



**Buffalo Grove Park District Board of Commissioners
Workshop Minutes
November 28, 2016**

Commissioners Present: Richard Drazner, Scott Jacobson, Adriane Johnson and Jack Schmerer

Commissioner Absent: Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business and Human Resources John Short, Director of Parks and Risk Management Tim Howe, Public Relations and Marketing Manager Mike Terson and Executive Assistant Martha Weiss

Additional Staff Present: Park Specialist George Prancus

Attorney David Bloomberg was present

CALL TO ORDER

Roll Call

President Drazner called the Workshop to order at 6:02 pm. The roll was called and Commissioners Drazner, Jacobson, Johnson and Schmerer answered present.

INTRODUCTION OF GUESTS

New employee, Park Specialist George Prancus, was welcomed to the meeting. He said that he would be focusing on maintaining and improving baseball and soccer fields and general park maintenance. He previously worked at Naperville Park District as an athletics assistant. He enjoys working at the Buffalo Grove Park District.

Dr. Julie Schmidt, Superintendent of Kildeer Countryside CCSD 96, presented a resolution recognizing the Park District for its IAPD Best of the Best Award for Intergovernmental Cooperation. The resolution was passed by their school board on November 15. She said that the school district really values the partnership between them and the Park District that benefits the children and members of the community. She commented that she appreciates the cooperation and mentorship she has received from Executive Director Risinger and mentioned the wonderful experience with the ELC collaborative and thanked the district for that. Commissioner Schmerer stated that both agencies are proactive in doing what is best for the community. Superintendent Schmidt said that the Park District and School District get things done in both an efficient and creative way and she was grateful for the years of cooperation between the districts and looks

forward to many more. Executive Director Risinger said that the relationship has been great, including with the school district staff and the school board members.

APPROVAL OF WORKSHOP AGENDA

Commissioner Schmerer moved to approve the Workshop Agenda, seconded by Commissioner Johnson and passed with a voice vote.

FINANCE

November Warrant 2016

There were no questions or comments and the November 2016 warrant was referred to Committee Action Items for approval.

October Financial Statement and October Year to Date Statement

There were no questions or comments and the October Financial Statement and October Year to Date Statement were referred to Committee Action Items for approval.

November Refunds

There were no comments or questions and the November refunds were accepted as presented.

Health, Vision, Dental and Life Insurance Plans

Director of Business and Human Resources Short obtained quotes for the employee insurance plans and recommends staying with the current plans that are offered to staff. Commissioner Jacobson noted that the district cannot control costs, but had done its due diligence in researching various plans.

Resolution 16-11-1 Adopting a Disclosure Compliance Policy

Director Short explained that as part of the process of issuing rollover bonds, he is fulfilling his responsibilities as the Compliance Officer and the district has adopted policies and procedures in order to comply with the federal securities laws.

Post-Issuance Tax Compliance Report

Director Short issued a report stating that staff has complied with IRS requirements.

PRESIDENT AND COMMISSIONERS REPORTS

President Drazner said that the youth musical production, Lion King Jr., was an impressive show with a gorgeous set. He noted the recent turkey shoot event and that district dancers participated in the Chicago Thanksgiving parade. He gave kudos to staff who succeeded in getting IDNR approval for the changes to the PARC grant, to Superintendent of Recreation Strojinc for receiving the IPRA Recreation Section Professional of the Year award, and to Supervisor of Park Operations Randy Smith for obtaining his CPRP certification. Commissioner Jacobson thanked the parks department for their help in his annual flag football game where food is donated for the local food pantry. He also commented on the phenomenal talent of the Lion King Jr. cast and said that the set designs were fantastic. Commissioner Johnson gave kudos to Recreation Supervisor Ebner and the staff who contributed to the Veterans Day event, said that she enjoyed the Special Leisure Services fund raiser dinner and was grateful to staff for installing the dedicated parking spots for veterans at the fitness center. She participated in the NRPA webinar regarding the impact of the election. Commissioner Schmerer said that he brought a Buffalo Grove resident to Lion King Jr. who had never been in the Community Arts Center because he likes exposing the center and its productions to spread awareness in the community.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

ADJOURNMENT

Commissioner Johnson moved to adjourn the Workshop at 6:34 pm, seconded by Commissioner Schmerer and passed with a voice vote.

Respectfully submitted,

Secretary