



**Buffalo Grove Park District
Workshop Minutes
May 23, 2016**

Commissioners Present: Richard Drazner, Scott Jacobson, Adriane Johnson, Larry Reiner and Jack Schmerer

Staff Present: Executive Director Ryan Risinger, Director of Business and Human Resources John Short, Director of Parks and Risk Management Tim Howe, Public Relations and Marketing Manager Mike Terson, Recreation Superintendent Erika Strojinc and Executive Assistant Martha Weiss

Attorney Steve Bloomberg was present.

Guests: Summer interns Frank Hahn and Hava Richmond

CALL TO ORDER

Roll Call

President Johnson called the Workshop to order at 6:30 pm. The roll was called and Commissioners Drazner, Jacobson, Johnson, Reiner and Schmerer answered present.

INTRODUCTION OF GUESTS

Frank Hahn and Hava Richmond, who both just completed their senior year at Illinois State and will graduate in August, are the summer interns supervised by Recreation Superintendent Strojinc. They were welcomed by the Board.

APPROVAL OF THE WORKSHOP AGENDA

Commissioner Reiner moved to approve the Workshop Agenda, seconded by Vice President Drazner and passed with a voice vote.

FINANCE

May Warrant 2016

There were no questions or comments and the May Warrant 2016 was referred to Committee Action Items for approval.

April Financial Statement

There were no questions or comments and the April Financial Statement was referred to Committee Action Items for approval.

April Year to Date Statement

Director of Business and Human Resources Short commented that all of the tax money from both counties has been collected and transfers have been made between the funds.

May Refunds

Director Short commented that there are a higher number of refunds than usual because an art teacher was ill and her classes were cancelled.

Budget Calendar for 2017-18

Executive Director Risinger prepared this calendar with important dates relative to the budget process.

RECREATION

Park Champion Event – May 25

Executive Director Risinger said that invitations for the Broadway Buddies production of Willy Wonka Jr. was sent to both state and federal legislators, Village trustees and to the Village's Residents with Disabilities Commission.

Flag Day Ceremony – June 14

Executive Director Risinger said that hot dogs will be served at 4:45 pm and the Flag Day ceremony will begin at 5:30 pm.

Bid Results for the Alcott Renovations

Executive Director Risinger said that this was a very competitive bidding process and the lowest bidder was vetted by the architect for bathroom renovations and the installation of a security door in the west wing at the Alcott Center.

POLICY AND LEGISLATION

Remote Attendance Board Policy

Executive Director Risinger said that the proposed board policy for remote attendance by commissioners at Board meetings reflects the changes suggested by the Board. Vice President Drazner suggested that the Board member requesting remote attendance provide at least three hours notice and the other Board members concurred.

IAPD Leadership Classic – July 14th, Bensenville

The Board was polled as to their attendance at this event.

PRESIDENT AND COMMISSIONERS REPORTS

Vice President Drazner said he attended another excellent performance at the Community Arts Center of Almost, Maine and he congratulated staff and involved in the production.

Commissioner Jacobson shared a playbill from a private theater as an example of a donation page and foundation donors. Commissioner Schmerer also enjoyed the production of Almost, Maine, and really liked the theater in the round. He and President Johnson attended IAPD's Leadership Institute at Downers Grove Park District, which was the first of a series of five sessions on leadership. President Johnson attended the Sunday matinee of Almost, Maine and the Rotary/SLSF golf outing.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Executive Assistant Martha Weiss explained that the Park District has formed a team that will be participating in the community's Relay for Life and thanked Board members for their support.

ADJOURNMENT

Commissioner Schmerer moved to adjourn the workshop at 6:50 pm, seconded by Commissioner Jacobson and passed with a voice vote.

Respectfully submitted,

Secretary