



**Buffalo Grove Park District Board of Commissioners
Workshop Minutes
September 12, 2016**

Commissioners Present: Richard Drazner, Scott Jacobson, Adriane Johnson, Jack Schmerer and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Parks and Risk Management Tim Howe, Public Relations and Marketing Manager Mike Terson and Executive Assistant Martha Weiss

CALL TO ORDER

Roll Call

President Drazner called the Workshop to order at 6 pm. The roll was called and Commissioners Drazner, Jacobson, Johnson, Reiner and Schmerer answered present.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

INTRODUCTION OF GUESTS

There were no guests to introduce.

APPROVAL OF AGENDA

Commissioner Johnson moved to approve the Workshop Agenda, seconded by Commissioner Schmerer and passed with a voice vote.

TOPICS FROM THE FLOOR

There were no Topics From the Floor

CORRESPONDENCE

Executive Director Risinger reviewed the correspondence, including a thank you note from former employee Duke Ducommun for a donation in memory of his wife, a newsletter from IAPD, a letter

from SLSF requesting support of their upcoming gala, newspaper articles about BG Days and a letter from IDNR regarding the OSLAD grant previously awarded to the district.

PARKS DEPARTMENT

Staff Report

Director of Parks and Risk Management Howe thanked the parks staff for the phenomenal job that they did for BG Days and the Stampede, especially Matt Raupp, Mark Bajno, Tony Porecco and Randy Smith. President Drazner said that the community liked the new location and that is a testament to our parks department. Director Howe said that the grass should come back that was damaged during the event and the holes in the asphalt for the tent stakes will be filled.

RECREATION

Staff Report

Director of Recreation and Facilities Heider thanked the recreation staff for all that they did for BG Days, including helping with the float, leading events during the weekend, and helping out at the Stampede. Staff will be reaching out to dome vendors to start the process for a new dome to be constructed after the season.

POLICY AND LEGISLATION

Order for BINA Public Hearing

President Drazner read the following order:

ORDER calling a public hearing concerning the intent of the Board of Park Commissioners of the Buffalo Grove Park District, Lake and Cook Counties, Illinois, to sell \$1,800,000 General Obligation Limited Tax Park Bonds

* * *

WHEREAS, the Buffalo Grove Park District, Lake and Cook Counties, Illinois (the "*District*"), is a duly organized and existing Park District created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Park District Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto, including the Local Government Debt Reform Act of the State of Illinois, as amended; and

WHEREAS, the Board of Park Commissioners of the District (the "*Board*") intends to sell bonds in the amount of \$1,800,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto (the "*Bonds*"); and

WHEREAS, the Bond Issue Notification Act of the State of Illinois, as amended, requires the Board to hold a public hearing concerning the Board's intent to sell the Bonds before adopting an ordinance providing for the sale of the Bonds:

NOW, THEREFORE, Be It and It is Hereby Ordered by the undersigned President of the Board of Park Commissioners of the Buffalo Grove Park District, Lake and Cook Counties, Illinois,

as follows:

1. I hereby call a public hearing to be held at 6:00 o'clock P.M. on the 26th day of September, 2016, at the Alcott Center, 530 Bernard Drive, Buffalo Grove, Illinois, in the District, concerning the Board's intent to sell the Bonds and to receive public comments regarding the proposal to sell the Bonds (the "Hearing").

2. I hereby direct that the Secretary of the Board (the "Secretary") shall (i) publish notice of the Hearing at least once in the *Daily Herald*, the same being a newspaper of general circulation in the District, not less than 7 nor more than 30 days before the date of the Hearing and (ii) post at least 72 hours before the Hearing a copy of said notice at the principal office of the Board, which notice will be continuously available for public review during the entire 72-hour period preceding the Hearing.

3. Notice of the Hearing shall appear above the name of the Secretary and shall be in substantially the following form:

**NOTICE OF PUBLIC HEARING CONCERNING THE INTENT OF
THE BOARD OF PARK COMMISSIONERS OF
THE BUFFALO GROVE PARK DISTRICT, LAKE AND COOK COUNTIES, ILLINOIS
TO SELL \$1,800,000 GENERAL OBLIGATION LIMITED TAX PARK BONDS**

PUBLIC NOTICE IS HEREBY GIVEN that the Buffalo Grove Park District, Lake and Cook Counties, Illinois (the "District"), will hold a public hearing on the 26th day of September, 2016, at 6:00 o'clock P.M. The hearing will be held at the Alcott Center, 530 Bernard Drive, Buffalo Grove, Illinois. The purpose of the hearing will be to receive public comments on the proposal to sell bonds of the District in the amount of \$1,800,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto.

By order of the President of the Board of Park Commissioners of the Buffalo Grove Park District, Lake and Cook Counties, Illinois.

DATED the 12th day of September, 2016.

Ryan Risinger
Secretary, Board of Park Commissioners,
Buffalo Grove Park District, Lake and Cook
Counties, Illinois

4. At the Hearing the Board shall explain the reasons for the proposed bond issue and permit persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits. The Board shall not adopt an ordinance selling the Bonds for a period of

seven (7) days after the final adjournment of the Hearing.

Ordered this 12th day of September, 2016.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Risinger reported that the district will receive the amount of the OSLAD grant that had been awarded for Willow Stream Park. Staff will be looking at the Cherbourg project either for this fall or next spring. Commissioner Jacobson is celebrating 15 years of service as a Board member. There will be a pre-meeting ceremony on September 26 to honor Bill Kiddle, a past commissioner, volunteer and part-time employee of the Park District. Executive Director Risinger complimented the staff on their efforts for BG Days and said that he received a call from a resident who told him that in 45 years of attending the festival, this year was the best. He is brainstorming with Village staff to make improvements for next year. The Friends of the Parks Foundation members were very impressed with the efforts of the staff during the Stampede.

PRESIDENT AND COMMISSIONERS' REPORTS

President Drazner thanked staff for the park tour and said it was great seeing all of the recent improvements. He said that the Park District was a star at BG Days. He also mentioned that Dean Klassman received the Rotary Bill Reid Award and has designated the Community Arts Center as the recipient of a donation in his name. President Drazner enjoyed the Buddy Baseball game at Twin Creeks Park.

Commissioner Schmerer attended a Vernon Hills Park District Board meeting at the end of August to promote the Master Board program. Commissioner Johnson participated in the charity softball tournament with the Village and the Chamber of Commerce the day before BG Days began and the Park District won. She participated in the Stampede and in the parade for BG Days that went really well. She thanked Executive Director Risinger and Recreation Supervisor Lindsey Trent for submitting information for a report that Lieutenant Governor Sanguinetti is writing regarding intergovernmental partnerships. They also aided the IAPD Joint Legislative Committee by reviewing a survey on DCFS requirements being proposed by a Senate bill. Commissioner Johnson joined the district's Environmental Action Team in volunteering at a successful Village and SWANCC electronics recycling and document shredding event on Saturday where 595 cars went through dropping off materials.

OLD BUSINESS

Vice President Reiner reminded staff that the Business Procedures Manual will need to be amended to reflect that the district is required to competitively bid purchases of goods or services over the amount of \$25,000 instead of \$20,000.

NEW BUSINESS

Executive Director Risinger secured a sponsored table for the SLSF gala benefiting NWSRA on November 11.

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT

Commissioner Jacobson moved to adjourn the Workshop at 6:48 pm, seconded by Commissioner Johnson and passed with a voice vote.

Respectfully submitted,

Secretary