



**Buffalo Grove Park District
Workshop Minutes
Monday, May 22, 2017
530 Bernard Drive, Buffalo Grove, IL**

Commissioners Present: Richard Drazner, Scott Jacobson, Adriane Johnson, Jack Schmerer and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business and Human Resources John Short, Director of Parks and Risk Management Tim Howe and Executive Assistant Martha Weiss

Attorney David Bloomberg was present.

CALL TO ORDER

Roll Call

President Drazner called the Workshop to order at 6:00 pm. The roll was called and Commissioners Drazner, Jacobson, Johnson, Reiner and Schmerer answered present.

APPROVAL OF AGENDA

Vice President Reiner moved to approve the Workshop Agenda, seconded by Commissioner Schmerer and passed with a voice vote.

FINANCE

May Warrant 2017

There were no questions or comments and the May Warrant 2017 was referred to Committee Action Items for approval.

April Financial Statement and April Year to Date Statement

Director of Business and Human Resources Short commented that there are positive fund balances in all the funds also, the April numbers are still preliminary.

May Refunds

Commissioner Jacobson asked whether the "Conflict" reason given for some of the refunds was a conflict that the participant had, or that the Park District had. Director Short said it would be a scheduling conflict that the participant/family was experiencing.

Budget Calendar for 2018-19

There were no comments or questions on the Budget Calendar.

Board Conference Expense

This expense was for the May Legislative Conference that some Board members attended and was referred to Committee Action Items for approval.

RECREATION

Preschool Teacher Appreciation Luncheon; Park Champion Events – June 3 - Huck Finn Fishing Derby, Green Lake Park, 8-10 am; Bow Wow Dog Event, 10 am - 12 pm, Happy Tails Dog Park; and Flag Day Ceremony – June 14

The Board was polled as to their attendance at these events. Commissioner Johnson suggested that the media be asked to attend the Park Champion events.

POLICY AND LEGISLATION

Canvas of April 4, 2017 Consolidated General Election Results

Vice President Reiner congratulated Commissioners Schmerer and Jacobson on the election. The Board will accept the canvas at next Board meeting.

IAPD Leadership Classic – July 13th, Bensenville

The Board was polled as to their attendance at this event.

President and Commissioners Reports

Commissioner Johnson said that the panel she was on received a high rating for the advocacy session at the legislative conference, and thanked staff for the fact sheets that several park districts said they will be adding to their advocacy toolbox. Commissioner Schmerer said that he attended "Our Town" and was impressed with the quality performances of the teen-aged actors. He will be hosting the commissioners roundtable session at the IAPD/IPRA state conference. Vice President Reiner complimented the parks department for how the parks look and the rec department for their comprehensive operational report. He also encouraged participation in the Park District's efforts with the American Cancer Society's Relay for Life.

President Drazner reflected on the very successful year with multiple achievements, awards, recognitions and continued excellence in programs, events and projects. Special Events included the Summer Concert Series, National Night Out, Huck Finn Fishing Derby, Bow Wow Event, summer camps, BG Days Main Stage, BG Stampede, BG's Got Talent, EAT's Green Fair, BGFC Membership Appreciation Picnic, Camping Under the Stars, Movies Under the Stars, Disc Golf Tournament, Pickle Ball Tournaments, Cinderella's Ball, Veteran's Day Celebration, Flag Day Celebration, Raupp Museum special events and programs, Trick or Treat Trail, Winter Fest, Bunny Bash, Senior Expo, Alcott Events all year, Fitness Center Dance for Hope, Park and Recreation Career Expo Day with College of Lake County and the Golf Learning Center.

Capital projects during last year included the renovation of the Alcott west wing bathrooms and preschool security door; new park sign design and installation in several parks; roof replacement at the shelter at Mike Rylko Park; renovation of basketball courts at Mike Rylko Park; major cleaning and painting at BGFC; refinishing of basketball courts and the group exercise room at BGFC; installation of new security video cameras at BGFC; a new canopy for Willow Stream

Pool; resurfacing of the slide at the pool; renovation of tennis and basketball courts at Woodland Park, dedication of the Bill Kiddle Shelter at Alcott; and renovation of the front vestibule at CAC.

The District was recognized for many special achievements and awards, most notably, the PARC Grant approved by IDNR to proceed with major renovations at the Community Arts Center; the Park Champion Event that was a performance of Willy Wonka by the Broadway Buddies joint program with NWSRA; Completion of a Master Plan; Renovation of the Bernard Drive property to house our Executive Director; Exceptional Learning Collaborative expansion at BGFC; Veteran's Designated Parking Spaces at the Fitness Center; IAPD's Best of the Best Intergovernmental Cooperation Award for partnership with School District 96; the Aquatics department earned a 5-Star Rating from Star Guard Elite; Preschool and Discovery Kids cared for over 240 children; the district was awarded a Certificate of Achievement for Excellence in Financial Reporting by Government Finance Officers; BGFC was named one of the top 100 facilities in U.S. for the 7th year in a row; Mike Terson received 1st Place in IPRA's Recreation/People at Play category of the Give Us Your Best Shot Photo contest; Recreation Superintendent Strojinc was named IPRA's Recreation Section Professional of The Year; and Raupp Museum Curator Fandrei was invited to serve on the Board of Directors of the Illinois Association of Museums.

Staff Certifications last year included Certified Parks and Recreation Professional certification to: Mike Terson, Randy Smith, Dani Hoefle, and Chris Eckert; CPSI, Certified Playground Safety Inspector to Tim Howe, Randy Smith and Dan Anderson; and Doug Rees earned the Certified Pool Operator certification.

President Drazner went on to comment that the Community Arts Center is truly a center for the community, offering dance and acting lessons; birthday parties; weddings and bar/bat mitzvah parties; the visual arts; High Holiday services; and nine major stage productions: Almost Maine; Dance Recital; Catch Me If You Can; BG Singers Carry On; Noises Off; Lion King, Jr.; Nutcracker; Les Miserables; and Honk, Jr. 10,457 tickets were sold for these performances. Also, there was a second Broadway Buddies Show, Grease. Noise Off received two prestigious awards - Broadway World Chicago Award for Best Revival of a Play and Debra Goldman was awarded Best Director of a Play.

President Drazner gave kudos and much thanks to all the dedicated and professional full-time and part-time staff on a job very well done, and said that staff is always striving to go above and beyond to make the district outstanding. He thanked the Park Board of Commissioners for their dedication, their many hours of volunteering and their support of the district. Further, he thanked them for allowing him to serve as President this past year and as Commissioner for the last 18 years.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

ADJOURNMENT

Commissioner Johnson moved to adjourn the Workshop at 6:28 pm, seconded by Commissioner Schmerer and passed with a voice vote.

Respectfully submitted,

Secretary