews are complimentary.

#### **OLD BUSINESS**

President Schmerer commented that he attended an outdoor meeting of the Vernon Hills Park District Board where they distributed picnic food to the public before the Board meeting. He thought that would be a good idea for this Board.

#### **NEW BUSINESS**

Executive Director Risinger announced that Museum Curator Fandrei will be a speaker at the national conference for the American Association for State and Local History. She will be doing that same session at the Midwest Museum's conference and the Every Student Succeeds state conference also. Commissioner Johnson encouraged the Board to purchase the book that Curator Fandrei contributed to, "200 Objects That Made History in Lake and McHenry Counties."

#### **EXECUTIVE SESSION**

There was no Executive Session.

#### **ADJOURNMENT**

Commissioner Drazner moved to adjourn the Workshop at 6:41 pm, seconded by Commissioner Jacobson and passed with a voice vote.

Respectfully submitted,

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Secretary