



**Buffalo Grove Park District Board of Commissioners
Workshop Minutes
October 24, 2016**

Commissioners Present: Richard Drazner, Scott Jacobson, Adriane Johnson, Jack Schmerer and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business and Human Resources John Short, Public Relations and Marketing Manager Mike Terson, Executive Assistant Martha Weiss and Recreation Manager TJ Wilkes

Attorney Steve Bloomberg was present.

Tom Chapman of Raymond James and Associates arrived at 6:40 pm

CALL TO ORDER

Roll Call

President Drazner called the Workshop to order at 6:00 pm. The roll was called and Commissioners Drazner, Jacobson, Johnson, Reiner and Schmerer answered present.

INTRODUCTION OF GUESTS

There were no guests to introduce.

APPROVAL OF WORKSHOP AGENDA

Commissioner Schmerer moved to approve the Workshop Agenda, seconded by Commissioner Johnson and passed with a voice vote.

POLICY AND LEGISLATION

IAPD Credentials

After a discussion, the Board members agreed that President Drazner should be the delegate to the Annual Business Meeting of the Illinois Association of Park Districts on January 21, 2017 with Commissioner Schmerer as the first alternate, Commissioner Johnson as the second alternate and Commissioner Jacobson as the third alternate. There were no comments on the proposed resolutions that will be voted on.

Legal Symposium

President Drazner and Vice President Reiner are registered for IAPD's Legal Symposium on November 3.

Amendment to General Use Ordinance Section 1.05 Animals

This amendment to the General Use Ordinance prohibits animals on Park District property when it is posted at programs/events through on-site signage, on the Park District website or through social media outlets. Vice President Reiner suggested that the words "other than *certified* service animals" should be added to the sentence about prohibiting animals. After discussion, the Board decided to leave the language as proposed and revisit the ordinance in a year.

RECREATION

Staff Report – Recreation Manager TJ Wilkes

Recreation Manager TJ Wilkes reviewed the contractual programs that he is in charge of including girls' lacrosse, boys' lacrosse, karate, gymnastics, tumbling and marshal arts. He is also in charge of in-house leagues and programs, including girls' softball, flag football and adult softball. Recreation Manager Wilkes oversees concessions and he explained the improvements he had made in that area. He is offering healthier food choices and better hours and has seen an increase in sales. Concessions are being provided as a service for the public, rather than as a revenue source. His staff also provides concessions at the district's special events. The Board thanked Recreation Manager Wilkes for his presentation.

PARKS

Ordinance 16-10-4 Disposal of Personal Property

There were no questions or comments on the ordinance authorizing the sale of the 2010 Chevy Equinox and it was referred to Committee Action Items for approval.

FINANCE

October Warrant 2016

There were no comments or questions and the October Warrant 2016 was referred to Committee Action Items for approval.

September Financial Statement and September Year to Date Statement

Director of Business and Human Resources Short said that the district has received the vast majority of Lake County taxes.

October Refunds

There were no comments or questions and the October Refunds were accepted as presented.

Resolution 16-10-1 2016 Tax Levy

Director Short said that this resolution is prepared 30 days ahead of the date that the levy is presented to the Board for approval. The amounts were determined with the idea to capture the new growth expected in the Village.

Ordinance 16-10-1 providing for the issue of approximately \$1,780,000 General Obligation Limited Tax Park Bonds, Series 2016, for park purposes, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the execution of a Bond Purchase Agreement with Raymond James & Associates, Inc. in connection with the sale of said bonds.

Tom Chapman of Raymond James and Associates commented that Standard and Poor's report stated that the district's overall financial position remains very strong. Because of the accounting principle change in the method of recognizing property tax revenue, and the ongoing support that the fitness center fund receives from the main operating funds, the district's long-term rating on debit certificates was determined to be "AA+," an excellent rating.

Ordinance 16-10-2 Tax Abatement and Ordinance 16-10-3 Tax Abatement

Director Short said that the tax abatement ordinances abate any levy that would have been for the debt service for the fitness center.

PRESIDENT AND COMMISSIONERS' REPORTS

President Drazner said he attended IAPD's Best of the Best Gala where the district was presented with an award for intergovernmental cooperation with School District 96 and Commissioner Jacobson was recognized for 15 years of service as a commissioner. President Drazner commented that Noises Off was an excellent performance. Commissioner Schmerer said he will be attending the Chicago Wilderness Congress on November 2 with former commissioner Jeff Weiss. Commissioner Johnson agreed that Noises Off was a great performance and she complimented the newspaper article about former commissioner Bill Kiddle.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

ADJOURNMENT

Commissioner Schmerer moved to adjourn the Workshop at 7:13 pm, seconded by Commissioner Johnson and passed with a voice vote.

Respectfully submitted,

Secretary