



**Buffalo Grove Park District Board of Commissioners
REGULAR BOARD MEETING
September 13, 2021
530 Bernard Drive, Buffalo Grove, IL
6 pm**

Commissioners Present: Tracy Bragg, Steve Cummins and Scott Jacobson
Commissioners Absent: Adriane Johnson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Erika Strojinc, Director of Business and Human Resources John Short, Director of Parks and Planning Tim Howe, Superintendent of Communications and Marketing Mike Terson, Risk Manager Dani Hoefle and Executive Assistant Beth Wanland

Legal Counsel was not in attendance

CALL TO ORDER

Roll Call

President Jacobson called the Regular Board Meeting to order at 6:33 pm. The roll was called and Commissioners Bragg, Cummins and Jacobson answered present.

APPROVAL OF REGULAR BOARD MEETING AGENDA

Commissioner Bragg moved to approve the Regular Board Meeting Agenda, seconded by Commissioner Cummins and passed with a voice vote.

APPROVAL OF MINUTES

Approval of the August 9, 2021 Workshop Minutes

Commissioner Bragg moved to approve the August 9, 2021 Workshop Minutes, seconded by Commissioner Cummins and passed with a voice vote.

Approval of the August 23, 2021 Workshop Minutes

Commissioner Bragg moved to approve the August 23, 2021 Workshop Minutes, seconded by Commissioner Cummins and passed with a voice vote.

Approval of the August 23, 2021 Regular Board Meeting Minutes

Commissioner Bragg moved to approve the August 23, 2021 Regular Board Meeting Minutes, seconded by Commissioner Cummins and passed with a voice vote.

TOPICS FROM THE FLOOR

There were no Topics from the Floor.

CORRESPONDENCE

Written and Verbal Correspondence

Executive Director Risinger reviewed the correspondence from the board packet which included an article from the Daily Herald on Cricket Pitch usage at Green Lake Park. There was also an article on Hoffman Estates Park District making the vaccine mandatory for Full Time staff. Discussion was held about mandating the vaccine for Buffalo Grove Park District Full Time staff. Executive Director Risinger said that if it was decided to mandate vaccines for Full Time staff it would have to be approved by the Board because it would become policy. Executive Director Risinger said correspondence also included a letter from the Kildeer Chief of Police thanking us for allowing them to use our grill for the Illinois Special Olympics Car Show. He said Recreation Manager TJ Wilkes gets all the credit for working with the police department on making this happen. He also said Executive Assistant Wanland put together a Calendar of Events for the fall which is included in the Board packet.

ATTORNEY'S REPORT

There was no report from Legal Counsel.

COMMITTEE ACTION ITEMS

Finance

Approval of the September Warrant 2021

Commissioner Cummins moved to approve the September Warrant 2021 in the amount of \$802,614.56, seconded by Commissioner Bragg and passed with a roll call vote.

AYES: Bragg, Cummins and Jacobson

NAYS: 0

ABSENT: Johnson and Reiner

Approval of the August Financial Statement and the August Year to Date Statement

Commissioner Cummins moved to approve the August Financial Statement and the August Year to Date Statement, seconded by Commissioner Bragg and passed with a roll call vote.

AYES: Bragg, Cummins and Jacobson

NAYS: 0

ABSENT: Johnson and Reiner

Approval of the 2020-21 Year End Audit Report

Commissioner Cummins moved to approve the 2020-21 Year End Audit Report, seconded by Commissioner Bragg and passed with a roll call vote.

AYES: Bragg, Cummins and Jacobson

NAYS: 0

ABSENT: Johnson and Reiner

CONSENT AGENDA

Commissioner Bragg moved to approve the Consent Agenda as presented, seconded by Commissioner Cummins and passed with a voice vote:

- Approval of Resolution 21-9-1 Commending Carol Lucido on 10 Years of Service

EXECUTIVE DIRECTOR'S REPORT AND DEPARTMENT OPERATIONAL REPORT

Executive Director Risinger thanked staff for the outstanding job they did running the beverage tent at BG Days. He said he is very happy with how things went. He said the Best of the Best Awards Gala

is on October 15. He mentioned Commissioners Jacobson and Johnson will be recognized for their 20th and 10th year anniversaries, respectively. He reminded the Board that we will be sponsoring the SLSF Celebrate Ability event which is both virtual and in-person this year on November 5. He said we will get 10 tickets for sponsorship and asked Commissioners to let Executive Assistant Wanland know if they would like to attend. He also said the second Korean Cultural Exhibit at the Museum is opening on Saturday, September 25 from 1 – 3 pm. He finished by asking the Board to let Executive Assistant Wanland know if they would like tickets reserved Matilda, the Musical, Jr., by September 24.

Director Howe said he and Legal Counsel, Steve Bloomberg, prepared and submitted an application for an OSLAD Grant for Prairie Grove Park. He said we will plan a park tour date for Commissioners in October. Last, he said Kyle Johnson, Assistant Director of Public Works with the Village, is coming to the Workshop in October to discuss some infrastructure work the Village would like to do in Cambridge Park at no cost to us.

Director Strojinc said BG Days revenue was around \$60,000 which will be split with the Village. She said the carnival did very well this year. She said preschool started today and it was great to have little ones in the building again. She said we are at 87% of our 2019 preschool registration numbers. She mentioned we are still short one staff for preschool and full time staff will fill in until we find a new hire. The Fitness Center is running a fall promotion and has gained 25 new members. She said the Fitness Center is also running a Refer a Friend program for personal training.

Risk Manager Hoefle thanked staff who used their TIPS training skills during BG Days. She commended Director Strojinc for being so organized and said she made it comfortable for those running the beverage tent for the first time. She said we are monitoring kids in our programs that are showing COVID symptoms but test negative. She said this could be due to the common cold being back in full force in schools and kids showing symptoms similar to COVID. Last, she thanked Board members who are participating in the Steps Challenge.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.


EXECUTIVE SESSION

The Board did not enter into Executive Session.

ADJOURNMENT

Commissioner Bragg moved to adjourn the Regular Board Meeting at 7:20 pm seconded by Commissioner Cummins and passed with a voice vote.

Respectfully submitted,


Secretary