



**Buffalo Grove Park District Board of Commissioners
Workshop Minutes
September 11, 2017
530 Bernard Drive, Buffalo Grove, IL**

Commissioners Present: Richard Drazner, Scott Jacobson, Adriane Johnson, Larry Reiner and Jack Schmerer

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Superintendent of Recreation Kim Cashmore, Public Relations and Marketing Manager Mike Terson, Executive Assistant Martha Weiss and Museum Curator Debbie Fandrei

CALL TO ORDER

Roll Call

President Schmerer called the Workshop to order at 6 pm. The roll was called and Commissioners Drazner, Jacobson, Johnson, Reiner and Schmerer answered present.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

INTRODUCTION OF GUESTS

There were no guests to introduce.

APPROVAL OF AGENDA

Commissioner Drazner moved to approve the Workshop agenda, seconded by Commissioner Jacobson and passed with a voice vote.

TOPICS FROM THE FLOOR

There were no Topics from the Floor.

CORRESPONDENCE

Executive Director Risinger reviewed the correspondence, including an invitation to the Special Leisure Services Foundation's Celebrate Ability gala on November 3, a special events listing and a thank you note from former preschool teacher Delores Harnisch.

PARKS DEPARTMENT

Bids for the Fitness Center Chiller Replacement

Executive Director Risinger said that the bid requirements were not followed by the lowest bidder, and therefore that contractor is not the lowest qualified bidder. Staff is recommending that the district approve the bid of the next lowest responsible bidder.

Bids for Willow Stream Park and Longfellow Park Site Improvements

Executive Director Risinger said that the vetting has been completed and staff's recommendation is to accept the sole bidder's bid.

Ordinance 17-9-1 Disposal of Personal Property

Executive Director Risinger said that the personal property that the District wants to dispose of will be sold online by the parks staff.

RECREATION

Staff Raupp Museum Report

Museum Curator Fandrei distributed information about the Raupp Museum, including that the museum had 9,265 visitors this year; three college students, two high school students and a college photography intern put in volunteer hours this summer; museum donations were up 15% and museum revenue was up 94%; 37 different programs were offered to 7,830 students from 13 different school districts; and over 700 scouts attended the museum this year. Curator Fandrei said that staff is working to increase community curated exhibits for schools and other organizations from the community, and noted the success of the Longfellow School's class curated exhibit last year that is now part of their curriculum. Curator Fandrei said that 2018 is Illinois' 200th anniversary and the Raupp Museum is one of the Lake County museums spearheading the creation of a book on the artifacts found in Lake County with a corollary exhibit and programming. Curator Fandrei said that staff would like assistance in growing the community part of the museum that tells the story of the many aspects of diversification in Buffalo Grove during the past 50 years. Staff wants to increase partnerships in the community and requested that Board members put Curator Fandrei in contact with any person or group that could aid in this strategic plan.

Curator Fandrei has finalized plans to sponsor the third annual parks and recreation career exploration day. She will also be hosting a day at the museum to expose high school students and their parents to opportunities for history majors in the field. Curator Fandrei recently returned from the National Museum Conference where diversity and inclusion were the major themes and she thanked the Board for their support. The museum is looking for artifacts and stories about new arrivals' experiences when coming to Buffalo Grove and how community organizations were started. Commissioner Johnson thanked Curator Fandrei and her staff for their innovation and new ideas for programming and in the area of career exploration for underprivileged students. The Board thanked Curator Fandrei for her report.

2018 Camp Fees

Director of Recreation and Facilities Heider stated that the daily fees have remained the same for next year's camp fees and some camp sessions have been extended.

Staff Report

Director Heider invited the Board to see the renovations in the preschool wing. He thanked the Board for their participation in the Stampede and other BG Days activities.

PRESIDENT AND COMMISSIONERS' REPORTS

Commissioner Jacobson commented that BG Days went well and parking did not appear to be a problem. He said the feedback he received from residents was positive and he congratulated the fitness center for winning the Most Original Award for their float. Commissioner Drazner said the Buddy Baseball game was a great event as well as all of the other activities. The charity softball game, the dog show, the CAC showcase, the Stampede and parade that were all great and he gave kudos to staff. Commissioner Johnson said the district was well represented during BG Days and staff did an amazing job including Executive Director Risinger's lead of the Rotary Bingo event, the district's participation in the charity softball game, showcasing of Twin Creeks Park and the great event for Buddy Baseball and the dog show that had many sponsors in attendance. She said participants all had a great time and the Park District really shined during the events. President Schmerer felt badly that he was not able to participate in the Stampede this year as he recuperates from foot surgery.

Marketing Manager Terson reported that things are great in the marketing department, and they are busy with sponsorships, the winter brochure and BG Singers' materials.

OLD BUSINESS

Executive Director Risinger said that the CAC preconstruction meeting is next week and staff is moving forward with developing a revised master plan for Mike Rylko Park.

NEW BUSINESS

There was no New Business.

EXECUTIVE SESSION

Vice President Reiner moved to enter into Executive Session for the purpose of Imminent Litigation, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

MOTION TO ADJOURN EXECUTIVE SESSION AND RETURN TO THE WORKSHOP

Commissioner Drazner moved to adjourn the Executive Session and return to the Workshop at 7:03 pm, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYS: 0

ABSENT: 0

President Schmerer stated that no final action was taken in Executive Session.

ADJOURNMENT

Vice President Reiner moved to adjourn the Workshop at 7:04 pm, seconded by Commissioner Drazner and passed with a voice vote.

Respectfully submitted,

Secretary