



**Buffalo Grove Park District
Workshop Minutes
July 11, 2016**

Commissioners Present: Richard Drazner, Scott Jacobson, Adriane Johnson, Larry Reiner and Jack Schmerer

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business and Human Resources John Short, Director of Parks and Risk Management Tim Howe, Public Relations and Marketing Manager Mike Terson and Executive Assistant Martha Weiss

Attorney David Bloomberg was present.

Guests: Summer interns Frank Hahn, Hava Richmond and Jessica Warnick; Dr. Theresa Dunkin, Retired Superintendent of School District 102 and Elyn Ross, President of the District 102 School Board.

CALL TO ORDER

Roll Call

President Drazner called the Workshop to order at 6 pm. The roll was called and Commissioners Drazner, Jacobson, Johnson, Reiner and Schmerer answered present.

INTRODUCTION OF GUESTS

Dr. Theresa Dunkin, Retired Superintendent of School District 102 and Ellen Ross, President of the District 102 School Board were welcomed.

APPROVAL OF WORKSHOP AGENDA

Vice President Reiner moved to approve the Workshop Agenda, seconded by Commissioner Schmerer and passed with a voice vote.

FINANCE

July Warrant 2016

There were no comments or questions and the July Warrant 2016 was referred to Committee Action Items for approval.

July Refunds

There were no comments or questions and the refunds were accepted as presented.

Fund Balance Change

Director of Business and Human Resources Short said that the district's current accounting of property taxes, which includes the property tax revenues received for up to 60 days into the new fiscal year as revenues for the prior year, increases the fund balances of all funds and has the

effect of not matching the levy year with the fiscal year. The Change in Accounting Principal suggested by the Park District's auditor and recommended by staff will recognize property taxes as part of the year that the levy is intended to support. This fund balance change will create a closer connection between the levy and the tax collections and will be implemented for fiscal year 2015-16.

RECREATION

Water Heater Bids for the Fitness Center

Director of Recreation and Facilities Heider said that it was time to replace the 15-year old water heaters at the fitness center.

ELC Agreement for Rental of Space at the Fitness Center

Executive Director Risinger said that Exceptional Learners Collaborative had shown interest in more space at the fitness center. The Park District is not currently utilizing the sports therapy room and the addendum covers an additional 1,740 square feet of space.

PARKS

Resolution 16-7-2 Authorizing Participation in the 2016 ComEd Green Region Program for the Restore Mike Rylko Park Project

Executive Director Risinger stated that this resolution is required in order for the Park District to receive the \$10,000 grant.

Bid for Site Improvements

Executive Director Risinger explained that several projects were included in the bid: Mike Rylko Community Park (basketball courts), Woodland Park (tennis and basketball courts), the Community Arts Center (sidewalk and front patio work) and Willow Stream Park (a small paving project). He explained that two projects were already included in the budget and because the paving project will be paid out of the Paving and Lighting Fund, the projects are \$85,000 over budget but it makes sense to do them now for cost and scheduling issues.

Vehicle Purchase

Director of Parks and Risk Management Howe said that this purchase and an administration vehicle approved at last month's Board meeting came in under the budgeted amount for the two vehicles. It will be used by the snow crew.

PRESIDENT AND COMMISSIONERS REPORTS

President Drazner reported that he attended the summer concert at Willow Stream Park on June 28 and there was a big crowd in attendance and he complimented staff on the concert. He also reported that Executive Director Risinger was recently installed as the President Elect of the Rotary Club of Buffalo Grove.

Commissioner Jacobson said that his wife was involved in a community musical production at a high school in another suburb where the cast was asked to disassemble the set at the conclusion of the performances. He said that a woman cast member was injured doing this and said that this was not a safe practice.

Commissioner Johnson commented that she attended the concert in the park on June 28 and that the summer interns did a great job there. She thanked Director Howe and his staff for helping out at the Rotary installation event. She and Commissioner Schmerer will be attending a webinar on July 21st as part three of the IAPD Leadership Institute series.

Commissioner Schmerer said that he and Commissioner Johnson will be attending an IAPD program committee meeting in Peoria.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

ADJOURNMENT

Commissioner Schmerer moved to adjourn the Workshop at 6:15 pm, seconded by Commissioner Johnson and passed with a voice vote.

Respectfully submitted,

Secretary