



**Buffalo Grove Park District Board of Commissioners  
Workshop Minutes  
February 13, 2017**

Commissioners Present: Scott Jacobson, Adriane Johnson, Jack Schmerer and Larry Reiner

Commissioner Absent: Rick Drazner

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Parks and Risk Management Tim Howe, Public Relations and Marketing Manager Mike Terson and Executive Assistant Martha Weiss

**CALL TO ORDER**

**Roll Call**

Vice President Reiner called the Workshop to order at 6 pm. The roll was called and Commissioners Jacobson, Johnson, Reiner and Schmerer answered present.

**PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

**INTRODUCTION OF GUESTS**

There were no guests to introduce.

**APPROVAL OF WORKSHOP AGENDA**

Commissioner Schmerer moved to approve the Workshop Agenda, seconded by Commissioner Jacobson and passed with a voice vote.

**TOPICS FROM THE FLOOR**

There were no Topics from the Floor.

**CORRESPONDENCE**

Executive Director Risinger reviewed the correspondence, including: a photo of Commissioner Johnson presenting the Tenth Congressional District Leadership Award in the Friend of the Environment category to Waukegan Park District's Mike Trigg; a newspaper article about anti-Semitic graffiti found in a district park that was immediately removed by the parks department

after they were notified about it; an invitation to the Lake County IAPD Joint Legislative breakfast; the 2016 NWSRA Program Report; and the Journal and Topics article about the theater production awards received for Big Deal Productions shows.

## RECREATION

### **Golf Dome Bids**

Executive Director Risinger explained that the golf dome bids were rejected by the Park District from the first bid offering because of possible confusion about the bid specifications. The results from the second bid offering have been reviewed by the architect who recommends the lowest bidder after vetting all of the bidders.

### **2017-18 Rec Fee Report**

Director of Recreation and Facilities Heider said that the proposed fees for next fiscal year remained the same for the most part, and where there were slight increases, an explanation was provided. Vice President Reiner reiterated the support from the Board to offer scholarships for those in need and Executive Director Risinger said that assistance program is very strong and is supported by both the Park District and the Friends of the Parks Foundation.

## PARKS

### **Acceptance of Outlots in Easthaven Subdivision**

Executive Director Risinger explained that the two outlots being conveyed from Pulte Homes will adjoin the current Prairie Grove Park and showed the Board the location of the property.

## POLICY AND LEGISLATION

### **Third Quarter Administrative Work Plan and Third Quarter Departmental Goals and Objectives**

Executive Director Risinger said that he is always impressed with the amount of work that staff does and how well they prepare their Goals and Objectives that keep them on track. Director Heider agreed and complimented the staff on how many Goals and Objectives they are able to complete.

### **Review of the Cook County Legislative Breakfast held on February 3**

Commissioner Johnson and Commissioner Schmerer said that the legislative breakfast was well attended in an impressive Park Ridge Park District facility. Several topics were discussed, including the budget crisis.

### **Lake County Legislative Breakfast – March 3**

The Board members were polled as to their attendance.

### **Ordinance Book Review**

The revised Ordinance Book will be voted on at the next Board meeting.

### **Change of July Meeting Workshop/Regular Board Meeting Date – July 18**

The consensus of the Board, if approved by President Drazner who was not in attendance, was to move the sole meeting in July to Tuesday, July 18<sup>th</sup>.

## **PUBLIC RELATIONS AND MARKETING**

### **Presentation of the First Place Award to Mike Terson in the Recreation/People at Play Category of the IAPD / IPRA "Give Us Your Best Shot" Photo Contest**

Commissioner Johnson, as a trustee and member of the Magazine Committee of the Illinois Association of Park Districts, presented Public Relations and Marketing Manager Terson with a First Place Award in the Recreation/People at Play Category in the statewide IAPD/IPRA "Give Us Your Best Shot" Photo Contest. Commissioner Johnson said that he is being congratulated as part of the Park District's long standing tradition of excellence in every area.

## **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Risinger thanked Commissioners Schmerer and Johnson for attending the open house for newly elected U.S. Congressman Krishnamoorthi with him. He explained that in accordance with the Village's developer donation ordinance, the developer of the north forty acres of the Didier property that will contain 240 homes has proposed to pay to improve Prairie Grove Park with four lighted pickleball courts, bike paths, a parking lot, a shelter and bathrooms. Currently the park has a playground and open land. The consensus of the Board was to approve the plan and proceed with the developer's proposal.

Director Heider commented that Cinderella's Royal Ball was a success that approximately 500 people attended and enjoyed during the two time slots. The Dodgeball Tournament was not an organized tournament, but was an open gym where staff picked teams, and it went well.

## **PRESIDENT AND COMMISSIONERS REPORTS**

Commissioner Jacobson congratulated Big Deal Productions for the Broadway World Chicago awards that they received and he thanked staff for being so supportive of the performing arts. He said that the Park District's performances stand out from those in other suburbs. Commissioner Johnson thanked staff for the display case in the lobby containing the placard of all five commissioners displaying their Park District Youth Program license plates because they are the only park board in the state to do so. She attended the Lake County Stormwater Management Commissioner's meeting where former commissioner Jeff Weiss was given the Stewardship of the Year award for his efforts with the Buffalo Creek Cleanwater Partnership and other volunteer activities. She commented that she was very impressed with what the presenters said about Jeff, how he is creating a legacy in our community, and that he is truly an environmental steward. Commissioner Johnson also attended Congressman Krishnamoorthi's open house and IAPD's Lake County legislative breakfast. She complimented Museum Curator Fandrei, saying that she has been quite progressive in organizing the second annual park district career expo for students from four high schools. Commissioner Johnson gave kudos to all of the staff who participated and she specifically was impressed with the talk that Director of Parks and Risk Management Howe gave to the students. She said the expo attempts to get underrepresented communities to consider parks and recreation as a career. Commissioner Schmerer said that he received material about the Youth Program license plates from IAPD and he suggested that the district encourage staff members to get license plates and retain them with incentives on a sliding scale.

**OLD BUSINESS**

Vice President Reiner mentioned that during a session at state conference it was discussed that an individual Board member cannot incur legal expenses through the district attorney for an issue that is not authorized by the Director or by the Board. If there is ever an ethical issue, it should go forward through Vice President Reiner as the district's ethics officer or through the Executive Director, whichever is appropriate.

**NEW BUSINESS**

There was no New Business.

**EXECUTIVE SESSION**

There was no Executive Session.

**ADJOURNMENT**

Commissioner Schmerer Jack moved to adjourn the meeting at 7:19 pm, seconded by Commissioner Johnson and passed with a voice vote.

Respectfully submitted,

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Secretary