



**Buffalo Grove Park District Board of Commissioners
REGULAR BOARD MEETING MINUTES
December 14, 2020**

Due to COVID-19 and the Governor's mitigation limiting public gatherings, the President of the Board of Commissioners declared it is not practical or prudent to meet in-person and stated the Regular Board Meeting is to be held virtually online.

Commissioners Present: Tracy Bragg, Steve Cummins, Scott Jacobson, Adriane Johnson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Director of Recreation and Facilities Erika Strojinc, Superintendent of Recreation Chuck Burgess, Superintendent of Planning and Development Mike Mahoney, Superintendent of Communications and Marketing Mike Terson, Risk Manager Dani Hoeffle, Recreation Manager Diana Clayson, Recreation Supervisor Amanda Busch and Executive Assistant Beth Wanland

Attorney David Bloomberg was present

CALL TO ORDER

Roll Call

President Johnson called the Regular Board Meeting to order at 7:08 pm. The roll was called and Commissioners Bragg, Cummins, Jacobson, Johnson and Reiner answered present.

INTRODUCTION OF GUESTS

There were no guests present.

APPROVAL OF REGULAR BOARD MEETING AGENDA

Vice President Jacobson moved to approve the Regular Board Meeting Agenda, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson, Reiner

NAYS: 0

ABSTAIN: 0

EMPLOYEE RECOGNITION RESOLUTION

Resolution 20-12-1 Commending Patricia Dittmer on her Retirement

Vice President Jacobson moved to approve Resolution 20-12-1 Commending Patricia Dittmer on her Retirement, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson, Reiner

NAYS: 0

ABSTAIN: 0

Executive Director Risinger said Pat worked in Clubhouse for 20 years as a Site Director. He said she has been fantastic and we will miss her around the office. Recreation Supervisor Amanda Busch said Pat showed her the ropes when she took over as Clubhouse supervisor. Amanda said she has been a pleasure to work with and will be very much missed by parents, participants and staff. Director of Recreation and Facilities Strojinc said Pat was a Site Director for Erika when she worked for Clubhouse in high school and she is excited Pat will be getting some much deserved time to relax in her retirement.

APPROVAL OF MINUTES

Approval of the November 4, 2020 Park Tour Minutes

Vice President Jacobson moved to approve the November 4, 2020 Park Tour Minutes, seconded by Commissioner Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson, Reiner

NAYS: 0

ABSTAIN: 0

Approval of the November 9, 2020 Workshop Minutes

Vice President Jacobson moved to approve the November 9, 2020 Workshop Minutes, seconded by Commissioner Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson, Reiner

NAYS: 0

ABSTAIN: 0

Approval of the November 23, 2020 Workshop Minutes

Vice President Jacobson moved to approve the November 23, 2020 Workshop Minutes, seconded by Commissioner Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson, Reiner

NAYS: 0

ABSTAIN: 0

Approval of the November 23, 2020 Regular Board Meeting Minutes

Vice President Jacobson moved to approve the November 23, 2020 Regular Board Meeting Minutes, seconded by Commissioner Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson, Reiner

NAYS: 0

ABSTAIN: 0

Approval of the November 23, 2020 Executive Session Minutes

Vice President Jacobson moved to approve the November 23, 2020 Executive Sessions Minutes, seconded by Commissioner Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson, Reiner

NAYS: 0

ABSTAIN: 0

TOPICS FROM THE FLOOR

There were no Topics from the Floor.

CORRESPONDENCE

Written and Verbal Correspondence

Executive Director Risinger said there were a couple of letters from Senator Johnson and Village Trustee Joanne Johnson in the packet congratulating us on earning the Best of the Best awards.

ATTORNEY'S REPORT

Attorney Bloomberg had no report and wished everyone Happy Holidays.

COMMITTEE ACTION ITEMS

Finance

Approval of the December Warrant 2020

Commissioner Cummins moved to approve the December Warrant 2020 in the amount of \$2,346,782.13 seconded by Commissioner Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson, Reiner

NAYS: 0

ABSTAIN: 0

Approval of the November Financial Statement and the November Year to Date Statement

Commissioner Cummins moved to approve the November Financial Statement and the November Year to Date Statement, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson, Reiner

NAYS: 0

ABSTAIN: 0

Approval of Tax Levy Ordinance 20-12-1

Commissioner Cummins moved to approve Tax Levy Ordinance 20-12-1, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Cummins, Jacobson, Johnson and Reiner

NAYS: Bragg

ABSTAIN: 0

CONSENT AGENDA

Commissioner Jacobson moved to approve the Consent Agenda as proposed, seconded by Commissioner Johnson and passed with a roll call vote.

- 2020 Board Meeting Calendar

AYES: Bragg, Cummins, Jacobson, Johnson, Reiner

NAYS: 0

ABSTAIN: 0

EXECUTIVE DIRECTOR'S REPORT AND DEPARTMENT OPERATIONAL REPORTS

Executive Director Risinger officially welcomed Erika to the Director of Recreation and Facilities position and said he looks forward to working with her for a long time. He congratulated Commissioner Bragg on earning her Master Board Member designation and said Superintendent Terson will be sending out a press release on her accomplishment. He said he attended the virtual NWSRA Open House and they toured their new facility at the Fitness Center. He said he will share the link with the Board once it becomes available. He informed the Board that Rotary is hosting a food drive in Rylko Park on January 30, 2021. He said he completed his term as NWSRA chair and has now been appointed to be on the board of Special Leisure Services.

Director Strojinc said she is looking forward to this opportunity, is excited to look into the department, and hears the Board's concern with the Fitness Center. She said live dance showcases at the CAC are being videoed in-person

and then the videos will be sent home for viewing. She said the recording for It's A Wonderful Life experienced technical difficulty and was not recorded. She apologized that she is unable to share it with some of the Commissioners who expressed interest in seeing it.

Commissioner Johnson gave kudos to staff for donating to our Healthcare Heroes working on the front lines at Northwest Community Hospital for the holidays.

Superintendent Terson said that in the January operations report, the marketing department will be presenting their data in a new and improved format.

Risk Manager Hoefle said the COVID situation at Alcott has moved downward. Plans are for the District to stay with the 14-day quarantine for those who have come in contact with the virus because the science hasn't changed. The District will review this procedure again at the beginning of the year.

President Reiner wished the group Happy Holidays and said he is grateful we are all well.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no New Business discussed.

EXECUTIVE SESSION

No Executive Session was held.

ADIJOURNMENT

Commissioner Bragg moved to adjourn the Regular Board Meeting at 7:30 pm, seconded by Vice President Jacobson and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson, Reiner

NAYS: 0

ABSTAIN: 0

Respectfully submitted,



Secretary