



Buffalo Grove Park District Board of Commissioners
REGULAR BOARD MEETING MINUTES
October 19, 2020

Commissioners Present: Tracy Bragg, Steve Cummins, Scott Jacobson, Adriane Johnson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Superintendent of Communications and Marketing Mike Terson, and Executive Assistant Beth Wanland

Attorney David Bloomberg was present

CALL TO ORDER

Roll Call

President Jacobson called the Regular Board Meeting to order at 7:06 pm. The roll was called and Commissioners Bragg, Cummins, Jacobson, Johnson and Reiner answered present.

PLEDGE OF ALLIGIANCE

Everyone stood and recited the Pledge of Allegiance.

INTRODUCTION OF GUESTS

There were no guests in attendance.

APPROVAL OF REGULAR BOARD MEETING AGENDA

Commissioner Cummins moved to approve the Regular Board Meeting Agenda, seconded by Commissioner Bragg and passed with a voice vote.

PRESENTATION OF STAFF RECOGNITION RESOLUTION

Resolution 20-10-3 Commending John Short on 20 Years of Service

President Reiner said it's a privilege to work with John and thanked him for his professionalism and his service. Vice President Jacobson read the following:

**RESOLUTION 20-10-3
COMMENDING JOHN SHORT ON
20 YEARS OF SERVICE TO THE
BUFFALO GROVE PARK DISTRICT**

WHEREAS, John Short was first employed by the Buffalo Grove Park District as Business Manager on September 19, 2000 and was later promoted to Director of Business Services and Human Resources in October 2013; and

WHEREAS, John's professional knowledge and excellence in financial management have resulted in the Finance Department receiving the GFOA's Certificate of Excellence in Financial Reporting award every year since John's hire; and

WHEREAS, John's foresight led to the development and hiring of a Human Resources position, and John's planning and decision-making has led to the outstanding financial stability that has allowed the Park District to endure current difficult times due to the COVID-19 pandemic; and

WHEREAS, John's attitude toward the District and his fellow employees has made him a true team player and someone staff enjoy working with on a daily basis; and

WHEREAS, John's dedication to the profession is demonstrated by his commitment to being a member of IPRA, Illinois GFOA, Illinois CPA Society, and the maintaining his CPA license through the Illinois Department of Financial Regulation; as well as his attainment of the Certified Park and Recreation Professional designation in 2007, and later his Certified Park and Recreation Executive designation in 2014; and

WHEREAS, John's many years of experience with Buffalo Grove has made him a valuable resource to all staff; and

WHEREAS, the success of the Park District is dependent upon employees like John who have taken pride in the Buffalo Grove Park District and its accomplishments.

NOW, THEREFORE, LET IT BE RESOLVED by the President and the Board of Commissioners of the Buffalo Grove Park District, Cook and Lake Counties:

- 1) That John Short is commended on behalf of the citizens of Buffalo Grove for his distinguished career at the Buffalo Grove Park District.
- 2) That this resolution be presented to John with best wishes on his future.

DATED, AT BUFFALO GROVE, ILLINOIS THIS 19th DAY OF OCTOBER 2020.

Director Short thanked the Board, Executive Director Risinger and staff for their support over the last 20 years. He said it's been a wonderful twenty years and said he's looking forward to the next twenty.

APPROVAL OF MINUTES

Approval of the September 14, 2020 Public Hearing Minutes

Commissioner Bragg moved to approve the September 14, 2020 Public Hearing Minutes, seconded by Vice President Jacobson and passed with a voice vote.

Approval of the September 14, 2020 Special Meeting Minutes

Commissioner Bragg moved to approve the September 14, 2020 Special Meeting Minutes, seconded by Vice President Jacobson and passed with a voice vote.

Approval of the September 14, 2020 Workshop Minutes

Commissioner Bragg moved to approve the September 14, 2020 Workshop Minutes, seconded by Vice President Jacobson and passed with a voice vote.

Approval of the September 29, 2020 Workshop Minutes

Commissioner Bragg moved to approve the September 29, 2020 Workshop Minutes, seconded by Vice President Jacobson and passed with a voice vote.

Approval of the September 29, 2020 Regular Board Meeting Minutes

Commissioner Bragg moved to approve the September 29, 2020 Regular Board Meeting Minutes, seconded by Vice President Jacobson and passed with a voice vote.

TOPICS FROM THE FLOOR

There were no Topics From the Floor.

CORRESPONDENCE

Executive Director Risinger reviewed correspondence in the Board packet which included an article from the Daily Herald on Commissioner Johnson’s appointment to State Senator. There was also a note from Representative Jonathon Carroll congratulating the Park District on winning two Best of the Best awards; a What’s Happening? calendar; and a thank you note from Beth Tikvah Congregation for the donation the Board made in memory of Rick Kahen.

ATTORNEY’S REPORT

Attorney David Bloomberg said he will speak in Executive Session.

COMMITTEE ACTION ITEMS

Finance

Approval of the October Warrant 2020

Commissioner Cummins moved to approve the October Warrant 2020 in the amount of \$970,948.21, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Bragg, Cummins, Johnson, Jacobson and Reiner
NAYS: 0
ABSTAIN: 0

Approval of the September Financial Statement and the September Year to Date Statement

Commissioner Cummins moved to approve the September Financial Statement and the September Year to Date Statement, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Bragg, Cummins, Johnson, Jacobson and Reiner
NAYS: 0
ABSTAIN: 0

Approval of Resolution 20-10-1 Cook County COVID Relief Funds

Commissioner Cummins moved to approve Resolution 20-10-1 Cook County COVID Relief Funds, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Bragg, Cummins, Johnson, Jacobson and Reiner

NAYS: 0

ABSTAIN: 0

Approval of Resolution 20-10-2 Tax Levy Estimate

Commissioner Cummins moved to approve Resolution 20-10-2 Tax Levy Estimate, seconded by Vice President Jacobson and passed with a roll call vote.

AYES: Bragg, Cummins, Johnson, Jacobson and Reiner

NAYS: 0

ABSTAIN: 0

Approval of Ordinance 20-10-1 Tax Abatement

Commissioner Cummins moved to approve Ordinance 20-10-1 Tax Abatement in the amount of \$1,915,000, seconded by Vice President Jacobson and passed with a roll call vote.

AYES: Bragg, Cummins, Johnson, Jacobson and Reiner

NAYS: 0

ABSTAIN: 0

Approval of Ordinance 20-10-2 Tax Abatement

Commissioner Cummins moved to approve Ordinance 10-10-2 Tax Abatement in the amount of \$8,520,000, seconded by Vice President Jacobson and passed with a roll call vote.

AYES: Bragg, Cummins, Johnson, Jacobson and Reiner

NAYS: 0

ABSTAIN: 0

Employee Resolution Acknowledgement

Commissioner Bragg moved to approve Resolution 20-10-3 Commending Director of Business Services and Human Resources John Short on 20 Years of Service to the Park District, seconded by Commissioner Cummins and passed with a voice vote.

CONSENT AGENDA

Vice President Jacobson moved to approve the Consent Agenda as presented, seconded by Commissioner Johnson and passed with a voice vote:

- IAPD Credentials
- 2021 Camp Fees
- PTO Donation Policy
- Cook County CARES Act Intergovernmental Agreement

EXECUTIVE DIRECTOR'S REPORT AND DEPARTMENT OPERATIONAL REPORTS

Executive Director Risinger said the Best of the Best awards will be held virtually this year. He thanked the Board for getting back to him on their preference for attending the virtual SLSF Celebrate Ability event. He said the Park Tour will be on Monday, October 26 at 4 pm. Commissioners will drive their own cars and meet at Green Lake Park. The Commissioners agreed to take a look at and discuss putting up a different type of fence around the playground area which is near the lake. He said the Environmental Action Team is meeting at Willow Stream Park for seed collecting on Saturday, October 24 and invited all to attend. He reported there has been a case of COVID in the District's softball league and noted the leagues have been shut down for a few weeks. He said the Spooktastic Ride 'N Roll is rescheduled to Sunday, October 25 from noon to 2:15 pm. Executive Director Risinger wished Commissioner Johnson a Happy Birthday on Saturday, October 24 and she was presented with a cake to take home. He said it has been decided that Alcott will not be closed on Election Day but will be closed for programming. The building will be open for voting and for staff who wish to work in their office that day.

Vice President Jacobson asked Director Heider how the Fitness Center is doing now that the hours have been extended. Director Heider said the weight area and Group Ex classes are doing well but the track, pool and locker rooms are not being used much. Commissioner Bragg suggested producing a video on cleaning procedure at the Fitness Center to help make members feel more comfortable returning. Superintendent Terson said that Fitness Center General Manager Joe Zimmermann did a video and it was released on several of the District's advertising platforms.

Commissioner Cummins said he is impressed with staff organizing Pod Squads and Clubhouse while working with three different school districts on three different plans. Director Heider said staff is doing an exceptional job meeting the schools' needs.

Director Howe said he is excited to show the Commissioners Green Lake Park on the Park Tour next Monday. He complimented the Village of Buffalo Grove Public Works department for their cooperation in working with the Park District Parks department during COVID.

Superintendent Terson congratulated Director Short on his 20 years of service to the Park District. He said Mr. Short is one of the greatest assets of the Park District and in the industry.

Commissioner Cummins congratulated Risk Manager Dani Hoefle on proposing the creation of a Risk Management committee for IPRA and chairing it.

Director Short said we submitted for the GFOA's Certificate of Achievement for Excellence in Financial Reporting award for 2019-20 and hopefully we'll hear back in February or March that we won.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

President Reiner sent his sincerest congratulations to Senator Johnson for all she has done for the Park District in the past and for all she will continue to do in the future.

MOTION TO ENTER EXECUTIVE SESSION

Commissioner Johnson moved to enter into Executive Session at 7:42 pm for the purpose of Imminent Litigation and Personnel, seconded by Commissioner Cummins and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSTAIN: 0

MOTION TO RECONVENE
THE REGULAR BOARD MEETING

Commissioner Johnson moved to reconvene the Regular Board Meeting at 8:13 pm, seconded by Commissioner Cummins and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSTAIN: 0

POSSIBLE ACTION TO BE TAKEN FROM
CLOSED MEETING SESSION

President Reiner announced that no final action was taken from the closed meeting session.

ADJOURNMENT

Commissioner Johnson moved to adjourn the Regular Board Meeting at 8:14 pm, seconded by Commissioner Cummins and passed with a voice vote.

Respectfully submitted,

Secretary