



**Buffalo Grove Park District  
Workshop Minutes  
July 18, 2017  
530 Bernard Drive, Buffalo Grove, IL**

Commissioners Present: Richard Drazner, Scott Jacobson, Adriane Johnson, Larry Reiner and Jack Schmerer

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business and Human Resources John Short, Director of Parks and Risk Management Tim Howe, Public Relations and Marketing Manager Mike Terson and Executive Assistant Martha Weiss

Attorney Steve Bloomberg was present

**CALL TO ORDER**

**Roll Call**

President Schmerer called the Workshop to order at 6 pm. The roll was called and Commissioners Drazner, Jacobson, Johnson, Reiner and Schmerer answered present.

**INTRODUCTION OF GUESTS**

There were no guests to introduce.

**APPROVAL OF WORKSHOP AGENDA**

Commissioner Johnson moved to approve the Workshop Agenda, seconded by Vice President Reiner and passed with a voice vote.

**FINANCE**

**July Warrant 2017**

Director of Business and Human Resources Short mentioned that because of the earlier date of this July meeting, the P-card expense is not on the warrant, and there will be two next month. The July Warrant 2017 was referred to Committee Action Items for approval.

**July Refunds**

Director Short commented that because of the storm related power outages at the Alcott Center recently, there will be additional refunds on next month's refunds. The July Refunds were accepted as presented.

**June Financial Statement**

Director Short reported that the District has received 15% of Lake County taxes and the first round of Cook County taxes. The June Financial Statement was referred to Committee Action Items for approval.

**June Year to Date Statement**

There were no comments or questions and the June Year to Date Statement was referred to Committee Action Items for approval.

**Resolution 17-7-2 Deferred Compensation Plan**

Commissioner Jacobson asked why administrative staff decided to offer this 457 plan to staff and Director Short replied because of lower fees. This is an additional plan to the two currently offered and employees can choose between them. These plans are for employee deferred income, with no matching contribution from the district.

**Putting Green Contract for the Golf and Sports Center**

Executive Director Risinger explained that this is the putting green for the new golf dome.

**PRESIDENT AND COMMISSIONERS REPORTS**

Commissioner Jacobson participated in IAPD’s Leadership Golf Outing that was very nice. Commissioner Johnson said that IAPD is requesting two recreation department volunteers from each district as well as at least six attendees for the legislative picnic on August 26 in Wheeling. Park districts are encouraged to invite legislators to the picnic. She mentioned that the State Fair in Springfield is August 19<sup>th</sup> and she will be participating again this year. Commissioner Johnson participated in IAPD’s Leadership Golf Outing and enjoyed it. Commissioner Drazner attended the recent summer concert at Willow Stream Park that was held in conjunction with Camp Family Fun Night. Vice President Reiner commented that our district had good representation at the Leadership Golf Outing. President Schmerer attended the dinner at the IAPD Leadership Golf Outing and is looking forward to the summer musical, All Shook Up, at the Community Arts Center.

**OLD BUSINESS**

There was no Old Business.

**NEW BUSINESS**

There was no New Business.

**ADJOURNMENT**

Vice President Reiner moved to adjourn the Workshop at 6:15 pm, seconded by Commissioner Jacobson and passed with a voice vote.

Respectfully submitted,

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Secretary