



**Buffalo Grove Park District Board of Commissioners  
Workshop Minutes  
530 Bernard Drive, Buffalo Grove, IL  
May 8, 2017**

Commissioners Present: Richard Drazner, Scott Jacobson, Adriane Johnson, Jack Schmerer and Larry Reiner (arrived at 6:29)

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Parks and Risk Management Tim Howe, Public Relations and Marketing Manager Mike Terson and Executive Assistant Martha Weiss

Guest: Linda Rosen, Director/Conductor of the BG Singers

**CALL TO ORDER**

**Roll Call**

President Drazner called the Workshop to order at 6 pm. The roll was called and Commissioners Drazner, Jacobson, Johnson and Schmerer answered present.

**PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

**INTRODUCTION OF GUESTS**

The Board welcomed Linda Rosen.

**APPROVAL OF AGENDA**

Commissioner Johnson moved to approve the Workshop Agenda, seconded by Commissioner Schmerer and passed with a voice vote.

**TOPICS FROM THE FLOOR**

There were no Topics from the Floor.

**CORRESPONDENCE**

Executive Director Risinger mentioned the newspaper article about the Broadway Buddies' production of Grease.

## POLICY AND LEGISLATION

### **Review of 2016/17 Quarter D Department Goals and Objectives**

There were no questions or comments and the Quarter D Department Goals and Objectives were referred to the Consent Agenda for approval.

### **Review of 2016/17 Quarter D Administrative Work Plan Report**

Executive Director Risinger said that he is proud of the staff for all that they do and President Drazner also gave kudos for the staff's accomplishments for the past fiscal year.

### **Resolution 17-5-1 Permission to Close Portion of State Highway for Stampede**

Executive Director Risinger said that this resolution is needed by IDOT for the Stampede that will be held on September 3.

## RECREATION

### **Staff Report from Linda Rosen - BG Singers' 25<sup>th</sup> Anniversary**

Linda Rosen, the conductor/director of the BG Singers, gave a history of the BG singers. In 1993 the performing arts council published a press release asking for people who would like to sing in a chorus to come to a meeting and 65 people attended. The first performances were at Libertyville High School, then at Buffalo Grove High School, then at Stevenson High School, before finding their home at the Community Arts Center. She is most proud of the philanthropy that the group shows every year for many worthy causes. This year the 25<sup>th</sup> anniversary show is entitled Wish!, and on September 14<sup>th</sup> at 6:30 pm at the CAC, they will have a fundraising gala with the proceeds going to Make-a-Wish Foundation. Ms. Rosen described all of the ideas that the group has come up with to raise money and said that there will be twenty artists with their work on display during the period of the performances. She commented that the communication has been fantastic between the Singers and the Park District staff and she offered to include the Board to receive the Singers' newsletters. President Drazner complimented the Singers on their great plans and Commissioner Jacobson said that the Board is proud of what the Singers have done. Commissioner Johnson also commented that the Singers were on Windy City Live and Ms. Rosen commented that the Singers sang on the Today Show. Ms. Rosen said the group is very cognizant and is very proud to state on all materials that the Singers are part of the Buffalo Grove Park District. Ms. Rosen and Public Relations and Marketing Manager Terson both complimented each other as easy to work with and very attentive to requests. Ms. Rosen also thanked the sponsors for their support. President Drazner asked Ms. Rosen to tell the Singers how much they are appreciated by the Board. Commissioner Schmerer gave kudos to Director of Recreation and Facilities Heider for the open communication between staff and the Singers.

### **Preschool Teacher Appreciation Luncheon – Wednesday, May 3**

The Board members were polled as to their attendance at the luncheon.

### **Flag Day Ceremony – Wednesday, June 14**

The Board members were polled as to their attendance and participation in the Flag Day ceremony.

### **Park Champion Events – June 3 - Huck Finn Fishing Derby, Green Lake Park, 8 -10 am and Bow Wow Dog Event, 10 am - 12 pm, Happy Tails Dog Park**

Executive Director Risinger thanked Executive Assistant Weiss and staff for preparing the fact sheets and the invitations to legislators for the NRPA Park Champion events on June 3<sup>rd</sup>.

## PUBLIC RELATIONS & MARKETING

### **Staff Report**

Public Relations and Marketing Manager Terson reported that he is working on the fall brochure and on a branding policy with staff and the outside designer.

### **Rotary/Special Leisure Services Foundation Golf Outing, Wednesday, May 17**

The Board was polled as to their participation in this event.

### **Relay for Life – June 2, Twin Groves Middle School**

Executive Assistant Weiss explained that the Park District is a sponsor of this community fundraiser for the American Cancer Society this year because the location is partially at Woodland Park and staff is helping out with the event. There is a web page for donations for the Park District team.

## PRESIDENT AND COMMISSIONERS' REPORTS

Commissioner Schmerer commented that it is good to involve different staff each year who attend IAPD's legislative conference in Springfield. Commissioner Johnson thanked Executive Director Risinger, Executive Assistant Weiss and other staff who helped on the two fact sheets for the Park Champion events that she used during an advocacy break-out session during the Legislative Conference that other agencies complimented the district on them. President Drazner and Commissioner Johnson attended the Broadway Buddies' production of Grease and thought it was outstanding. Commissioner Johnson also thought that the legislative conference was very worthwhile. In keeping with the effort to keep the story about the value and impact of park districts going, IAPD is requesting that districts send them the numbers of participants in programs that the district tracks. Commissioner Johnson recommended that the district purchase IAPD's Open Meetings Act and FOIA guidebook so that the commissioners can keep up-to-date on any changes in the laws. Vice President Reiner commented that it was a worthwhile legislative conference with good information shared and he appreciated the opportunity to attend it. President Drazner and Vice President Reiner attended the successful Senior Expo and complimented Recreation Supervisor Ebner and staff on the great event. He reported that at the local Chamber of Commerce meeting, the President of Buffalo Grove recognized the contribution that the Park District makes to the quality of the life in the community, mentioning also the volunteer environmental work that former commissioner Jeff Weiss has done. President Drazner complimented Public Relations and Marketing Manager Terson for the wonderful display of the Chicago Critic review of a Big Deal Productions performance, and Director of Parks and Risk Management Howe on the window etching of the district logo at the Community Arts Center. Vice President Reiner noted that the Environmental Action Team (EAT) and its planned workday was covered in the Village newsletter, however, it was not clear that EAT is part of the Park District.

## PARK BOARD OFFICERS, COMMITTEE CHAIRS AND LIAISONS FOR FISCAL YEAR 2017-2018

The Board members discussed their interest in the various committee chairs and liaisons for the upcoming fiscal year. The election and appointments will take place at the Annual Meeting in May. Commissioner Johnson suggested that the Board consider having the President serve for a two-year term in order to provide transparency and continuity in the community.

**EXECUTIVE DIRECTOR'S REPORT**

Executive Director Risinger discussed arrangements for the Board to attend the NRPA conference this fall. He thanked parks staff who went to Willow Stream Park on Sunday to deal with vandalism and is pursuing more publicity about the district's vandalism hotline. The BG Days committee has offered to do a 50/50 raffle during the festival with the proceeds going to the Friends of the Parks Foundation. Randy Warren, Director of Facilities and Transportation at School District 96, is retiring and staff will be creating a resolution to recognize him at his retirement event for his support and partnership with the Park District. Executive Director Risinger attended the Indian Trails Public Library open house after their extensive renovations and it was a great event.

**OLD BUSINESS**

There was no Old Business.

**NEW BUSINESS**

There was no New Business.

**EXECUTIVE SESSION**

There was no Executive Session.

**ADJOURNMENT**

Commissioner Johnson moved to adjourn the Workshop at 7:13 pm, seconded by Commissioner Schmerer and passed with a voice vote.

Respectfully submitted,

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Secretary