



**Buffalo Grove Park District
Workshop Minutes
January 9, 2017**

Commissioners Present: Richard Drazner, Scott Jacobson, Adriane Johnson, Jack Schmerer and Larry Reiner

Staff Present: Director of Recreation and Facilities Bill Heider, Director of Parks and Risk Management Tim Howe, Public Relations and Marketing Manager Mike Terson and Risk Manager Tim Beckmann

CALL TO ORDER

Roll Call

President Drazner called the Workshop to order at 6 pm. The roll was called and Commissioners Drazner, Jacobson, Johnson, Schmerer and Reiner answered present.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

INTRODUCTION OF GUESTS

There were no guests to introduce.

APPROVAL OF WORKSHOP AGENDA

Vice President Reiner moved to approve the Workshop Agenda, seconded by Commissioner Schmerer and passed with a voice vote.

TOPICS FROM THE FLOOR

There were no Topics from the Floor.

CORRESPONDENCE

Director of Recreation and Facilities Heider reviewed the newspaper article on the IAPD Best of the Best Intergovernmental Cooperation Award and Superintendent of Recreation Strojinc's IAPD Recreation Section Professional of the Year recently received, an article on former Commissioner Jeff Weiss receipt of the Lake County Stormwater Management Commission's Steward of the Year

Award, an update from IAPD and an invitation to the Cook County Legislative Breakfast on February 3.

PARK DEVELOPMENT

Staff Report

Director of Parks and Risk Management Howe reported that a new facility technician for the district starts on January 16 and the northeast corner of Mike Rylko Community Park is looking great because of the hard work of the parks department.

Board/Staff/FOP Winter Party

The Board was asked to respond either electronically or by email to the invitation.

RECREATION

Director Heider said that the golf dome bid opening has been delayed one week to January 12 because of requests by the potential bidders to give them more time during the holiday period.

POLICY AND LEGISLATION

Background Check Policy Update

Risk Manager Beckmann explained that PDRMA made a suggestion, that the Park District has followed for the past several years, that requires independent contractors to do background checks on staff involved in district programs at their sole expense and to provide a list of complete background checks if requested by the district. PDRMA advises that the Park District only require the vendors to do the background checks to limit the responsibility of the District since the independent contractors are not employees.

PUBLIC RELATIONS AND MARKETING

Commissioner Johnson thanked Public Relations and Marketing Manager Terson for the great newspaper articles announcing the park district's awards. Manager Terson reported that the spring brochure will be delivered to residents soon. He commented that social media gives the Park District an opportunity to explain the Mike Rylko Park project in a positive manner to the public.

PRESIDENT AND COMMISSIONERS' REPORTS

President Drazner said he was looking forward to another successful state conference and Commissioner Schmerer thanked Board members for their help in the commissioners' roundtable session. Commissioner Reiner thanked the Board and staff for their good wishes during his absence. Commissioner Schmerer said that he attended the holiday party for the seniors that was very nice and he said that the seniors appreciated the event. Commissioner Johnson congratulated former Commissioner Jeff Weiss for his Steward of the Year Award and acknowledged his leadership of the Environmental Action Team. She and President Drazner submitted their applications for renewal as Master Board Members and she said it was a good self-assessment of their development as commissioners. Commissioner Jacobson reported that BroadwayWorld Chicago has announced the finalists for awards for directors, set design, best actor, best actress, best sound design, best lightening design, best revival of a play and the Park District's Big Deal Productions received many nominations for these categories for their

productions of Steel Magnolias, Noises Off and Catch Me if You Can. The award ceremony is on January 23rd.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT

Commissioner Jacobson moved to adjourn the Workshop at 6:46 pm, seconded by Commissioner Johnson and passed with a voice vote.

Respectfully submitted,

Secretary